



## **PUBLIC CABLE TELEVISION AUTHORITY**

**A Joint Powers Agency of the Cities of Fountain Valley, Stanton, and Westminster**  
7800 Katella Avenue, Stanton, CA 90680

### ***REGULAR MEETING AGENDA***

**September 17, 2025**

**9:00 A.M.**

**MEETING LOCATION:** Stanton City Hall, City Council Chambers  
7800 Katella Avenue Stanton, CA 90680

IN ACCORDANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2, THIS AGENDA IS POSTED NOT LESS THAN 72 HOURS PRIOR TO THE MEETING DATE AND TIME ABOVE. ALL WRITTEN MATERIALS RELATING TO EACH AGENDA ITEM ARE AVAILABLE FOR PUBLIC INSPECTION IN THE OFFICE OF THE CITY CLERK OF EACH MEMBER CITY OF PCTA:

Fountain Valley City Hall, 10200 Slater Avenue, Fountain Valley, CA 92708  
Stanton City Hall, 7800 Katella Avenue, Stanton, CA 90680  
Westminster City Hall, 8200 Westminster Boulevard, Westminster, CA 92683

ALL AGENDAS, NOTICES, AND RELATED DOCUMENTS CAN BE ACCESSED ONLINE AT:  
<https://www.fountainvalley.gov/599/Public-Cable-Television-Authority>.

IN THE EVENT ANY MATTER NOT LISTED ON THIS AGENDA IS PROPOSED TO BE SUBMITTED TO THE BOARD FOR DISCUSSION AND/OR ACTION, IT WILL BE DONE IN COMPLIANCE WITH BROWN ACT REQUIREMENTS.

### **ORDER OF BUSINESS:**

1. Call to Order
2. Pledge of Allegiance & Roll Call
3. Public Comments: Persons wishing to address the Board on PCTA matters may as determined by the Chair; comments are limited to three minutes or deferred until the specific agenda item.
4. Consent Calendar: All matters listed under the Consent Calendar are considered to be routine and will be enacted on simultaneously with one motion without discussion, unless separate action and/or discussion is requested by a board member, staff, or a member of the public.
  - A. Minute Approval of August 20, 2025: See backup to Item 4A.
  - B. Receive/File Register: See backup to Item 4B.
  - C. Receive/File Treasurer's/Administrative Expenditure Reports: See backup to Item 4C.

5. Reports:
  - A. Report of Board
  - B. Report of Treasurer
  - C. Report of Attorney
  - D. Report of Administration
  
6. New Business
  - A. Presentation and review of the Public Cable Television Authority Fiscal Year 2025/2026 Budget.
    - i. Summary: PCTA annually prepares and reviews its operating budget. (Attachment 6A)
    - ii. Recommended Action: Adopt the Fiscal Year 2025/2026 Budget.
  
  - B. Discussion regarding addressing member-city budget deficits.
    - i. Summary: In an effort to extend the life of PCTA PEG funds, it has been determined that direction is needed on how to address member-city budget overages. (Attachment 6B)
    - ii. Recommended Action: Board provide direction to staff.
  
7. ADJOURNMENT TO October 15, 2025 at Stanton City Council Chambers, 7800 Katella Avenue, Stanton, CA 90680.



**1. Call to Order:** Chair Shawver called the meeting to order at 9:03 A.M.

**2. Roll Call:**

Present: Chair David J. Shawver, City of Stanton, Director Ted Bui, City of Fountain Valley, and Director Patrick Harper, City of Fountain Valley

Absent: Director NamQuan Nguyen, City of Westminster, Director Mark Nguyen, City of Westminster, Director John Warren, City of Stanton

Excused: None

The Board paused the meeting until a quorum was met.

9:08 A.M. Director John Warren arrived.

**3. Public Comments:** None

**4. Consent Calendar:**

Director Harper motioned to approve the Consent Calendar, Seconded by Director Warren

Motion carried by the following vote:

AYES: 4 (Bui, Harper, Shawver, Warren)

NOES: None

ABSTAIN: None

ABSENT: M. Nguyen, N. Nguyen

Motion unanimously carried 4-0

A. Minutes Approved: Regular Meeting of July 16, 2025

**5. Reports:**

A. Report of Board

i. None.

B. Report of Treasurer

i. Reported on status of PCTA accounts and budget status.

C. Report of Attorney

i. None.

**D. Report of Administration**

- i. Staff gave an update on the status of the Westminster Chamber A/V upgrades.

**6. New Business**

**A. Presentation and review of the Public Cable Television Authority Fiscal Year End 2022 Audit Report.**

- i. Summary: Per the Boards request, PCTA's auditing firm, Davis Farr LLP. will present and review the FYE 2022 audit findings.
- ii. Recommended Action: Receive and file.

Board moves to receive and file.

Motion/Second – Harper/Bui

AYES: 4 (Harper, Bui, Shawver, Warren)

NOES: None

ABSTAIN: None

ABSENT: M. Nguyen, N. Nguyen

**B. Presentation and review of the Public Cable Television Authority Fiscal Year 2025/2026 Budget.**

- i. Summary: PCTA annually prepares and reviews its operating budget. (Attachment 6B)
- ii. Recommended Action: Adopt the Fiscal Year 2025/2026 Budget.

Board voted to continue this item to the Regularly Scheduled Meeting on September 17, 2025.

Motion/Second - Harper/Bui

AYES: 4 (Harper, Bui, Shawver, Warren)

NOES: None

ABSTAIN: None

ABSENT: M. Nguyen, N. Nguyen

**7. ADJOURNMENT: 10:32 A.M.**

To the next regularly scheduled meeting, September 17, 2025 at 9 A.M. in the Stanton City Council Chambers, 7800 Katella Avenue, Stanton, CA 90680.