



# AGENDA

CITY COUNCIL/ SUCCESSOR  
AGENCY TO THE FOUNTAIN  
VALLEY AGENCY  
FOR COMMUNITY DEVELOPMENT/  
FOUNTAIN VALLEY HOUSING AUTHORITY

**Closed Session 4:30**

**Study Session 5:30 p.m.**

**Regular Meeting 6:00 p.m.**

Tuesday, February 3, 2026

**Council Chambers**

10200 Slater Avenue

Fountain Valley, CA 92708

<http://www.fountainvalley.org>

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**MEETING ASSISTANCE:** In compliance with the Americans with Disabilities Act, anyone needing special assistance to participate in a meeting of the government bodies listed herein should contact the City Clerk's Office at (714) 593-4445. Notification 72 hours prior to the meeting allows the City to make reasonable arrangements to ensure accessibility to the meeting.

**AGENDA COMMUNICATIONS:** All revised or additional documents and writings related to an item on this agenda provided to all or a majority of the government body members after distribution of the agenda packet, are available for public inspection (1) in the City Clerk's Office at 10200 Slater Avenue, Fountain Valley, CA 92708 during normal business hours; and (2) in the Council Chambers at the time of the meeting. Unless directed otherwise by a government body listed herein all actions shall be based on/memorialized by the latest document submitted as a late communication.

**PUBLIC COMMENTS/PUBLIC HEARINGS:** Persons wishing to address the City Council or other government body listed complete a speaker card and give it to the City Clerk prior to the public comment period. **Requests to speak will not be accepted after the public comment session begins without permission of the Mayor/Chair.** Speakers must limit remarks to a total of (3) three minutes and address the City Council through the Mayor. Comments to individuals or staff are not permitted. **Scheduled Matters, including Public Hearings:** Indicate on the card what item you want to address. **Unscheduled Matters:** Indicate on the card what subject matter you want to address. Comments must be related to issues that are within the jurisdiction of the governing body listed on the agenda. Pursuant to the Brown Act, the governing body may not enter into discussion regarding items not on the agenda.

**CONSENT CALENDAR:** All matters listed under the Consent Calendar are considered by the governing bodies listed herein to be routine and will be enacted on simultaneously with one motion without discussion unless separate action and/or discussion is requested by a governing body member, staff, or a member of the public.

**PUBLIC HEARINGS:** Persons wishing to speak in favor of or in opposition to a proposal are given an opportunity to do so during the public hearing. Those wishing to address a governing body during the hearing are requested to complete the speaker card and submit it to the City Clerk prior to the hearing. If a proposed action is challenged in court, there may be a limitation to

raising only those issues raised during the hearing or in written correspondence received by the governing body at or before the hearing.

***Note: The Fountain Valley City Council serves as the Successor Agency to the Fountain Valley Agency for Community Development (Successor Agency), the Fountain Valley Housing Authority, and the Fountain Valley Finance Authority. The Actions of the Successor Agency are separate and apart from the actions of the City Council.***

### **ZOOM LINK INFORMATION**

- Participants that choose to watch the City Council meeting through zoom are automatically placed in the waiting room and will only be allowed into the Zoom meeting if they request to make a public comment. In order to make a public comment, you will indicate through the chat feature which item you would like to speak on, and click on the “raise hand” icon to let the administrator know you wish to speak.
- All participants are muted unless you are requesting to speak, at which time you will be allowed to unmute and make your comment.
- All public comments are allowed up to 3 minutes to speak.

Topic: City Council Meeting

Time: Feb 3, 2026 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://fountainvalley.zoom.us/j/87968838302?pwd=ypRBaPQHomapRlt4CVy0cftGFVUN6R.1>

Meeting ID: 879 6883 8302

Passcode: 238664

### **YOUTUBE INFORMATION**

The City Council meeting is streamed live via Youtube, you can access the live City Council meeting by clicking on this link to access the broadcast on Youtube: <https://www.youtube.com/@CityofFV>

### **CLOSED SESSION**

#### **CALL TO ORDER**

4:30 p.m.

#### **PUBLIC COMMENTS**

(Closed Session matters only)

*Persons wishing to speak on a Closed Session matter are requested to identify themselves by completing a blue speaker card indicating the item they want to address and to give the card to the City Clerk prior to the public comment period.*

#### **1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (1 potential case)

## **STUDY SESSION**

### **CALL TO ORDER**

5:30 p.m.

### **PUBLIC COMMENTS**

(Study Session matters only)

*Persons wishing to speak on a Study Session matter are requested to identify themselves by completing a blue speaker card indicating the item they want to address and to give the card to the City Clerk prior to the public comment period.*

1. Discussion Regarding the Changing of Council Meeting Dates when Preceded by a City Recognized Monday Holiday – Presentation by Rick Miller, City Clerk

## **OPEN SESSION**

### **CALL TO ORDER**

6:00 p.m.

### **INVOCATION**

Honorable Thich Thong Hai - Faith leader representing the Buddhist community

### **SALUTE TO THE FLAG**

Vice Mayor Patrick Harper

### **CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/ ROLL CALL**

Council Members: Bui, Constantine, Grandis, Vice Mayor / Vice Chair Harper, Mayor/Chair Cunneen

## **ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATIONS**

### **CITY MANAGER / MAYOR UPDATE**

### **PRESENTATIONS**

- Recognition of Tam Nguyen and Jan Nguyen on being named as members of the 125 Most Influential People in Orange County for 2025 – Presentation by Mayor Cunneen
- Recognition of Former Planning Commissioner Richard Lopez – Presentation by Mayor Cunneen

### **FIRST CITY COUNCIL/ SUCCESSOR AGENCY/ HOUSING AUTHORITY/ PUBLIC COMMENTS**

(Unscheduled Matters Only)

*The Unscheduled Matters Public Comments portion will last 15 Minutes at the beginning of the meeting. Any requests to speak on unscheduled matters after the initial 15 minutes, will be heard at the end of the meeting, unless the Mayor approves an extension of this time. If an individual speaks during the First unscheduled matters time period, they do not get to speak at the end of the meeting as well. Persons wishing to speak on an unscheduled matter are requested to identify themselves by*

*completing a blue speaker and to give the card to the City Clerk. Each person will have up to 3 minutes to speak. The City Clerk will call upon those that wish to speak.*

**PUBLIC COMMENTS** (Scheduled Matters Only)

*Persons wishing to speak on Agenda item(s) are requested to identify themselves by completing a blue speaker card indicating the item they want to address and to give the card to the City Clerk prior to the public comment period. Each person will be given up to 3 minutes to speak on the entire Consent Calendar, 3 minutes to speak on each item pulled from the consent calendar, and 3 minutes to speak on any agendized item(s) not appearing on the Consent Calendar.*

**CONSENT CALENDAR**

*Consent Calendar Items 1 – 5 will be approved simultaneously with one motion unless separate action/or discussion is requested.*

1. Receive and File the Draft Minutes of the January 20, 2026 Regular City Council Meeting **Page 6**
2. Approve the City of Fountain Valley Register of Demands for the period of 1/8/2026 to 1/21/2026 **Page 15**

Recommended Action: Staff recommends Alternative No. 1 to approve the attached Register of Demands representing payments made by the City of Fountain Valley between 1/8/2026 and 1/21/2026 for a total of \$5,929,482.33.

3. Approval of Agreement with D & B Umpires to Provide Officiating and Electronic Scorekeeping for the Adult Softball Program (RFP 25.015) **Page 30**

Recommended Action: Approve the Agreement with D & B Umpires to Provide Officiating and Electronic Scorekeeping for the Adult Softball Program (RFP 25.015)

4. Approve the City of Fountain Valley's Participation in the Fiscal Year 2024 Urban Area Security Initiative (UASI) Grant Program and Approval of the Subrecipient Agreement **Page 56**

Recommended Action: Approve the City of Fountain Valley's participation in the Fiscal Year 2024 Urban Area Security Initiative (UASI) Grant Program and authorize the Mayor or City Manager to execute the Agreement for Transfer or Purchase of Equipment/Services or for Reimbursement of Training Costs for FY2024 Urban Areas Security Initiative (UASI) between the City of Anaheim and City of Fountain Valley.

5. Approval of amended professional services contract with Baker Tilly for a comprehensive organizational assessment of the Police Department in a not-to-exceed amount of \$75,258; and a Budget Amendment to appropriate \$75,260 in the GF. **Page 124**

Recommended Action: Staff requests City Council approval of Alternative No. 1 to approve the amended professional services agreement with Baker Tilly for a comprehensive organizational assessment of the Police Department in a not-to-exceed amount of \$75,258, and a budget amendment to appropriate \$75,260 in the General Fund.

## **PUBLIC HEARINGS**

*Each person will have up to 3 minutes to speak on each Public Hearing.*

6. Update on Vacancies and Recruitment and Retention Effort Report in Compliance with Assembly Bill 2561 – Presentation by Maria Salas, Senior Human Resources Analyst **Page 154**

Recommended Action: Staff is requesting City Council approval of Alternative No. 1 to receive and file the City's Annual Vacancies and Recruitment and Retention report in compliance with AB 2561.

7. Introduce and Conduct A First Read of an Ordinance Clarifying the Procedure for Selecting the Mayor and Mayor Pro Tempore (Fvmc 2.04.200) and Approve the Ordinance for Second Reading. Presentation by John Harper, City Attorney's Office **Page 158**

Recommended Action: Staff recommends the City Council approve Alternative No. 1: Introduce and Conduct a First Read of an Ordinance Clarifying the Procedure for Selecting the Mayor and Mayor Pro Tempore (FVMC 2.04.200) and Approve the Ordinance for Second Reading.

## **ADMINISTRATIVE ITEMS**

8. Adopt the Resolutions Approving the Full-time and Part-Time Non-Represented Limited-Service Ambulance Operator Classification to the City's Classification and Compensation Plan and Amending the City's Master Salary Schedule to Include the Existing Individually Represented Division Chief When Assigned to Administrative Duties. – Presentation by Tania Knauerhaze, Human Resources Director **Page 166**

Recommended Action: Adopt the Resolutions Approving the Full-time and Part-Time Non-Represented Limited-Service Ambulance Operator Classification to the City's Classification and Compensation Plan and Amend the City's Master Salary Schedule to include the Existing Individually Represented Division Chief when assigned to Administration.

9. Mid-Year Budget Review for Fiscal Year 2025-26 – Presentation by Ryan Smith, Finance Director **Page 193**

Recommended Action: Approve the Mid-Year budget adjustments for Fiscal Year 2025-26 as recommended in this report.

## **APPOINTMENTS**

10. Appointment to the Fountain Valley Community Foundation, Housing and Community Development Committee, Planning Commission, Advisory Committee for Persons with Disabilities and Measure HH Committee for 2026 – Presentation by Rick Miller, City Clerk

## **COUNCIL MEMBER ITEMS FOR FUTURE CONSIDERATION**

### **CITY COUNCIL/ SUCCESSOR AGENCY/ HOUSING AUTHORITY/ PUBLIC COMMENTS**

(Unscheduled Matters Only)

*Persons wishing to speak on an unscheduled matter are requested to identify themselves by completing a blue speaker and to give the card to the City Clerk. Each person will have up to 3 minutes to speak. The City Clerk will call upon those that wish to speak.*

### **CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AB 1234/GENERAL COMMENTS**

### **ADJOURN THE MEETING OF THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY**

Tonight's meeting is being Adjourned in the Memory of Former Public Works Director Bill Ault

The next Regular Meeting of the Fountain Valley City Council is February 17, 2026 at 6:00 p.m., in the Fountain Valley Council Chambers, 10200 Slater Avenue, Fountain Valley.



## City of Fountain Valley Memorandum

**TO:** Mayor Cunneen and City Council Members

**FROM:** Rick Miller, City Clerk

**DATE:** January 29, 2026

**SUBJECT:** Study Session - Discussion Regarding the Changing of Council Meeting Dates when Preceded by a City Recognized Monday Holiday

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At the January 20, 2026, regular City Council meeting, Vice Mayor Harper requested, as an item for future consideration, that any City Council meetings that are scheduled to occur the day after a city holiday, when city hall is closed, be moved to another day.

This issue will typically arise in the months of January and February, due to the President and Martin Luther King, Jr. Holidays. The options for the City Council are to either:

1. Leave the City Council meeting day as scheduled.
2. Reschedule the meeting for a Thursday of that same week; or
3. Cancel the City Council meeting.

**Staff Recommendation:**

Staff is seeking the City Council direction since the next occurrence of this request will happen at the February 17, 2026 Regular City Council meeting (Monday, February 16, 2026 is Presidents Day).



**MINUTES OF THE  
CITY COUNCIL/ SUCCESSOR AGENCY TO THE FOUNTAIN  
VALLEY AGENCY  
FOR COMMUNITY DEVELOPMENT/ FOUNTAIN VALLEY  
HOUSING AUTHORITY**

**Closed Session 5:00 p.m.  
Study Session 5:30 p.m.  
Regular Meeting 6:00 p.m.  
Tuesday, January 20, 2026  
Council Chambers**

**CLOSED SESSION**

**CALL TO ORDER**

5:05 p.m.

