



**City of Fountain Valley  
Water Department**

**Payment Plan Agreement**

John Doe  
10200 Slater Ave  
Fountain Valley, CA 92708

Re: Payment Plan Agreement

Water Account Number: \_\_\_\_\_

This letter confirms the City of Fountain Valley's agreement with the above noted customer, in which they acknowledge their indebtedness to the City as specified below and promise to pay the amount due in monthly installments as follows:

Payment Period:     \_\_\_/\_\_\_/\_\_\_     through     \_\_\_/\_\_\_/\_\_\_

Total Amount Due:     \$ \_\_\_\_\_ (includes penalties)

Payment Schedule:     Two (2) equal monthly installments of  
\$ \_\_\_\_\_ with the first payment due \_\_\_/\_\_\_/\_\_\_,  
with second and final payment of \$ \_\_\_\_\_ due  
\_\_\_/\_\_\_/\_\_\_.

The payment plan is contingent upon receipt of the ***signed payment plan agreement***.

The payments will be combined with, and subject to the due date of the customer's regular bill. The customer must comply with the terms of this plan and remain current as charges accrue in each subsequent billing period. The customer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to this plan. If the customer would like an alternative to the above payment plan they would need to notify the water department to make arrangements.

\_\_\_\_\_  
Customer (Authorized Signature)

\_\_\_\_\_  
Date