



A Windshield Survey is conducted by a team of at least 2 members to assess a large area in a relatively short time span. It may be used when a general overview of the area is all that is required. This process allows for the team to quickly record the number of homes and businesses destroyed or damaged. Communications between your unit and EOC Net Control is very important. Always notify Net Control when you are in or out of radio contact. Check in with Net Control every half or quarter hour and transmit only urgent messages otherwise. Always give an approximate or exact location when notifying Net Control that your unit will be out of radio contact. Do not enter an area if it is flooded more than 6 inches deep, has power lines down, smells of escaping gas or otherwise appears to be unsafe. Report these conditions to Net Control and record in the remarks column of the report form.

As your unit approaches a structure, begin to "size up" the situation. Stop no closer than twenty feet (6 meters) from one corner of the structure. Look at the structure's exterior condition and note any immediate hazards such as collapsed roofs, porches or walls and the presence of smoke. Listen for escaping gas, arcing electrical wires, crackling fires, running water and human sounds like cries for help. If any of these conditions are observed notify Net Control immediately.

If your team has a camera available, it may be wise to make a photographic record of your tour. You can use these pictures for future training and public relations work for your team. Do not release these photographs to any outside organizations except the Civil Authorities or as provided by copyright laws. Doing so may adversely affect property owner or victim rights to privacy.

#### **FORM INSTRUCTIONS:**

**TEAM** - Write in Call Signs of survey team members. If one is a non-ham enter initial and last name.

**DATE OF SURVEY** - Current date - use a different sheet for each day

**RD# OR FD#** - Use Reporting District number if dispatched by the Police Department. Use Fire District number if dispatched by the Fire Department.

**STREET ADDRESS** - record sequential house numbers from both sides as you travel through the area. Leave blank if unable to see house number

**TYPE** - Enter a X indicating type. RES = Residential (enter MH if a mobile home). GOV - Government building such as a school, park building, etc. COM - Commercial such as a store, business, church, club, etc.

#### **CONDITIONS:**

**MINOR** - Minimal damage to roofs, doors, windows, floors, utilities, but habitable. Examples of this category would be structures that have lost decorative facades, exterior fire escape ladders, severed utilities or collapsed porches or awnings. These structures usually appear to be structurally intact.

**MAJOR** - Damaged to the extent that it is no longer usable. Examples of this would be structures flooded by water of six or more feet in depth, or structures with cracked foundations, or even structures that have lost all or part of one exterior wall or a partial floor collapse, physical damages that make the impacted structure uninhabitable, but repairable. Extensive damages to the foundation, roof and walls would indicate major damage.

**DESTROYED** - those structures which have been made uninhabitable as a result of the disaster or incident. Examples of this would be collapsed or burnt structures, a weight bearing beam or wall indoors may have failed. Also if the building has been totally submerged by flood waters, is burning or has jumped its foundation. Taller buildings that are leaning more than a couple of degrees due to liquefaction or if the structure has "pancake" floor collapse.

**REMARKS** - Enter any information that you think may be helpful to the authorities