**PUBLIC COMMENTS**

(Closed Session matters only)

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

**Properties: 17090 San Bruno St #17 (APN:930-29-539), 17210 San Mateo St #25 (APN:930-29-425)**

Agency Negotiators: Colin Burns, Attorney for the City; Maggie Le, City Manager; Omar Dadabhoy, Deputy City Manager/Community Development Director; Ryan Smith, Finance Director; Ashlyn Newman, Neighborhood Improvement Manager; Victor Viramontes, Management Analyst; Robert Daley, Housing Technician.

Negotiating Parties: City of Fountain Valley, Hubert H M YC Chan Family Trust (San Bruno) and Wallace Rodecker and Rodecker Family Trust (San Mateo)

**Recommendations:**

1. Receive staff presentation prior to closed session discussion
2. Convene closed session discussion and provide direction regarding price and terms of payment

There was no reportable action.

**STUDY SESSION**

**CALL TO ORDER**

5:36 p.m.

**PUBLIC COMMENTS**

None

1. Parks and Community Services Master Plan Update – Presentation by Rob Frizzelle, Community Services Director

Rob Frizzelle gave his presentation to the City Council.

**OPEN SESSION**

**CALL TO ORDER**

6:10 p.m.

**INVOCATION**

Pastor Bill Staffieri

**SALUTE TO THE FLAG**

Council Member Kim Constantine

**CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY/ ROLL CALL**

Council Members Present: Bui, Constantine, Grandis, Vice Mayor/Vice Chair Harper, Mayor/Chair Cunneen

All present

**ANNOUNCEMENT OF SUPPLEMENTAL COMMUNICATIONS**

No Announcements

**CITY MANAGER / MAYOR UPDATE**

City Manager Maggie Le and Mayor Cunneen provided their updates.

**PRESENTATIONS**

- Recognition of Viet Nguyen on being named as members of the 125 Most Influential People in orange County for 2025 – Presentation by Mayor Cunneen

Mayor Cunneen and Senator Tony Strickland recognized Viet Nguyen as being named one of the 125 most influential people in Orange County for 2025.

- Swearing in of New City of Fountain Valley Fire Chief – Chris Nigg

Mayor Cunneen gave the Oath of Office to the City of Fountain Valley’s new Fire Chief, Chris Nigg.

Mayor Cunneen called for a recess at 6:25 p.m.

Mayor Cunneen reconvened the meeting at 6:50 p.m.

**FIRST CITY COUNCIL/ SUCCESSOR AGENCY/ HOUSING AUTHORITY/ PUBLIC COMMENTS**

(Unscheduled Matters Only)

Katie Wright, Vicki Johnson, Mike Rough

## CONSENT CALENDAR

1. Receive and File the Draft Minutes of the December 16, 2025 Regular City Council Meeting

**ACTION:** Move to Receive and File the Draft Minutes of the December 16, 2025 Regular City Council Meeting

MOTION: Constantine SECOND: Grandis

AYES: Bui, Constantine, Grandis, Harper, Cunneen  
NOES: None  
ABSENT: None  
ABSTAIN: None

2. Approve the City of Fountain Valley Register of Demands for the period of 12/4/2025 to 1/7/2026

**ACTION:** Move to Approve the City of Fountain Valley Register of Demands for the period of 12/4/2025 to 1/7/2026

MOTION: Constantine SECOND: Grandis

AYES: Bui, Constantine, Grandis, Harper, Cunneen  
NOES: None  
ABSENT: None  
ABSTAIN: None

3. City of Fountain Valley Six Month Strategic Objectives for September 23, 2025 through March 17, 2026

**ACTION:** Move to Approve the City of Fountain Valley Six Month Strategic Objectives for September 23, 2025 through March 17, 2026

MOTION: Constantine SECOND: Grandis

AYES: Bui, Constantine, Grandis, Harper, Cunneen  
NOES: None  
ABSENT: None  
ABSTAIN: None

4. Approval of an Agreement between the Orange County Fire Authority and the City of Fountain Valley for Fire Protection and Emergency Medical Services for the Unincorporated County Island within the City of Fountain Valley.

**ACTION:** Move to Approve an Agreement between the Orange County Fire Authority and the City of Fountain Valley for Fire Protection and Emergency Medical Services

for the Unincorporated County Island within the City of Fountain Valley.

MOTION: Constantine SECOND: Grandis

AYES: Bui, Constantine, Grandis, Harper, Cunneen  
NOES: None  
ABSENT: None  
ABSTAIN: None

5. Second Reading and Adoption of an Ordinance approving Code Amendment No. 25-05 – An Amendment to Fountain Valley Municipal Code to Add Sections 21.09 and 21.67 and Amend Section 21.08 Regarding SB 9 Two Unit Developments and Urban Lot Splits

**ACTION:** Move to Approve the Second Reading and Adoption of an Ordinance approving Code Amendment No. 25-05 – An Amendment to Fountain Valley Municipal Code to Add Sections 21.09 and 21.67 and Amend Section 21.08 Regarding SB 9 Two Unit Developments and Urban Lot Splits

MOTION: Constantine SECOND: Grandis

AYES: Bui, Constantine, Grandis, Harper, Cunneen  
NOES: None  
ABSENT: None  
ABSTAIN: None

6. Second Reading and Adoption of Code Amendment No. 25-06 – An Amendment to the Fountain Valley Municipal Code (FVMC) Section 21.10.030, 21.15.030, 21.90.020, and the Addition Of Section 21.30.100 to amend Use Requirements for Breweries And Distillers

**ACTION:** Move to Approve the Second Reading Adoption of Code Amendment No. 25-06 – An Amendment to the Fountain Valley Municipal Code (FVMC) Section 21.10.030, 21.15.030, 21.90.020, and the Addition Of Section 21.30.100 to amend Use Requirements for Breweries And Distillers

MOTION: Constantine SECOND: Grandis

AYES: Bui, Constantine, Grandis, Harper, Cunneen  
NOES: None  
ABSENT: None  
ABSTAIN: None

7. Item Pulled by Council Member Bui

Approval of a Resolution of the City of Fountain Valley implementing preferential permit parking for Easter, Cinco de Mayo, Mother's Day, Memorial Day, Independence Day and Labor

Day for 2026

**ACTION:** Move to Approve a Resolution of the City of Fountain Valley implementing preferential permit parking for Easter, Cinco de Mayo, Mother's Day, Memorial Day, Independence Day and Labor Day for 2026

MOTION: Grandis      SECOND: Constantine

AYES: Bui, Constantine, Grandis, Harper, Cunneen  
NOES: None  
ABSENT: None  
ABSTAIN: None

**8. Request to Destroy Police Department Records**

**ACTION:** Move to Approve a Resolution to Destroy Police Department Records

MOTION: Constantine      SECOND: Grandis

AYES: Bui, Constantine, Grandis, Harper, Cunneen  
NOES: None  
ABSENT: None  
ABSTAIN: None

**ADMINISTRATIVE ITEMS**

**9. Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2025**

Public Comment: Stephen Schwarz

**ACTION:** This is a Receive and File action, no vote was taken

**10. Approve the agreement with Hoag Corporate Health for a 3-year term to provide NFPA 1582-compliant annual firefighter medical evaluations, replacing the current provider Concentra.**

**ACTION:** Move to Approve the agreement with Hoag Corporate Health for a 3-year term to provide NFPA 1582-compliant annual firefighter medical evaluations, replacing the current provider Concentra.

MOTION: Grandis      SECOND: Constantine

AYES: Bui, Constantine, Grandis, Harper, Cunneen  
NOES: None  
ABSENT: None  
ABSTAIN: None

11. Amendment #2 to extend Contract #21-50 from July 1, 2024 through June 30, 2026, with Airwave Communications, Ent., in the amount of \$541,083.35

**ACTION:** Move to Approve Amendment #2 to extend Contract #21-50 from July 1, 2024 through June 30, 2026, with Airwave Communications, Ent., in the amount of \$541,083.35

MOTION: Harper            SECOND: Constantine

AYES: Bui, Constantine, Grandis, Harper, Cunneen

NOES: None

ABSENT: None

ABSTAIN: None

12. Charter City: Provide Direction to Staff on Language of Proposed Charter; Designate a Newspaper for Publication of Notice; Approve Communications Plan and Outreach Materials, Authorize City Manager to Engage Survey Consultant and Outreach Consultant

Public Comments: Michael Relich, Chris Kluwe, Bob Dowe, Mary Ellen Pascucci, Vincent Morrison, Rudy Huebner, Julie, Vincent Gonzales, Katy Wright, Marjorie Wray, Gary Godshall, Susan Crook, Linda Ecker, Libby, Martine Speckler, Elizabeth Andrade, Verna Ayer, Janice Vuong, Marcia McReynolds, Bill Spear, Evan Jorgensen, Eric Lever, Anna Katsuki, Cathy Ellis. On zoom the public comments were from: Leigh Martin, Brian Kealer, Stephen Schwarz and Anne Bettinger.

**ACTION:** Move to Approve moving forward with a Statistically Valid Survey, with staff providing three quotes for the City Council to select from.

MOTION: Harper            SECOND: Constantine

AYES: Bui, Grandis, Harper, Cunneen

NOES: None

ABSENT: None

ABSTAIN: Constantine

## **APPOINTMENTS**

13. Amendment to the Mayoral Appointments of Council Members and Staff to Outside Committees

**ACTION:** Move to Approve the term of Council member Constantine on Vector Control to a two-year term as required by the Health and Safety Code. The term will expire January, 2028.

MOTION: Grandis            SECOND: Cunneen

AYES: Bui, Constantine, Grandis, Harper, Cunneen

NOES: None  
ABSENT: None  
ABSTAIN: None

### **COUNCIL MEMBER ITEMS FOR FUTURE CONSIDERATION**

Council Member Harper – Requested that City Council meetings not occur on a Tuesday preceding a city holiday where staff is not available on a Monday. Second by Council Member Grandis

### **CITY COUNCIL/ SUCCESSOR AGENCY/ HOUSING AUTHORITY/ PUBLIC COMMENTS**

(Unscheduled Matters Only)

None

### **CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY AB 1234/GENERAL COMMENTS**

#### **Mayor Cunneen**

December 18 Attended the Retirement Ceremony for Police Captain Steve DeSantis and presented a Proclamation  
December 29 Attended the Police Department badge pinning ceremony  
January 4 Attended a virtual meeting with Garden Grove Unified School District, Los Amigos High School, City Manager Le and Deputy City Manager Frizzelle to discuss partnering pathways and activities in 2026  
January 7 Joined an informational meeting with city leaders and Bellflower City manager Ryan Smoot  
January 9 Attended a breakfast meeting with new Fountain Valley Chamber President van Vu  
January 13 Attended the Rotary Club Most Improved student awards  
January 15 Attended the OC Round Table meeting with Pacifica Services  
January 20 Attended a Construction network event with city representatives and chaired the OCTA Citizens Advisory Quarterly meeting

#### **Vice Mayor Harper**

December 18 Attended the Mobile Source Air Pollution Reduction Committee meeting  
January 6 Attended the Los Amigos High School virtual meeting  
January 7 Attended the Charter City meeting with City of Bellflower  
January 8 Attended the Chamber of Commerce Network at Night event  
January 12 Attended the OCTA Board meeting  
January 13 Attended the Parks master Plan meeting and the State of the City Filming  
January 14 Attended the Cal Cities Mayor / Council virtual round table  
January 15 Attended the OCTA Finance Committee meeting, Kickoff meeting for the OC around the table, meeting with FM3 survey company and the ACC-OC Board Installation meeting

#### **Council Member Grandis**

December 18 Attended the retirement of Police Captain Steve Desantis and the Community

December 22 Foundation Board meeting  
 Attended the Kiwanis Orange wood bowling event  
 January 5 Attended the Fountain Valley Schools Foundation Educational  
 January 8 Attended the Fountain Valley Chamber GAC meeting and the Network at Night at Fountain Bowl  
 January 12 Attended the OCPA Board meeting  
 January 15 Attended the Foundation and Volunteer meeting

**Council Member Constantine**

December 17 Watched the FV Planning Commission Meeting on Zoom. On the agenda were the restaurant hours, alcohol sales/service hours, and live entertainment hours for new restaurant JAN NOIRE on Bushard and Warner. Later, I drove around and saw some holiday decorated homes in our community, though didn't participate in the City's contest judging of these homes.

December 18 As the City of Fountain Valley City Trustee, participated in the monthly Orange County Mosquito and Vector Control Board at the Orange County Mosquito and Vector Control District in Garden Grove. Later, participated in the Fountain Valley Community Foundation Christmas Party, Fountain Valley Community Foundation Grants, and Fountain Valley Community Foundation Board Meeting at The Center at Founders Village Senior and Community Center.

December 20 Attended the BBQ event at Wild Fork, Huntington Beach, then the "Santa Claus Meet and Greet" event at Phuc Long Tea & Coffee in the evening. It was well attended.

December 29 Attended the FV Police Department Badge Ceremony in which 3 new police officers were sworn in. There were also several promotions within the Department. The ceremony took place at Founders Village Senior and Community Center.

January 7 Participated in a Zoom Meeting with our City Manager, City Clerk, Attorney for the City, and City Manager Ryan Smoot of the City of Bellflower regarding "Charter City Perspective from the City Manager of Bellflower". In the evening, I attended our Fountain Valley Housing and Development Committee Meeting at City Hall.

