HOW TO SCHEDULE BUILDING INSPECTIONS

1. Use the email address associated with your permit to log in or sign-up for a new account at http://fountainvalley.cts.city or scan QR code and create a password if you do not currently have an account.

2. If you set up a new account, check your email to verify your account and go back to the web site above to log in with your email and password.
Note: If your email address is not associated with a permit, please contact the Building Department to update it.

3. Click on the top left corner where it shows 3 white lines. Click on Projects to find the address you want to schedule an inspection for.

4. Go to the bottom of the page and click "Schedule an Inspection." Submit the request BEFORE 3PM for next-day inspections. We do not offer inspections on Fridays, Saturdays or Sundays as the city is closed.

**For an inspection time, log in to your account or go to the website, www.fountainvalley.gov/396/Building-Inspections. Once on the Inspections page, look for the click here to see the list.