January 8 Participated in the Fountain Valley Chamber of Commerce Government Affairs Committee Meeting on Zoom. Stopped in early at Ozzie's Bar in Fountain Valley for the Fountain Valley Chamber of Commerce Mixer. After that, I attended the FVRA/HBRA (Fountain Valley Republican Assembly and Huntington Beach Republican Assembly) Meeting at IHOP in Huntington Beach. The speakers were California Lt. Governor Candidate Ebie Lynch, Huntington Beach City Council Member Andrew Gruel, and CRA VP Russ Neal.

January 9 Stopped in at the Social Club hosted by our Fountain Valley Advisory Committee for Persons with Disabilities at The Center at Founders Village Senior and Community Center. It was well attended.

January 12 Stopped in at City Hall to meet our new Fountain Valley Fire Chief, Chris Nigg and welcomed him to our team.

January 13 Participated in our City's annual State of the City event filming. Today, the filming was at Qua Contemporary Chinese Cuisine with Mayor Cunneen. Later, I watched the Orange County Board of Supervisors Meeting on the County of Orange website.

January 14 Participated in the Cal Cities Roundtable Discussion "Mayors and Council Members

- January 15 Department Roundtable Discussion” on Zoom.  
Participated in a “Discussion on Polling re: Charter City” Meeting on Microsoft Teams with Consultant FM3 Research, Our City Manager, Maggie, Attorney for the City, Colin, City Clerk, Rick and 2 representatives from FM3 Research, Adam and John. Then, participated in a “Fountain Valley Parks & Community Services Master Plan Briefing” Meeting with our Community Services Director, Rob Frizzelle and Doug from RHA Landscape Architects on Microsoft Teams. Then, I enjoyed a bite at the new restaurant Pickle Banh Mi Co at Warner and Bushard for their soft opening. Later, as the City's Trustee on the Orange County Mosquito and Vector Control District Board, participated in the monthly Board Meeting at the Orange County Mosquito and Vector Control District Headquarters in Garden Grove. In the evening, I participated in the Fountain Valley Community Foundation Board Meeting at The Center at Founders Village Senior and Community Center via Zoom.
- January 17 Participated in the very well-attended Friends of the Fountain Valley Library General Meeting and Bingo event at the Fountain Valley Library in the Program Room.
- January 19 I attended the Orange County Republican Central Committee for the first time ever to see what it is all about at the Hotel Zessa in Santa Ana. The speaker was Chino Valley USD President and Candidate for Superintendent of Public Instruction, Sonja Shaw who gave us an update on her campaign to fix California’s broken education system. The other presenter was United States Department of Health and Human Services Regional Director, Victoria Seaman.
- January 20 Participated in the “City Charter / General Law: Financial Differences?” Meeting on Zoom from City Hall with City Manager, Maggie, Attorney for the City, Colin, Finance Director, Ryan, and Drew of DKG Consultants. Later, participated in the “Mid-Term Budget” Meeting at City Hall with City Manager, Maggie. Finance Director, Ryan, our City Clerk, Rick and our Mayor, Jim.

**Council Member Bui**

No Report Filed

**ADJOURN THE MEETING OF THE CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY**

Mayor Cunneen adjourned the meeting at 10:48 pm to the next Meeting of the Fountain Valley City Council on February 3, 2026 at 6:00 p.m., in the Fountain Valley Council Chambers, 10200 Slater Avenue, Fountain Valley.

\_\_\_\_\_  
Jim Cunneen, Mayor

Attest:

\_\_\_\_\_  
Rick Miller, City Clerk



**CITY OF FOUNTAIN VALLEY  
CITY COUNCIL  
COUNCIL ACTION REQUEST**

To: Honorable Mayor and  
Members of the City Council

Agenda Date: February 3, 2026

SUBJECT: City of Fountain Valley Register of Demands for the period of 1/8/2026 to 1/21/2026

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**Three-Year Strategic Goals**

- Enhance the culture and environment of “A Nice Place to Live”
- Achieve fiscal stability by evaluating processes, and attract and retain revenue producing businesses/opportunities
- Attract and retain quality staff through best practices and trends
- Maintain, build, and modernize infrastructure to support growth and future needs of the City
- Not applicable

**EXECUTIVE SUMMARY**

Attached is the Register of Demands for the City of Fountain Valley to be ratified by the City Council.

**DISCUSSION**

Pursuant to the State of California’s Government Code 37201 through 37210, the Director of Finance or their designated representative hereby certifies to the accuracy of the following demands and to the availability of funds for payment thereof. Demands paid by the city shall be inspected and ratified by the legislative body on the next available Council agenda. The Finance Department has prepared the attached Register of Demands summarizing the City’s payments released since the previous City Council meeting.

**FINANCIAL ANALYSIS**

The attached Register of Demands represents payments made by the City of Fountain Valley between 1/8/2026 and 1/21/2026 for a total of \$5,929,482.33.

**ATTORNEY REVIEW**

The Attorney for the City reviewed this staff report and concurs with the recommended action.

**PUBLIC NOTIFICATION**

Not applicable.

**ALTERNATIVES**

**Alternative No. 1:** Approve the attached Register of Demands.

**Alternative No. 2:** Do not approve as presented and provide direction to staff.

**RECOMMENDATION:**

Staff recommends Alternative No. 1 to approve the attached Register of Demands representing payments made by the City of Fountain Valley between 1/8/2026 and 1/21/2026 for a total of \$5,929,482.33.

Prepared by: Ryan Smith, Finance Director

Reviewed by: Colin Burns, City Attorney

Approved by: Maggie Le, City Manager

Attachment 1: Register of Demands 1/8/2026 to 1/21/2026.



City Of Fountain Valley  
Register of Demands  
1/8/2026 - 1/21/2026

Department

Check Date	Vendor	Description	Doc #	Check/ACH #	Amount
<b>10000000 NON-DEPARTMENTAL</b>					
01/10/26	CALPERS	JAN 2026 - CALPERS MEDICAL	45402	5156	358,246.13
01/08/26	THE LINCOLN NATIONAL	JAN 2026 LIFE INSURANCE/LTD/ADD/EAP	45568	2317668	1,503.14
01/08/26	EMPOWER/BENEFITS COR	PR PPE260102 - DED 7031, 7032, 7033, 7036	45723	5242	111,957.29
01/08/26	CALIFORNIA STATE DIS	PR PPE260102 - DED 6004, 6005, 6007	45724	5243	1,104.35
01/08/26	INTERNAL REVENUE SER	PR PPE260102 - DED 1100, 3000	45731	5245	204,212.12
01/08/26	EMPLOYMENT DEVELOPME	PR PPE260102 - DED 4000	45732	5244	69,770.18
01/08/26	INTERNAL REVENUE SER	PR PPE260102 - DED 1100	45807	2317597	27.72
01/15/26	AFLAC	JAN'26 AFLAC ACCT HH049	45942	2317678	4,696.70
01/15/26	STANDARD INSURANCE C	JAN 2026 - VISION ACTIVE	45975	2317749	3,159.68
01/15/26	STANDARD INSURANCE C	JAN 2026 - VISION COBRA	45981	2317750	134.20
01/21/26	FOUNTAIN VALLEY POLI	PR PPE260116 - DED 8002	46352	5325	2,350.00
01/21/26	FOUNTAIN VALLEY CRED	PR PPE260116 - DED 9500	46353	5323	31,929.60
01/21/26	FOUNTAIN VALLEY FIRE	PR PPE260116 - DED 8000	46354	5324	2,833.70
01/21/26	MISSION SQUARE RET P	PLAN #803216 - PR PPE260116 - DED 2013, 2015	46357	5330	3,037.71
01/21/26	MISSION SQUARE RET P	PLAN #800389 - PR PPE260116 - DED 2011	46358	5331	1,156.23
01/21/26	MISSION SQUARE RET P	PLAN #800414 - PR PPE260116 - DED 2014	46359	5332	226.75
01/21/26	MISSION SQUARE RET P	PLAN #108536 - PR PPE260116 - DED 2018	46360	5333	576.90
01/21/26	U.S. BANK N.A.	PR PPE260116 - DED 7029, 7030	46361	5334	3,540.93
01/21/26	FVPOA PAC	PR PPE260116 - DED 8005	46362	5326	495.00
01/21/26	INTERNATIONAL BRO	PR PPE260116 - DED 8003	46365	5327	500.00
01/21/26	INTERNATIONAL BRO	PR PPE260116 - DED 8004	46366	5328	675.00
01/21/26	INTERNATIONAL BRO	PR PPE260116 - DED 8001	46367	5329	825.00
<b>TOTAL NON-DEPARTMENTAL</b>					<b>802,958.33</b>
<b>10000010 NON-DEPARTMENTAL</b>					
01/10/26	CALPERS	JAN 2026 - CALPERS MEDICAL	45402	5156	30,618.00
<b>TOTAL NON-DEPARTMENTAL</b>					<b>30,618.00</b>
<b>10010103 OFFICE OF CITY MANAGER</b>					
01/15/26	CITY OF BREA	OCCMA NAPA DINNER RSVP	45995	2317689	95.00
<b>TOTAL OFFICE OF CITY MANAGER</b>					<b>95.00</b>
<b>10010104 ADMIN SERVICES</b>					
01/08/26	AT&T MOBILITY	10/27 - 11/26/25 ADMIN CELL PHONES	45601	2317603	194.75
01/08/26	JPW COMMUNICATIONS	NOV. '25 - COMMUNICATIONS, MARKETING, PR	45235	5272	3,034.49
01/08/26	TOWNSEND PUBLIC AFFA	DEC. '25 - GRANT WRITING SERVICES	45105	5281	6,000.00
01/08/26	AMAZON	DRY ERASE CALENDAR, MARKERS	45618	5260	102.14
01/15/26	AT&T MOBILITY	11/27 - 12/26/25 ADMIN CELL PHONES	45694	2317684	197.07
<b>TOTAL ADMIN SERVICES</b>					<b>9,528.45</b>
<b>10010105 RECORDS MANAGEMENT</b>					

01/15/26	ORANGE COUNTY REGIST	OCT. '25 - LEGAL NOTICE	45990	2317731	886.26
01/15/26	ORANGE COUNTY REGIST	NOV. '25 - LEGAL NOTICE	45991	2317731	604.65
<b>TOTAL RECORDS MANAGEMENT</b>					<b>1,490.91</b>
<b>10020200 HUMAN RESOURCES</b>					
01/10/26	CALPERS	JAN 2026 - CALPERS MEDICAL	45402	5156	488.02
01/13/26	CALPERS	2026 REPLACEMENT BENEFIT CHGS	45957	5285	978.48
01/08/26	NATIONAL TESTING NET	2025-2026 ANNUAL NTN MBSHP ECOMM	45591	2317634	750.00
01/08/26	BIOMETRICS4ALL, INC	DEC 2025- HR RELAY FEES	45689	5262	19.25
01/15/26	CONCENTRA MEDICAL CE	12/18/25 HR OCCUPATIONAL MEDICAL	45983	2317691	588.20
01/15/26	CONCENTRA MEDICAL CE	12/10 - 12/12/25 HR OCCUPATIONAL MEDICAL	45994	2317692	1,524.45
01/08/26	AMAZON	DECEMBER 2025 HR OFFICE SUPPLIES	45651	5261	32.60
01/08/26	SHRED-IT USA LLC	12/17/2025 - MONTHLY SHRED-IT SERVICES FOR	45653	2317651	130.93
01/08/26	AT&T MOBILITY	11/27/25 -12/26/25 HR CELL PHONE	45673	2317609	328.46
01/15/26	EXPERIAN	11/29 - 12/26/25 PRE EMPLOYMENT CREDIT	45817	2317700	25.00
01/08/26	DF POLYGRAPH	PRE-EMPLOYMENT POLYGRAPH SERVICES	45677	5268	400.00
01/08/26	PSYCHOLOGICAL CONSUL	PRE EMPLOYMENT PSYCH EVALUATIONS	45684	2317642	473.00
01/08/26	THE COUNSELING TEAM	JANUARY 2026 EAP SERVICES	45692	2317666	1,575.00
01/15/26	CONCENTRA MEDICAL CE	01/06/26 HR OCCUPATIONAL MEDICAL	45999	2317693	319.60
<b>TOTAL HUMAN RESOURCES</b>					<b>7,632.99</b>
<b>10030300 PLANNING</b>					
01/15/26	KLING CONSULTING GRO	OCT 2025 SOILS REVIEW SVCS 2025-1184 9677	45773	2317718	850.00
01/15/26	KLING CONSULTING GRO	OCT 2025 SOILS RVW CONSULTING SVCS FOR	45786	2317718	850.00
01/15/26	KLING CONSULTING GRO	NOV 2025 SOILS RVW CONSULTING SVCS FOR	45778	2317718	850.00
01/15/26	KLING CONSULTING GRO	SOILS RVW CONSULTING SVCS FOR 2025-1685	45779	2317718	850.00
01/15/26	KLING CONSULTING GRO	SOILS RVW CONSULTING SVCS FOR 2025-1736	45780	2317718	850.00
01/15/26	KLING CONSULTING GRO	NOV 2025 SOILS RVW CONSULTING SVCS FOR	45781	2317718	850.00
01/08/26	VERIZON WIRELESS	12/26/25-01/25/26 CELL PHONES & IPADS	45660	2317674	40.07
01/08/26	AT&T MOBILITY	11/27-12/26/25 CELL PHONES & IPADS	45661	2317608	90.96
01/08/26	THOMAS SU	CUP REFUND - THOMAS SU INV 29299	45794	2317669	3,705.00
<b>TOTAL PLANNING</b>					<b>8,936.03</b>
<b>10030301 BUILDING &amp; SAFETY</b>					
01/08/26	AMAZON	2026 CALENDARS	45420	5260	23.58
01/08/26	VERIZON WIRELESS	12/26/25-01/25/26 CELL PHONES & IPADS	45660	2317674	99.31
01/08/26	AT&T MOBILITY	11/27-12/26/25 CELL PHONES & IPADS	45661	2317608	213.18
01/15/26	CALIFORNIA BUILDING	3RD QTR OCT - DEC 2025 SB1473 GREEN	45856	2317688	(69.10)
01/15/26	DEPARTMENT OF CONSER	4th QTR OCT-DEC 2025 SMIP FEES FOR	45858	2317696	(108.46)
01/08/26	TRUE NORTH COMPLIANC	DEC 2025 BUILDING PLAN RVW AND STAFFING	45681	5282	16,317.50
<b>TOTAL BUILDING &amp; SAFETY</b>					<b>16,476.01</b>
<b>10030305 ECONOMIC DEVELOPMENT</b>					
01/08/26	AT&T MOBILITY	11/27-12/26/25 CELL PHONES & IPADS	45661	2317608	45.48
01/15/26	COSTAR REALTY INFORM	1/1-1/31/26 REAL ESTATE SEARCH SERVICE	45818	2317694	412.69
<b>TOTAL ECONOMIC DEVELOPMENT</b>					<b>458.17</b>
<b>10030310 CODE ENFORCEMENT</b>					
01/08/26	VERIZON WIRELESS	12/26/25-01/25/26 CELL PHONES & IPADS	45660	2317674	38.01
01/08/26	AT&T MOBILITY	11/27-12/26/25 CELL PHONES & IPADS	45661	2317608	40.74

<b>TOTAL CODE ENFORCEMENT</b>				<b>78.75</b>	
<b>10040400 FINANCE</b>					
01/08/26	HINDERLITER, DE LLAM	OCT-DEC 2025 CONTR SVC TRANS TAX	45761	2317627	300.00
01/15/26	AT&T MOBILITY	12/27 - 1/26/26 R SMITH CELL PHONE	45978	2317686	49.72
01/08/26	RAMS, LLP	DEC 2025 PROGRESS BILLING FOR FY24-25	45785	2317644	5,444.00
01/15/26	CLIENTFIRST CONSULTI	11/1-12/31/25 HCM SYSTEM REVIEW	45982	5296	3,735.00
<b>TOTAL FINANCE</b>				<b>9,528.72</b>	
<b>10040401 PURCHASING</b>					
01/08/26	CANTEEN REFRESHMENT	COFFEE SERVICE FOR CITY HALL - OCT 2025	45646	5265	218.31
01/08/26	CANTEEN REFRESHMENT	COFFEE SERVICE FOR CITY HALL - NOV 2025	45647	5265	419.71
01/08/26	QUENCH USA INC	WATER INSTALL AND PORTION OF MNTHLY	45645	5279	777.48
01/15/26	NEOFUNDS/TOTALFUNDS	202512 POSTAGE REPLENISHMENT	45977	2317729	3,000.00
01/08/26	CANTEEN REFRESHMENT	COFFEE SERVICE FOR CITY HALL - DEC 2025	45648	5265	346.96
01/08/26	HB FASTPRINT, INC	COUNCIL BUSINESS CARDS	45649	2317626	158.39
01/08/26	QUENCH USA INC	WATER SYSTEM - CULLIGAN THROUGH 01/31/26	45719	5279	1,127.68
01/08/26	AMAZON	OFFICE SUPPLIES	45775	5260	333.42
<b>TOTAL PURCHASING</b>				<b>6,381.95</b>	
<b>10050500 ENGINEERING</b>					
01/15/26	AGA ENGINEERS, INC	OCT 2025 - DESIGN 4 TS MIDBLOCK ART SCH	45760	2317679	11,945.00
01/15/26	AGA ENGINEERS, INC	NOV 2025 - DESIGN 4 TS MIDBLOCK ART SCH	45766	2317679	11,015.00
01/15/26	AMAZON	DEC 2025 - PW ENG OFFICE SUPPLIES	45663	5288	77.28
01/15/26	AT&T MOBILITY	11/27-11/26/25 CELL PH TG SM KK JP KH RD SS	45666	2317682	487.34
01/15/26	CANON U.S.A., INC.	JAN 2026 - CANON MAINTENANCE & SERVICES	45667	5293	433.37
01/15/26	CANON U.S.A., INC.	ADDITIONAL TONER PEARLS - 4	45917	5293	1,606.11
<b>TOTAL ENGINEERING</b>				<b>25,564.10</b>	
<b>10050503 STREET LIGHTING</b>					
01/15/26	SO CALIF EDISON CO	DEC 2025 - STREET LIGHTS ELECTRICITY	45713	2317743	8,506.46
01/15/26	YUNEX, LLC	DEC 2025 - T.S. MAINTENANCE	45809	5317	3,235.24
01/15/26	YUNEX, LLC	DEC 2025 - T.S. CALL OUTS	45810	5317	4,232.06
01/15/26	SO CALIF EDISON CO	DEC 2025 - STREET LIGHTS ELECTRICITY	45928	2317746	18,444.52
<b>TOTAL STREET LIGHTING</b>				<b>34,418.28</b>	
<b>10050550 RIGHTS-OF-WAY</b>					
01/08/26	SO CALIF EDISON CO	11/03/25 to 12/03/25 MEDIANS	45634	2317659	457.25
01/08/26	SO CALIF EDISON CO	12/04/25 to 01/05/26 ROWS	45812	2317661	113.05
01/15/26	NIEVES LANDSCAPE, IN	12/2025 MEDIAN & ROW LANDSCAPE	45829	2317730	26,307.57
<b>TOTAL RIGHTS-OF-WAY</b>				<b>26,877.87</b>	
<b>10050551 TREE MAINTENANCE</b>					
01/08/26	GREAT SCOTT TREE SER	2025 TREE PRUNING	45577	5269	953.95
01/08/26	GREAT SCOTT TREE SER	TREE REMOVAL AT SANTA GERTRUDES CIRCLE	45576	5269	355.78
01/08/26	GREAT SCOTT TREE SER	2025 TREE REMOVAL AT 9669 TOUCAN AVE	45578	5269	3,379.82
01/15/26	A.Y. NURSERY	PARKWAY TREES	45851	2317676	1,266.94
<b>TOTAL TREE MAINTENANCE</b>				<b>5,956.49</b>	
<b>10050552 PARK MAINTENANCE</b>					
01/08/26	CINTAS CORPORATION 6	11/26/25 UNIFORMS	45597	2317614	24.68
01/08/26	MERCHANTS LANDSCAPE	11/2025 CIVIC FAC. MAINTENANCE	45589	5273	4,183.54

01/08/26	MERCHANTS LANDSCAPE	11/2025 PARKS LANDSCAPE MAINTENANCE	45590	5273	21,985.27
01/08/26	CINTAS CORPORATION 6	12/4/25 UNIFORMS	45598	2317614	20.07
01/08/26	CINTAS CORPORATION 6	12/11/25 UNIFORMS	45599	2317614	20.07
01/08/26	SO CALIF EDISON CO	11/29/25 to 12/29/25 IRRIGATION & PARKS	45632	2317658	681.80
01/08/26	SO CALIF EDISON CO	12/05/25 to 01/06/26 NIEBLAS PARK (GARDENIA)	45820	2317662	31.43
01/15/26	AMAZON	IPHONE WATERPROOF CASE	45958	5288	21.74
<b>TOTAL PARK MAINTENANCE</b>					<b>26,968.60</b>
<b>10050553 CONCRETE MAINTENANCE</b>					
01/15/26	AMAZON	CLIPBOARD PACK	45967	5288	10.01
01/15/26	AMAZON	NAMEPLATE FOR STREETS FOREMAN	45974	5288	21.53
<b>TOTAL CONCRETE MAINTENANCE</b>					<b>31.54</b>
<b>10050554 PAVEMENT MAINTENANCE</b>					
01/08/26	S C SIGNS SUPPLIES	HEIL AND ED ARNOLD WAY SIGNS	45585	2317649	767.18
01/08/26	S C SIGNS SUPPLIES	REFACE STREET NAME SIGNS	45586	2317649	234.90
01/08/26	VULCAN MATERIAL COMP	ASPHALT	45572	2317675	240.22
01/08/26	UNITED RENTALS NORTH	PROPANE	45573	2317671	72.85
01/08/26	ALL AMERICAN ASPHALT	ASPHALT	45583	2317601	299.34
01/08/26	CINTAS CORPORATION 6	11/26/25 UNIFORMS	45597	2317614	49.52
01/08/26	ALL AMERICAN ASPHALT	ASPHALT	45584	2317601	305.07
01/08/26	ROSEBURROUGH TOOL IN	BRUSH W/HANDLE	45574	2317648	15.27
01/08/26	CINTAS CORPORATION 6	12/4/25 UNIFORMS	45598	2317614	35.80
01/08/26	ALL AMERICAN ASPHALT	ASPHALT	45575	2317601	206.65
01/08/26	CINTAS CORPORATION 6	12/11/25 UNIFORMS	45599	2317614	35.80
01/15/26	RESOURCE BUILDING MA	CONCRETE MIX	45642	2317739	379.05
01/15/26	RESOURCE BUILDING MA	CONCRETE MIX	45826	2317739	308.15
01/15/26	RESOURCE BUILDING MA	CONCRETE MIX	45823	2317739	351.52
<b>TOTAL PAVEMENT MAINTENANCE</b>					<b>3,301.32</b>
<b>10050555 STORM DRAIN MAINT</b>					
01/08/26	CINTAS CORPORATION 6	11/26/25 UNIFORMS	45597	2317614	8.77
01/08/26	CINTAS CORPORATION 6	12/4/25 UNIFORMS	45598	2317614	8.77
01/08/26	CINTAS CORPORATION 6	12/11/25 UNIFORMS	45599	2317614	13.35
01/08/26	AMAZON	2024 STANDARD SPECIFICATIONS BOOK	45413	5260	268.08
01/08/26	JOHN L. HUNTER & ASS	SEP 2025 - WQMP REVIEWS 16582	45670	2317629	467.50
01/08/26	JOHN L. HUNTER & ASS	SEP 2025 - HYDRO REVIEWS 17103 MAGNOLIA	45671	2317629	271.00
01/08/26	SO CALIF EDISON CO	11/17/25 to 12/16/25 SANDLEWOOD PUMP	45525	2317652	654.49
01/15/26	SO CALIF GAS CO	12/4/25-1/6/26 WALNUT PUMP STATION	45932	2317747	185.08
01/15/26	SO CALIF GAS CO	12/5/25-1/7/26 SANDALWOOD PUMP STATION	45927	2317747	65.47
<b>TOTAL STORM DRAIN MAINT</b>					<b>1,942.51</b>
<b>10050557 STREET SWEEPING</b>					
01/15/26	SCA OF CA, LLC	11/25 MONTHLY STREET SWEEPING	45815	5314	35,407.69
<b>TOTAL STREET SWEEPING</b>					<b>35,407.69</b>
<b>10050558 RECREATION CENTER</b>					
01/15/26	MERCHANTS LANDSCAPE	11/2025 SPORTS PARK LANDSCAPE MAINT	45588	5306	42,618.77
01/15/26	HERITAGE LANDSCAPE	SUPPLIES FOR LANDSCAPE INSPECTOR	45595	2317713	393.57
01/15/26	GRAINGER, INC.	ORANGE FENCE FOR SP	45596	2317712	1,083.86

01/08/26	ORANGE COUNTY WATER	RECYCLED WATER USAGE 8/19/25 TO 12/7/25	45609	5277	13,416.78
<b>TOTAL RECREATION CENTER</b>					<b>57,512.98</b>
<b>10060600 FIRE SUPPRESSION</b>					
01/15/26	L.N. CURTIS & SONS	FIELD EQUIPMENT - EMERGENCY PLUGS	45864	2317720	3,030.26
01/15/26	INLAND FLEET SOLUTIO	APPARATUS MAINTENANCE AND REPAIR RIG	45868	2317715	1,134.70
01/15/26	INLAND FLEET SOLUTIO	APPARATUS MAINTENANCE AND REPAIR RIG	45869	2317715	494.38
01/15/26	ARAMARK REFRESHMENT	COFFEE LEASE STATION 1	45873	2317680	28.00
01/15/26	PURETEC INDUSTRIAL W	DEIONIZED WATER TANK RENTAL STATION 1	45874	2317735	21.67
01/15/26	PURETEC INDUSTRIAL W	DEIONIZED WATER TANK RENTAL STATION 2	45875	2317735	21.67
01/15/26	PURETEC INDUSTRIAL W	DEIONIZED WATER SYSTEM STATION 2	45876	2317735	130.75
01/15/26	VERIZON WIRELESS	12.23.25-1.22.26 FIRE AVL TRACKERS	45877	2317757	990.26
01/15/26	VERIZON WIRELESS	12.26.25-1.25.26 FIRE CELL PHONES	45880	2317760	27.62
01/15/26	L.N. CURTIS & SONS	FIELD EQUIPMENT - ACTION COUPLING	45881	2317720	602.83
01/15/26	L.N. CURTIS & SONS	FIELD EQUIPMENT - 6" GATE VALVE KEY	45882	2317720	225.03
01/15/26	L.N. CURTIS & SONS	FIELD EQUIPMENT - FOAM EDUCTOR	45883	2317720	1,738.16
01/15/26	RAPCO INDUSTRIES, IN	FIELD EQUIPMENT - SHARPENED CUTTERS	45884	2317737	101.40
01/15/26	MES SERVICE CO	HYDROTEST	45886	5307	261.00
<b>TOTAL FIRE SUPPRESSION</b>					<b>8,807.73</b>
<b>10060601 PARAMEDICS</b>					
01/15/26	TURNOUT MAINTENANCE	CLEAN/REPAIR TURNOUTS	45885	2317755	356.04
<b>TOTAL PARAMEDICS</b>					<b>356.04</b>
<b>10060602 AMBULANCE SERVICES</b>					
01/15/26	SPECTRUM GAS PRODUCT	OXYGEN TANKS STATION 1	45871	2317748	136.85
01/15/26	SPECTRUM GAS PRODUCT	OXYGEN TANKS STATION 2	45872	2317748	64.40
01/15/26	VERIZON WIRELESS	12.26.25-1.25.26 AMBULANCE CELL PHONE	45878	2317758	38.86
01/15/26	VERIZON WIRELESS	12.23.25-1.22.26 AMBULANCE AVL TRACKERS	45879	2317759	152.04
01/15/26	CARE AMBULANCE	11.1.25-11.30.25 SURGE AMBULANCE SERVICES	45887	5294	16,683.75
01/15/26	CARE AMBULANCE	11.25.25-12.8.25 CONTRACT AMBULANCE	45892	5294	56,110.44
01/15/26	CARE AMBULANCE	12.9.25-12.22.25 CONTRACT AMBULANCE	45893	5294	57,196.44
01/15/26	CARE AMBULANCE	12.23.25-1.5.26 CONTRACT AMBULANCE	45894	5294	57,196.44
01/15/26	BOUND TREE MEDICAL	FIRST AID/MEDICAL SUPPLIES	45895	5292	1,786.81
01/15/26	BOUND TREE MEDICAL	FIRST AID/MEDICAL SUPPLIES	45896	5292	790.83
01/15/26	BOUND TREE MEDICAL	FIRST AID/MEDICAL SUPPLIES	45897	5292	1,773.51
01/15/26	BOUND TREE MEDICAL	FIRST AID/MEDICAL SUPPLIES	45898	5292	786.93
01/15/26	BOUND TREE MEDICAL	FIRST AID/MEDICAL SUPPLIES	45899	5292	1,120.58
01/15/26	LIFE ASSIST	FIRST AID/MEDICAL SUPPLIES	45900	5304	2,180.64
01/15/26	LIFE ASSIST	FIRST AID/MEDICAL SUPPLIES	45901	5304	314.05
<b>TOTAL AMBULANCE SERVICES</b>					<b>196,332.57</b>
<b>10060603 FIRE PREVENTION</b>					
01/15/26	THOMSON REUTERS WEST	RENWAL 19 PUBL C SAFETY	45870	2317753	304.39
01/15/26	VERIZON WIRELESS	12.26.25-1.25.26 FIRE CELL PHONES	45880	2317760	51.95
<b>TOTAL FIRE PREVENTION</b>					<b>356.34</b>
<b>10060604 FIRE RESERVES</b>					
01/15/26	LIMON, JOSEPH	DECEMBER 2025 RESERVE MEAL STIPENED	45902	5305	40.00
01/15/26	BALLANTYNE, RILEY M	DECEMBER 25 RESERVE MEAL STIPENED	45903	5291	40.00

01/15/26	CHEN, SCOTT	DECEMBER 2025 RESERVE MEAL STIPENED	45904	5295	40.00
01/15/26	LARITA, NOEL	DECEMBER 2025 RESERVE MEAL STIPENED	45905	5302	40.00
01/15/26	DAGARIN, NICHOLAS	DECEMBER 2025 RESERVE MEAL STIPENED	45906	5297	40.00
01/15/26	HOWREN, DONALD	DECEMBER 2025 RESERVE MEAL STIPENED	45907	5300	40.00
01/15/26	ESTERHOLT, JAKE	DECEMBER 2025 RESERVE MEAL STIPENED	45908	5298	40.00
01/15/26	NECHAI, VLADISLAV	DECEMBER 2025 RESERVE MEAL STIPENED	45909	5308	40.00
01/15/26	QUINONEZ, CESAR	DECEMBER 2025 RESERVE MEAL STIPENED	45910	5310	40.00
01/15/26	ORDUNO, VICTOR E	DECEMBER 2025 RESERVE MEAL STIPENED	45911	5309	40.00
01/15/26	WESLEY, KAILER	DECEMBER 2025 RESERVE MEAL STIPENED	45912	5316	40.00
<b>TOTAL FIRE RESERVES</b>					<b>440.00</b>
<b>10060605 DISASTER PREPAREDNESS</b>					
01/15/26	VERIZON WIRELESS	12.26.25-1.25.26 FIRE CELL PHONES	45880	2317760	38.86
<b>TOTAL DISASTER PREPAREDNESS</b>					<b>38.86</b>
<b>10070700 PATROL</b>					
01/08/26	QUENCH USA INC	WATER INSTALL AND PORTION OF MNTHLY	45645	5279	347.78
01/08/26	OC UNIFORMS & TAILOR	RECRUIT HERNANDEZ ACADEMY SUPPLIES	45746	2317637	1,644.77
01/08/26	OC UNIFORMS & TAILOR	RECRUIT BLAIN ACADEMY SUPPLIES	45747	2317637	1,701.43
01/08/26	OC UNIFORMS & TAILOR	RECRUIT RAMIREZ ACADEMY SUPPLIES	45748	2317637	1,726.43
01/08/26	OC UNIFORMS & TAILOR	RECRUIT JOHANSSON ACADEMY SUPPLIES	45749	2317637	1,751.43
01/08/26	OC UNIFORMS & TAILOR	J. HERELD REPLACEMENT PANTS	45750	2317637	171.76
01/08/26	OC UNIFORMS & TAILOR	RECRUIT VANHORN ACADEMY SUPPLIES	45751	2317637	1,776.44
01/08/26	OC UNIFORMS & TAILOR	RECRUIT J. RODRIGUEZ ACADEMY SUPPLIES	45753	2317637	1,726.43
01/08/26	OC UNIFORMS & TAILOR	C. LEE UNIFORM	45754	2317637	403.25
01/08/26	RIO HONDO REGIONAL T	TUITION - FTO UPDATE - J. HUGHES	45768	2317646	50.00
01/08/26	OC UNIFORMS & TAILOR	RECRUIT RADOJEVIC ACADEMY SUPPLIES	45752	2317637	1,789.48
01/08/26	PETTY CASH FIELD SER	PETTY CASH REIMBURSEMENT	45451	2317639	417.46
01/08/26	V&V MANUFACTURING, I	NEW BADGES (2) CAPTAIN (1) SERGEANT	45763	2317673	541.41
01/08/26	AMAZON	DEPARTMENT SUPPLIES	45762	5260	51.67
01/08/26	AMAZON	RUBBER STAMP	45755	5260	11.35
01/08/26	AMAZON	DEPARTMENT SUPPLIES	45758	5260	110.11
01/08/26	CITY NET	NOV 2025 - OUTREACH SERVICES	45759	2317615	31,416.62
01/08/26	CALIF FORENSIC PHLEB	DEC 2025 - BLOOD DRAWS	45771	2317611	2,212.00
01/08/26	QUENCH USA INC	WATER SYSTEM - CULLIGAN THROUGH 01/31/26	45719	5279	626.06
01/08/26	SHRED-IT USA LLC	DEPARTMENT SHREDDING - 12/10 & 12/24	45745	2317650	264.00
01/08/26	AMAZON	RECORDS DATE STAMPS	45772	5260	126.35
<b>TOTAL PATROL</b>					<b>48,866.23</b>
<b>10070701 INVESTIGATION</b>					
01/15/26	FLOCK GROUP, INC	FIXED AUTOMATED LICENSE PLATE READER	45736	5299	30,000.00
01/08/26	PREMIER FIRST RESPON	THERAPY #7 - APPT 2 AND 3	45737	2317640	300.00
01/08/26	PREMIER FIRST RESPON	THERAPY #7 - APPT 4	45738	2317640	150.00
01/08/26	AMAZON	PROPERTY SUPPLIES	45757	5260	148.97
01/08/26	COSTELLOE, ROCHELLE	MEALS/MILEAGE PEER SUPPORT CONF	45767	5267	309.86
<b>TOTAL INVESTIGATION</b>					<b>30,908.83</b>
<b>10070702 TRAFFIC</b>					
01/08/26	UNIVERSAL PROTECTION	11/28/25-12/25/25 PARKING ENFORCEMENT	45740	5283	14,781.00

<b>TOTAL TRAFFIC</b>			<b>14,781.00</b>
<b>10070705 L.E. COMMUNICATIONS</b>			
01/08/26	PRIMO BRANDS	8710321383 PD WATER DELIVERY FINAL	45770 2317641 34.92
<b>TOTAL L.E. COMMUNICATIONS</b>			<b>34.92</b>
<b>10070707 CRIME PREVENTION</b>			
01/08/26	PETTY CASH FIELD SER	PETTY CASH REIMBURSEMENT	45451 2317639 288.20
01/08/26	AMAZON	RUBBER STAMP	45769 5260 11.35
<b>TOTAL CRIME PREVENTION</b>			<b>299.55</b>
<b>10070708 RANGE</b>			
01/08/26	CITY OF WESTMINSTER	NOV 2025 - RANGE 11/12, 11/15, 11/28	45764 2317616 1,380.00
01/08/26	ADKINS, BERTRUM A.	DEC 2025 - RANGEMASTER	45756 5259 1,000.00
<b>TOTAL RANGE</b>			<b>2,380.00</b>
<b>10080800 RECREATION CENTER</b>			
01/08/26	PRIMO BRANDS	8710024716 REC CENTER REC WATER 10/27/25-	45708 2317641 19.54
01/08/26	SPECTRUM GAS PRODUCT	HELIUM REFILL 11/30/25	45711 2317663 26.00
01/08/26	QUENCH USA INC	WATER INSTALL AND PORTION OF MNTHLY	45645 5279 171.48
01/15/26	VERIZON WIRELESS	11/2 - 12/1/25 RC PARK PATROL @ ATHLETICS	45966 2317761 45.02
01/08/26	SPECTRUM GAS PRODUCT	HELIUM REFILL 12/31/25	45709 2317663 26.00
01/08/26	QUENCH USA INC	WATER SYSTEM - CULLIGAN THROUGH 01/31/26	45719 5279 382.82
01/15/26	AMAZON	EQUIPMENT FOR YOUTH BASKETBALL 1WCJ-	45816 5289 115.57
01/15/26	MANHATTAN STITCHING	COACH SHIRTS FOR YOUTH BASKETBALL	45922 2317722 363.23
01/15/26	MANHATTAN STITCHING	COACH SHIRTS	45923 2317723 121.78
01/15/26	MANHATTAN STITCHING	JERSEYS FOR YOUTH BASKETBALL	45924 2317724 1,000.00
<b>TOTAL RECREATION CENTER</b>			<b>2,271.44</b>
<b>10080801 ATHLETICS</b>			
01/15/26	VERIZON WIRELESS	11/2 - 12/1/25 RC PARK PATROL @ ATHLETICS	45966 2317761 37.59
01/15/26	AMAZON	(2) HYDRANT WRENCHES FOR WATER	45791 5288 63.06
01/15/26	REC SVCS REFUND	REFUND YBK WINTER 26	45915 2317738 70.00
01/15/26	MANHATTAN STITCHING	JERSEYS FOR YOUTH BASKETBALL	45924 2317724 1,979.75
<b>TOTAL ATHLETICS</b>			<b>2,150.40</b>
<b>10080810 SENIOR &amp; COMM CENTER</b>			
01/08/26	AT&T MOBILITY	10/27 - 11/26/25 R FRIZZELLE CELL	45602 2317604 15.06
01/08/26	AMAZON	OFFICE SUPPLIES	45739 5260 55.15
01/08/26	AMAZON	EXTERNAL DVD PLAYER FOR NEW PROGRAM	45718 5260 14.87
01/15/26	AT&T MOBILITY	11/27 - 12/26/25 R FRIZZELLE CELL	45693 2317683 60.54
01/08/26	THE LIGHTHOUSE OUTRE	SR CASE MGMT & REFERRAL/SOCIAL SVC	45650 2317667 4,672.50
01/15/26	SPECTRUM GAS PRODUCT	SENIOR CENTER HELIUM TANK RENTAL	45951 2317748 13.00
01/08/26	QUENCH USA INC	WATER SYSTEM - CULLIGAN THROUGH 01/31/26	45719 5279 146.09
01/15/26	AMAZON	SUPPLIES FOR CRAFT & CHAT PROGRAM FEB	45862 5288 41.51
01/15/26	S.C. GYM REPAIR	SC FITNESS ROOM MONTHLY SERVICE &	45985 2317740 264.37
<b>TOTAL SENIOR &amp; COMM CENTER</b>			<b>5,283.09</b>
<b>10080811 SENIOR TRANSPORTATION</b>			
01/08/26	OCY MANAGEMENT LLC	NOV 2025 SENIOR TRANSPORTATION	45680 5276 12,726.00
<b>TOTAL SENIOR TRANSPORTATION</b>			<b>12,726.00</b>
<b>10080820 CONTRACT CLASSES</b>			

01/08/26	CAMARENA, EDWARD J	INSTRUCTOR PAYMENT 271132-A1	45613	5264	3,897.34
01/08/26	REC SVCS REFUND	REFUND FOR 433050-A1	45652	2317645	105.00
01/15/26	COM SVCS REFUND	REFUND FOR INTEGRAL TAI CHI 1	45947	2317690	42.00
<b>TOTAL CONTRACT CLASSES</b>					<b>4,044.34</b>
<b>10080821 SPECIAL EVENTS</b>					
01/08/26	AMAZON	SPECIAL EVENT SUPPLIES - TL	45707	5260	326.20
01/08/26	QUANTUM SIGNS & GRAP	HOLIDAY HOUSE DECORATING CONTEST	45782	2317643	265.08
01/15/26	QUANTUM SIGNS & GRAP	KINDERVISION BANNER	45925	2317736	228.38
<b>TOTAL SPECIAL EVENTS</b>					<b>819.66</b>
<b>10080823 PARK PATROL</b>					
01/15/26	VERIZON WIRELESS	11/2 - 12/1/25 RC PARK PATROL @ ATHLETICS	45966	2317761	51.30
<b>TOTAL PARK PATROL</b>					<b>51.30</b>
<b>10090004 PENSION/OPEB</b>					
01/15/26	CALPERS	ADDT'L UAL PMT 25.26-CLSSC SFTY TIER	45959	5286	3,000,000.00
<b>TOTAL PENSION/OPEB</b>					<b>3,000,000.00</b>
<b>10095001 GENERAL FUND</b>					
01/15/26	PSOMAS	11/21-12/25/25 I405 IMPROVEMENT	45717	2317734	6,351.79
<b>TOTAL GENERAL FUND</b>					<b>6,351.79</b>
<b>11000000 ISF INFORMATION PROCESSING</b>					
01/08/26	THOMAS SU	CUP REFUND - THOMAS SU INV 29299	45794	2317669	195.00
<b>TOTAL ISF INFORMATION PROCESSING</b>					<b>195.00</b>
<b>11010050 ISF IS ADMIN CAPITAL</b>					
01/15/26	KONICA MINOLTA BUSIN	ONBASE SUBSCRIPTION RENEWAL	45861	2317719	28,149.48
01/08/26	ADVANCED OFFICE / IN	CONTRACT M22588 OVERAGE 11/3 - 12/2/25	45655	2317599	113.77
01/08/26	ADVANCED OFFICE / IN	CONTRACT 41585 OVERAGE 11/6 - 12/5/25	45656	2317599	40.40
01/08/26	ADVANCED OFFICE / IN	CONTRACT 41194 OVERAGE 11/18 - 12/17/25	45657	2317599	14.83
01/08/26	ADVANCED OFFICE / IN	RICOHS LEASED 12/15/25 - 1/15/26	45665	2317598	2,274.12
01/08/26	MAVERICK DATA SYSTEM	WARRANT BUILDER ACCOUNT ALIGNMENT	45614	2317633	434.70
01/08/26	ADVANCED OFFICE / IN	CONTRACT 41290 OVERAGE 11/26 - 12/25/25	45659	2317599	1,018.35
01/08/26	COMMUNICATION STRAT	COM-STRAT TEAMS PHONE INTEGRATION	45615	5266	3,997.50
01/08/26	MILLER MENDEL, INC	SOCIAL MEDIA REPORT - 11/3, 11/12, & 11/17/25	45776	5274	90.00
01/08/26	MILLER MENDEL, INC	CREDIT REPORT 11/3, 11/12, & 11/17/25	45777	5274	18.00
01/08/26	AMAZON	HP 206A BLACK TONER - PD	45617	5260	91.39
01/08/26	AMAZON	2 FLASH DRIVES 1 SPACE HEATER	45620	5260	93.49
01/08/26	AMAZON	DISPLAYPORT TO HDMI ADAPETERS	45621	5260	143.70
01/08/26	AMAZON	2 WEB CAMERAS	45622	5260	103.30
01/08/26	RON TURLEY ASSOCIATE	RON TURLEY ASSOCIATE SUBSCRIPTION	45658	2317647	2,650.36
01/08/26	NMK CORPORATION	CISCO SWITCHES - CITY NETWORK UPGRADE	45624	2317635	49,484.99
<b>TOTAL ISF IS ADMIN CAPITAL</b>					<b>88,718.38</b>
<b>11010104 ISF IS</b>					
01/08/26	AT&T MOBILITY	10/27 - 11/26/25 EMERGENCY CELL	45605	2317606	265.52
01/08/26	AT&T MOBILITY	10/27 - 11/26/25 IT STAFF PHONES	45606	2317607	299.70
01/15/26	AT&T MOBILITY	11/27 - 12/26/25 IT STAFF PHONES	45695	2317685	151.59
<b>TOTAL ISF IS</b>					<b>716.81</b>
<b>11110000 ISF GB CITY HALL</b>					

01/08/26	CINTAS CORPORATION 6	11/26/25 UNIFORMS	45597	2317614	18.86
01/08/26	CINTAS CORPORATION 6	12/4/25 UNIFORMS	45598	2317614	18.86
01/08/26	DMS FACILITY SERVICE	12/2025 MAINTENANCE SERVICE	45580	2317620	3,676.12
01/08/26	CINTAS CORPORATION 6	12/11/25 UNIFORMS	45599	2317614	18.86
01/08/26	PACIFIC COAST REFRIG	12/25 CITY HALL HVAC MAINTENANCE	45683	2317638	2,040.22
01/15/26	PACIFIC COAST REFRIG	CITY HALL ATV SPLIT UNIT REPAIR	45814	2317732	886.00
01/15/26	FRONTIER COMMUNICATI	12/28 - 1/27/26 EOC LINES	45703	2317707	730.91
01/15/26	ROAD RUNNER EXTERMIN	1/2026 MONTHLY PEST AND RODENT-CITY HALL	45847	5311	76.00
01/15/26	FRONTIER COMMUNICATI	1/1 - 1/31/26 METRONET	45969	2317708	522.23
01/15/26	SO CALIF EDISON CO	12/08/25 to 01/07/26 CITY HALL	45921	2317741	6,945.22
01/15/26	SO CALIF GAS CO	12/4/25-1/6/26 CITY HALL	45934	2317747	940.48
<b>TOTAL ISF GB CITY HALL</b>					<b>15,873.76</b>
<b>11150000 ISF GB CITY YARD</b>					
01/08/26	TRICOM FIRE & ELECTR	ANNUAL ELEVATOR RE-CALL TEST	45527	2317670	450.00
01/08/26	DMS FACILITY SERVICE	12/2025 MAINTENANCE SERVICE	45580	2317620	2,968.13
01/08/26	PACIFIC COAST REFRIG	12/25 CORP YARD HVAC MAINTENANCE	45687	2317638	1,100.61
01/15/26	AT&T	11/22 - 12/21/25 FS#2/CY/REC PHONES	45696	2317681	212.87
01/15/26	MARCOM COMMUNICATION	11/25/25-12/25/25 MONTHLY ELEVATOR CELL	45938	2317725	48.00
01/15/26	TRICOM FIRE & ELECTR	ANNUAL STATE TEST	45939	2317754	450.00
01/08/26	SO CALIF EDISON CO	12/04/25 to 01/05/26 CORPORATION YARD	45811	2317660	3,171.31
01/15/26	SO CALIF GAS CO	12/5/25-1/7/26 YARD	45929	2317747	372.35
<b>TOTAL ISF GB CITY YARD</b>					<b>8,773.27</b>
<b>11150051 ISF GB PW CAPITAL</b>					
01/15/26	JMG SECURITY SYSTEMS	BURG/FIRE PANEL REPLACEMENT-YARD	45841	5301	2,980.00
<b>TOTAL ISF GB PW CAPITAL</b>					<b>2,980.00</b>
<b>11160001 ISF GB FS1</b>					
01/08/26	FRONTIER COMMUNICATI	12/13 - 1/12/26 FS#1 PHONE	45635	2317621	221.18
01/08/26	PACIFIC COAST REFRIG	12/25 FIRESTATION #1 HVAC MAINTENANCE	45682	2317638	827.11
01/15/26	FRONTIER COMMUNICATI	12/22 - 1/21/26 FS#1 CKT	45698	2317704	41.49
01/08/26	SO CALIF EDISON CO	11/29/25 to 12/29/25 FIRE STATION NO. 1	45623	2317654	1,747.19
01/08/26	AR INDUSTRIES	BUSHARD ST GATE REPAIR	45643	2317602	814.55
01/15/26	FRONTIER COMMUNICATI	1/1 - 1/31/26 FS#1 METRONET	45970	2317709	43.49
01/15/26	SO CALIF GAS CO	12/4/25-1/6/26 FIRE STATION #1	45935	2317747	720.97
<b>TOTAL ISF GB FS1</b>					<b>4,415.98</b>
<b>11160002 ISF GB FS2</b>					
01/08/26	PACIFIC COAST REFRIG	12/2025 FIRE STATION #2 HVAC MAINTENANCE	45679	2317638	452.15
01/08/26	SO CALIF EDISON CO	11/20/25 to 12/21/25 FIRE STATION NO. 2	45587	2317653	712.15
01/15/26	AT&T	11/22 - 12/21/25 FS#2/CY/REC PHONES	45696	2317681	212.87
01/15/26	SO CALIF GAS CO	12/5/25-1/7/26 FIRE STATION #2	45930	2317747	487.12
<b>TOTAL ISF GB FS2</b>					<b>1,864.29</b>
<b>11160051 ISF GB FD CAPITAL</b>					
01/08/26	PROFESSIONAL PLUMBIN	REPLACE TANKLESS WATER HEATER	45644	5278	2,870.00
<b>TOTAL ISF GB FD CAPITAL</b>					<b>2,870.00</b>
<b>11170000 ISF GB POLICE DEPARTMENT</b>					
01/08/26	AT&T MOBILITY	10/27 - 11/26/25 PD MDC	45603	2317605	1,064.88

01/08/26	FRONTIER COMMUNICATI	12/7 - 1/6/26 JAIL PHONE	45637	2317623	247.47
01/08/26	PACIFIC COAST REFRIG	DISPATCH PD HVAC REPAIRS	45678	2317638	204.00
01/08/26	DMS FACILITY SERVICE	12/2025 MAINTENANCE SERVICE	45580	2317620	7,651.77
01/08/26	FRONTIER COMMUNICATI	12/13 - 1/12/26 PD DISPATCH	45636	2317622	116.11
01/08/26	COUNTY OF ORANGE	NOV 2025 - OCATS	45765	2317617	1,374.20
01/08/26	DAVID CROWELL ELECTR	STEP LIGHTING REPAIR	45592	2317618	850.00
01/08/26	DAVID CROWELL ELECTR	FRONT LIGHTING REPAIR	45593	2317618	1,095.00
01/08/26	KEN'S LOCKSMITHERY	KEY LOCKED IN EVIDENCE ROOM	45594	2317631	210.00
01/15/26	PACIFIC COAST REFRIG	QUARTERLY POLICE HVAC MAINTENANCE	45813	2317732	2,315.93
01/15/26	VERIZON WIRELESS	11/23 - 12/22/25 PD MDC	45705	2317756	1,156.03
01/15/26	FRONTIER COMMUNICATI	12/25 - 1/24/26 PD DISPATCH	45702	2317706	812.17
01/15/26	AT&T MOBILITY	11/27 - 12/26/25 PD MDC	45980	2317687	1,078.20
01/15/26	FRONTIER COMMUNICATI	12/28 - 1/27/26 PD DISPATCH	45697	2317703	537.86
01/15/26	FRONTIER COMMUNICATI	12/28 - 1/27/26 CENTRA NET TO 911	45699	2317705	372.90
01/15/26	ROAD RUNNER EXTERMIN	1/2026 MONTHLY PEST AND RODENT-PD	45836	5311	112.00
01/15/26	SO CALIF EDISON CO	12/08/25 to 01/07/26 POLICE DEPARTMENT	45920	2317745	8,613.37
01/15/26	SO CALIF GAS CO	12/4/25-1/6/26 PD	45933	2317747	1,921.08
<b>TOTAL ISF GB POLICE DEPARTMENT</b>					<b>29,732.97</b>
<b>11180000 ISF GB REC CENTER</b>					
01/08/26	DMS FACILITY SERVICE	12/2025 MAINTENANCE SERVICE	45580	2317620	15,816.57
01/08/26	PACIFIC COAST REFRIG	12/25 RECREATION HVAC MAINTENANCE	45685	2317638	1,433.67
01/08/26	PACIFIC COAST REFRIG	12/25 BLD B SNACK BAR HVAC MAINTENANCE	45686	2317638	222.60
01/08/26	PACIFIC COAST REFRIG	12/25 SNACK BAR A HVAC MAINTENANCE	45691	2317638	222.60
01/15/26	AT&T	11/22 - 12/21/25 FS#2/CY/REC PHONES	45696	2317681	212.88
01/15/26	ROAD RUNNER EXTERMIN	1/2026-MONTHLY PEST AND RODENT-REC	45848	5311	86.00
01/15/26	ROAD RUNNER EXTERMIN	1/2026-MONTHLY PEST AND RODENT-SP	45849	5311	184.00
01/08/26	SO CALIF EDISON CO	12/01/25 to 12/30/25 REC MAINT BLDG	45630	2317656	1,983.82
01/08/26	SO CALIF EDISON CO	12/01/25 to 12/30/25 REC CENTER	45631	2317657	1,820.72
01/15/26	SO CALIF EDISON CO	12/08/25 to 01/07/26 PARK & RIDE - RC	45919	2317744	1,944.55
01/15/26	SO CALIF GAS CO	12/5/25-1/7/26 REC CENTER	45931	2317747	533.98
<b>TOTAL ISF GB REC CENTER</b>					<b>24,461.39</b>
<b>11180001 ISF GB SR CENTER</b>					
01/08/26	FRONTIER COMMUNICATI	12/4 - 1/3/26 SC ELEV FIRE LINE	45638	2317624	390.87
01/08/26	DMS FACILITY SERVICE	12/2025 MAINTENANCE SERVICE	45580	2317620	5,658.55
01/15/26	FOUNTAIN VALLEY SCHO	FY 25/26 SEWER/SANITATION FEES	45973	2317702	3,319.68
01/08/26	PACIFIC COAST REFRIG	12/25 SENIOR CENTER HVAC MAINTENANCE	45688	2317638	1,621.15
01/08/26	SO CALIF EDISON CO	11/29/25 to 12/29/25 SENIOR CENTER	45625	2317655	2,989.52
01/15/26	SO CALIF GAS CO	12/4/25-1/6/26 SENIOR CENTER	45936	2317747	585.97
<b>TOTAL ISF GB SR CENTER</b>					<b>14,565.74</b>
<b>11250001 PW - FLEET MGMT</b>					
01/15/26	MCFADDEN DALE INDUST	STOCK PARTS	45607	2317726	152.27
01/15/26	FACTORY MOTOR PARTS	PART FOR UNIT 147	45842	2317701	1,085.33
01/08/26	CINTAS CORPORATION 6	11/26/25 UNIFORMS	45597	2317614	107.89
01/08/26	LD SMOG & REPAIR INC	ANNUAL SMOG INSPECTION GAS VEHICLES	45456	2317632	930.60
01/08/26	CINTAS CORPORATION 6	12/4/25 UNIFORMS	45598	2317614	73.59

01/08/26	CINTAS CORPORATION 6	12/11/25 UNIFORMS	45599	2317614	73.59
01/15/26	SC COMMERCIAL LLC	BULK GAS FOR FIRE STATION 1	45838	5312	1,491.32
01/15/26	SC COMMERCIAL LLC	BULK DIESEL FOR FIRE STATION 1	45839	5312	4,099.07
01/15/26	EBERHARD EQUIPMENT	PART FOR UNIT 314	45835	2317699	56.96
01/15/26	SC COMMERCIAL LLC	BULK DIESEL FOR FIRE STATION 2	45840	5312	2,039.89
01/15/26	SC FUELS (CARDS)	MONTHLY CARDLOCK DECEMBER	45830	5313	24,678.95
01/15/26	IDENTIFIX, LLC	ANNUALLY SHOP SERVICE MANUALS	45837	2317714	1,428.00
01/15/26	EBERHARD EQUIPMENT	PART FOR UNIT 314	45833	2317699	214.28
01/15/26	EBERHARD EQUIPMENT	PART FOR UNIT 314	45834	2317699	432.34
01/15/26	DEPT 143	UNIT 433 ALIGNMENT	45831	2317697	119.00
01/15/26	FACTORY MOTOR PARTS	PART FOR UNIT 427	45843	2317701	73.71
01/15/26	WILCOX SUPPLY INC	TIRE REPAIR SUPPLIES	45832	2317762	312.86
01/15/26	ACE AUTO PARTS & PER	BATTERY FOR UNIT 243	45844	2317677	646.38
<b>TOTAL PW - FLEET MGMT</b>					<b>38,016.03</b>
<b>11370053 ISF EQ PD R&amp;C CAPITAL</b>					
01/08/26	GALLS, LLC	VEST - BLAIN	45741	2317625	890.35
01/08/26	GALLS, LLC	VEST - S. HERNANDEZ	45742	2317625	890.35
<b>TOTAL ISF EQ PD R&amp;C CAPITAL</b>					<b>1,780.70</b>
<b>11400000 ISF CITY SELF INSURANCE</b>					
01/08/26	CALIF JOINT POWERS I	TRST ACCT RPLNSHMNT-DEC 25 CHKS	45744	5263	0.00
01/15/26	ATHENS ADMINISTRATOR	41 - REPLENISHMENT OF CHECKS WRITTEN	45859	5290	127,418.30
<b>TOTAL ISF CITY SELF INSURANCE</b>					<b>127,418.30</b>
<b>11400400 SELF INSURANCE</b>					
01/08/26	DEPARTMENT OF INDUST	2025 INSURANCE ASSESSMENT	45240	2317619	88,322.38
<b>TOTAL SELF INSURANCE</b>					<b>88,322.38</b>
<b>11400411 SELF INSURANCE</b>					
01/15/26	LIEBERT, CASSIDY & W	LCW LEGAL FEES	45926	5303	3,077.45
01/08/26	TEMPORARY STAFFING	PART TIME TEMP EMPLOYEE WE 11/30/25	45104	5280	1,235.76
01/08/26	HARPER AND BURNS, LL	NOV. '25 - CLAIMS LITIGATION	45106	5270	2,881.10
01/15/26	TEMPORARY STAFFING	PART TIME TEMP EMPLOYEE WE 12/14/25	45376	5315	1,619.36
01/08/26	HARPER AND BURNS, LL	DEC '25- CLAIMS LITIGATION	45616	5270	7,468.50
01/08/26	CALIF JOINT POWERS I	TRST ACCT RPLNSHMNT-DEC 25 CHKS	45744	5263	3,507.45
<b>TOTAL SELF INSURANCE</b>					<b>19,789.62</b>
<b>11400430 SELF INSURANCE</b>					
01/08/26	THE LINCOLN NATIONAL	JAN 2026 LIFE INSURANCE/LTD/ADD/EAP	45568	2317668	3,622.72
<b>TOTAL SELF INSURANCE</b>					<b>3,622.72</b>
<b>23030310 CDBG CODE ENFORCEMENT</b>					
01/08/26	AT&T MOBILITY	11/27-12/26/25 CELL PHONES & IPADS	45661	2317608	45.48
<b>TOTAL CDBG CODE ENFORCEMENT</b>					<b>45.48</b>
<b>23030313 CDBG NEIGHBORHOOD REVITA</b>					
01/08/26	NOMAD REMODELING	HIP GRANT	45626	2317636	23,731.27
<b>TOTAL CDBG NEIGHBORHOOD REVITA</b>					<b>23,731.27</b>
<b>23030315 CDBG PUBLIC SERVICE</b>					
01/15/26	INTERVAL HOUSE	PSA SUB-RECIPIENT GRANT PER 25-26 ACTION	45948	2317716	3,316.00
<b>TOTAL CDBG PUBLIC SERVICE</b>					<b>3,316.00</b>

**23130324 FVHA AFFORDABLE**

01/15/26	STRADLING YOCCA CARL	PROFESSIONAL LEGAL SERVICES	45389	2317751	160.50
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**TOTAL FVHA AFFORDABLE****160.50****30095300 CAPITAL IMP - FACILITIES**

01/08/26	INTERWEST CONSULTING	9/23-30, 2025 CM/INSP CH & PD BREAKROOM	45669	5271	1,260.00
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**TOTAL CAPITAL IMP - FACILITIES****1,260.00****30095301 CAPITAL IMP - ROAD REHAB**

01/15/26	DMS CONSULTANTS INC	11/08-12/31/25 DESIGN OF B4	45716	2317698	7,190.00
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**TOTAL CAPITAL IMP - ROAD REHAB****7,190.00****30095302 CAPITAL IMP - PAVEMENT REHAB**

01/08/26	BUCKNAM INFRASTRUCTU	NOV 2025 - PMP UPDATE	45566	2317610	10,421.62
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**TOTAL CAPITAL IMP - PAVEMENT REHAB****10,421.62****30095303 CAPITAL IMP - OTHER**

01/15/26	G2 CONSTRUCTION INC	THRU 11/20/25 FCS IN CITY CATCH BASINS	45792	2317711	491,149.00
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01/08/26	AGA ENGINEERS, INC	NOV2025 - CITYWIDE TRAFFIC SIGNAL TIMING	45714	2317600	2,950.00
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01/08/26	AGA ENGINEERS, INC	NOV 2025 - ANNUAL T.S. MONITORING	45715	2317600	530.00
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**TOTAL CAPITAL IMP - OTHER****494,629.00****50000000 WF NON-DEPARTMENTAL**

01/15/26	MULTI FAMILY BUILDER	REFUND (SLATER WATER METER) MULTI	45888	2317727	196.66
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**TOTAL WF NON-DEPARTMENTAL****196.66****50040403 WF UTILITY BILLING**

01/08/26	INFOSEND, INC	NOV 25 - UTILITY BILLING PLUS INSERTS	45608	2317628	5,115.47
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01/08/26	AMAZON	CUSHIONED MAT (STANDING)	45774	5260	16.30
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**TOTAL WF UTILITY BILLING****5,131.77****50050570 WF WTR PROD. OPNS**

01/08/26	CHARTER COMMUNICATIO	11/1 - 11/30/25 SCADA INTERNET	45639	2317612	1,285.00
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01/08/26	CINTAS CORPORATION 6	11/26/25 UNIFORMS	45597	2317614	19.92
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01/08/26	CHARTER COMMUNICATIO	12/1 - 12/31/25 SCADA INTERNET	45641	2317613	1,285.00
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01/08/26	AMAZON	COPY PAPER	45348	5260	43.47
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01/08/26	AMAZON	UTILITY HOOKS	45349	5260	49.30
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01/08/26	CINTAS CORPORATION 6	12/4/25 UNIFORMS	45598	2317614	19.92
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01/08/26	AMAZON	TONER	45350	5260	75.68
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01/08/26	CINTAS CORPORATION 6	12/11/25 UNIFORMS	45599	2317614	19.92
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01/15/26	SO CALIF EDISON CO	11/03/25 to 12/03/25 RES# 2 & WELLS	45524	2317742	94,291.24
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01/15/26	AMAZON	TONER PACK	45972	5288	293.61
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01/15/26	AMAZON	TONER	45965	5288	160.72
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01/15/26	AMAZON	TONER	45963	5288	448.88
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01/15/26	AMAZON	RETURN OF TONER	45964	5288	(448.88)
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01/15/26	AMAZON	DESK CALENDAR	45968	5288	160.10
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01/15/26	AMAZON	PLANNER/CALENDAR	45971	5288	17.74
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01/08/26	ORANGE COUNTY WATER	RECYCLED WATER USAGE 8/19/25 TO 12/7/25	45609	5277	162,915.00
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01/15/26	D&H WATER SYSTEMS, I	LEVEL TRANSDUCER FOR WELL SITE	45822	2317695	3,920.44
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01/15/26	AMAZON	PENS-BULK, NOTEBOOKS-BULK, CALENDAR	45955	5288	100.41
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01/15/26	THE RAIN GUTTER STOR	RESERVOIR 2'S RAIN GUTTERS	45988	2317752	110.00
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**TOTAL WF WTR PROD. OPNS****264,767.47**

**50050571 WF DISTRIBUTION SYSTEM**

01/08/26	CINTAS CORPORATION 6	11/26/25 UNIFORMS	45597	2317614	57.60
01/08/26	INFOSEND, INC	NOV 25 - UTILITY BILLING PLUS INSERTS	45608	2317628	35.12
01/08/26	CINTAS CORPORATION 6	12/4/25 UNIFORMS	45598	2317614	62.21
01/08/26	CINTAS CORPORATION 6	12/11/25 UNIFORMS	45599	2317614	62.21
01/15/26	MUNICIPAL WATER DIST	NOV 2025 TURF REMOVAL & S2D	45701	2317728	3,111.30

**TOTAL WF DISTRIBUTION SYSTEM****3,328.44****50050572 WF WTR QUAL & TREATMENT**

01/15/26	AMAZON	BATTERIES	45960	5288	65.76
01/08/26	USA BLUE BOOK	FLUORIDE STANDARDS STOCK 2	45788	2317672	174.11
01/08/26	USA BLUE BOOK	CHEMKEY REAGENTS	45789	2317672	405.41
01/08/26	USA BLUE BOOK	FLUORIDE PROBE FLUID	45604	2317672	177.41
01/08/26	SWEETNER PROD	SALT FOR DECEMBER 25	45600	2317664	2,872.16
01/08/26	USA BLUE BOOK	FLUORIDE STANDARDS STOCK	45787	2317672	535.05

**TOTAL WF WTR QUAL & TREATMENT****4,229.90****50095001 WATER FUND**

01/08/26	T.E. ROBERTS, INC	EMERG MWD WATER MAIN BREAK REPAIR	45571	2317665	114,261.24
01/08/26	MKN	NOV 25 FY2024/2025 WATER MASTER PLAN &	45565	5275	39,781.88

**TOTAL WATER FUND****154,043.12****50150580 SF SEWER MAINTENANCE**

01/08/26	CINTAS CORPORATION 6	11/26/25 UNIFORMS	45597	2317614	13.39
01/08/26	CINTAS CORPORATION 6	12/4/25 UNIFORMS	45598	2317614	13.39
01/08/26	CINTAS CORPORATION 6	12/11/25 UNIFORMS	45599	2317614	17.96
01/15/26	PLUMBERS DEPOT INC.	SEWER / CCTV CUES EQUIPMENT CAMERA	45855	2317733	1,904.95
01/08/26	AMAZON	WALL CALENDAR	45414	5260	21.27
01/15/26	LIFECOM	GAS MONITOR CALIBRATION	45853	2317721	80.00
01/15/26	FULL TRAFFIC MAINTEN	TRAFFIC CONTROL SAFTEY EQUIPMENT	45852	2317710	1,138.07
01/15/26	PLUMBERS DEPOT INC.	SEWER EQUIPMENT REPAIR NOZZLE	45854	2317733	1,431.50
01/15/26	AMAZON	FOREMAN OFFICE SUPPLIES	45953	5288	219.14

**TOTAL SF SEWER MAINTENANCE****4,839.67****50195000 SEWER FUND**

01/15/26	JIG CONSULTANTS	9/29-12/21/25 SEWER REHAB REPLACEMENT	45808	2317717	6,818.00
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**TOTAL SEWER FUND****6,818.00****50250590 SWF SOLID WASTE**

01/08/26	WSP USA, INC	8/02-9/17/25 TRASH ORDER IMPL PLANNING &	45672	5284	18,931.03
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**TOTAL SWF SOLID WASTE****18,931.03****60030301 CUSTODIAL - BLDG SAFETY**

01/15/26	CALIFORNIA BUILDING	3RD QTR OCT - DEC 2025 SB1473 GREEN	45856	2317688	691.00
01/15/26	DEPARTMENT OF CONSER	4th QTR OCT-DEC 2025 SMIP FEES FOR	45858	2317696	2,169.28

**TOTAL CUSTODIAL - BLDG SAFETY****2,860.28****TOTAL** **\$5,929,482.33**



**CITY OF FOUNTAIN VALLEY  
CITY COUNCIL  
COUNCIL ACTION REQUEST**

To: Honorable Mayor and  
Members of the City Council

Agenda Date: February 3, 2026

SUBJECT: Approval of Agreement with D & B Umpires to Provide Officiating and Electronic Scorekeeping for the Adult Softball Program (RFP 25.015)

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**THREE-YEAR STRATEGIC GOAL**

- Enhance the culture and environment of “A Nice Place to Live”
- Attract and retain revenue producing businesses
- Achieve fiscal stability in accordance with the 20-Year Financial Plan
- Attract and retain quality staff
- Not applicable

**EXECUTIVE SUMMARY**

The City of Fountain Valley provides an adult softball program. To meet the needs of our softball patrons, Staff recommends the approval of the agreement with D & B Umpires to provide professional officiating services and electronic scorekeeping for our adult softball program. Staff have negotiated an agreement with D & B Umpires that has been approved by the City Attorney. Staff are recommending a three-year contract with two (2) two-year extensions by mutual agreement. D & B Umpires provides specialized professional umpiring services and electronic scorekeeping that we currently use for the Adult Softball Program at the Fountain Valley Sports Park.

**DISCUSSION**

The city issued a request for proposals (RFP 25.025) for officiating and electronic scorekeeping services for the adult softball program through Planetbid on Monday, December 15, 2025, with proposals due Thursday, January 8, 2026. In that time, three (3) companies accessed the bid information in the system, but only one (1) vendor submitted a proposal to the city. D & B Umpires were the only qualified bidders.

During the past seven (7) years, D & B Umpires has consistently provided reliable umpiring services and has fulfilled all contractual responsibilities and expectations set by the city. It is essential to enter into this agreement because the city lacks sufficient staff to assume these responsibilities directly. Over the past contract term of seven (7) years, the city has consistently received positive feedback from patrons and service that meets our standard.

The current fee for contracting this service is \$36/game. Umpire receives \$30/game while the assigner/scheduler receives the remaining \$6/game. D & B Umpires has proposed a \$10 increase per game, bringing the umpire fee to \$46 per game. The umpire receives \$40/game while the assigner/scheduler receives the remaining \$6/game and that fee will remain for the first three (3) years of the contract. Also, the umpires will have additional responsibilities to operate our electronic scoreboards remotely during each game.

Dennis Batchelor, owner and operator of D & B, has been in this business since 2002. The advantages of entering into a three-year agreement and the possibility of two (2) two-year extensions by mutual agreement with D & B Umpires are:

- 1) the familiarity they have with our program and the S.C.M.A.F. operation,
- 2) large pool of umpires because they assigns officials for the City of Huntington Beach, City of Buena Park, and currently the City of Fountain Valley.
- 3) Being a local vendor (within Orange County) increases and improves communication with our agency
- 4) Also, with S.C.M.A.F. sanctioning our program, we receive benefits for both our teams and umpires which provide our participants the ability to participate in their events as well as sanctioning our program nationally.
- 5) By approving a three-year agreement, it locks the fee schedule in place so that the City can project our program costs long term.

### **FINANCIAL ANALYSIS**

The total cost of this agreement annually, with our expanded level of service, is \$41,400. Staff is continuing our program for two (2) full seasons and a summer mini-season annually with an eight-game minimum for each team. Staff is expecting 225 teams registering for our program, with 900 games played during a fiscal year, which includes playoffs. (900 games x \$46/game = \$41,400)

These officiating costs are included in the registration fee each team pays per season. In the event sign-ups exceed our team registration projections, the fees collected from additional teams registering will cover any additional contracted officiating costs associated with the adult softball program.

### **ATTORNEY REVIEW**

The City Attorney has reviewed and approved this agreement.

### **ALTERNATIVES**

**Alternative No.1:** Approve the agreement with D & B Umpires for Officiating and Electronic Scorekeeping for the Adult Softball Program.

**Alternative No. 2:** Do not approve the agreement with D & B Umpires for Officiating and  
Electronic Scorekeeping for the Adult Softball Program.

**RECOMMENDATION**

It is recommended that the Fountain Valley City Council select Alternative No. 1 and approve the agreement with D & B Umpires to provide officiating services and electronic scorekeeping for the adult softball program.

Prepared By: Christie Araiza, Community Services Manager

Fiscal Review by: Ryan Smith, Finance Director

Approved By: Maggie Le, City Manager

Attachments:

1. Contract - D & B Umpires
2. RFP 25.015 - Officiating and Electronic Scorekeeping for the Adult Softball Program



# City of Fountain Valley

Electronic submittal of Request for Proposal

RFP 25.015

## OFFICIATING AND ELECTRONIC SCOREKEEPING SERVICES FOR THE ADULT SOFTBALL PROGRAM

**Questions Deadline:**

10:00 a.m., PST, Monday, December 29, 2025

**Proposals Due Date:**

10:00 a.m., PST, Thursday, January 8, 2026

**City Contact:**

Amanda McCall, Mgmt. Analyst / Purchasing Officer

email: [purchasing@fountainvalley.gov](mailto:purchasing@fountainvalley.gov)

Phone No. (714) 593-4413

CITY OF FOUNTAIN VALLEY'S ELECTRONIC BIDDING SITE, [PLANETBIDS](#)

**\*Read Upload Instructions\***  
**for important information on the best time to upload proposals**

(Issued December 15, 2025)

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**City of Fountain Valley Request for Proposal for  
OFFICIATING AND ELECTRONIC SCOREKEEPING SERVICES FOR THE ADULT  
SOFTBALL PROGRAM**

**SUMMARY**

The City of Fountain Valley is soliciting proposals to identify individuals and/or businesses qualified to operate and manage an umpire officiating and electronic scorekeeping service located at the Fountain Valley Sports Park. This RFP is designed for those interested in creating a contract relationship with the City of Fountain Valley for work located at the Fountain Valley Sports Park by Fields #1- 4 and 5 & 6 as needed, within the Fountain Valley Recreation Center & Sports Park, 16400 Brookhurst Street, Fountain Valley, CA. The selected vendor will be required to manage the contract according to the terms and conditions as outlined in the City's Standardized Agreement. The agreement will be based on a 3-year term with the City option of extending the agreement for two (2) additional two-year terms.

Proposals, prepared according to the following detailed instructions, must be received via PlanetBids no later than **10 a.m., Pacific Standard Time, Thursday, January 8, 2026.**

The City of Fountain Valley assumes no obligations of any kind for expenses incurred by any respondent to this solicitation.

It is the City of Fountain Valley's policy to ensure nondiscrimination in any contract entered into pursuant to this advertisement. Firms will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award as provided by Title VI of the Civil Rights Act of 1964.

The City of Fountain Valley is soliciting proposals for Concession Operations.

## **I. SUMMARY**

The City of Fountain Valley is soliciting proposals to identify individuals and/or businesses qualified to operate and manage an umpire officiating and electronic scorekeeping service located at the Fountain Valley Sports Park. This RFP is designed for those interested in creating a contract relationship with the City of Fountain Valley for work located at the Fountain Valley Sports Park by Fields #1- 4; 5 & 6 as needed (See Exhibit A), within the Fountain Valley Recreation Center & Sports Park, 16400 Brookhurst Street, Fountain Valley, CA. The selected vendor will be required to manage the contract according to the terms and conditions as outlined in the City's Standardized Agreement. The agreement will be based on a 3-year term with the City option of extending the agreement for two (2) additional two- year terms.

City of Fountain Valley desires to engage the services of a Contractor to direct and oversee the officiating and electronic scorekeeping for the adult softball program coordinated with the City of Fountain Valley Recreation and Community Services Department. The contractor will make all adult softball games official assignments set forth by playing schedules, and official scorekeeping services.

The Contractor will provide quality professional officiating and electronic scorekeeping services for men's, women's, senior's and co-ed softball programs. All the duties and responsibilities set forth as part of this solicitation shall be performed by the Contractor subject to the advice and direction of the City of Fountain Valley Recreation and Community Services Department. Although Contractor will have oversight of and responsibility for the officiating and electronic scorekeeping services, the City of Fountain Valley reserves the right to determine whether Contractor's performance of the criteria set forth in this solicitation meet City of Fountain Valley's expectations. In addition, the Recreation and Community Services Director or their representative reserves the right to establish and/or modify standards for the quality of any service or product provided under this solicitation.

## **II. ABOUT THE CITY**

### Background Information

The City of Fountain Valley is host to the Fountain Valley Recreation Center & Sports Park. The area has amenities including public restrooms, security lighting, landscaping, and ballfields with adjacent parking lot. The City provides an adult softball program for 30 weeks/year, Monday through Friday evenings, excluding cancellations caused by weather, mechanical failure, special events/programs or scheduled maintenance. The City is pleased to present this opportunity for interested individuals and/or businesses to submit qualifications for umpire officiating and electronic scorekeeping at the FV Sports Park.

## **III. PROJECT DESCRIPTION**

The City desires to enter into an agreement with a Contractor to provide the officiating and electronic scorekeeping as follows:

- A. FV Sports Park located on ballfields #1-4; 5 & 6 as needed in accordance with program scheduling determined by the City of Fountain Valley Community Services Department.

Annually, from January 1 through December 31, up to six days per week, for local, recreational league play, make-up games and tournaments. Hours of operation shall coincide with permitted practice or game times and tournament game schedules.

Other amenities to the area include the public parking areas and fitness path, restrooms, ballfields and two buildings for the City's operations. The City oversees 78 acres of park including parking operations, public facilities, and (4) other concessions utilized primarily by local youth & sports groups. The City receives over 60,000 visitors each year at the Fountain Valley Sports Park.

B. Project Objectives

- a. To provide independent officiating and electronic scorekeeping services at the Fountain Valley Sports Park fields #1- 4; 5 & 6 as needed.
- b. To ensure a high-quality level of operation for the facility, proposers must demonstrate minimum experience and qualifications.

**IV. SCOPE OF SERVICES**

The Contractor is to provide officiating & electronic scorekeeping services for the City of Fountain Valley's Recreation Center and Sports Park adult softball games in an unbiased, professional manner that is consistent with set league rules, code and guidelines.

It is estimated that Contractor will officiate approximately 1,400 games at the Fountain Valley Recreation Center and Sports Park over the course of a calendar year.

A. General Information:

- 1. Games will be held at any or all the following locations:
  - a. Fountain Valley Recreation Center and Sports Park  
16400 Brookhurst Street  
Fountain Valley, CA 92708  
(714) 839-8611
  - b. Ball Fields #1 - 4; 5 & 6 as needed
- 2. All games will be played on Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays starting at 6:40 p.m., 7:50p.m. and 9:00p.m. until 11:00 p.m.

Games may be rescheduled for play on Saturdays and Sundays, at any time and subject to field availability due to rescheduling games because of inclement weather or for any other reason: note; rained out classification games WILL NOT be re-scheduled.

3. *Spring Season:* There will be a maximum of 600 regular season games and 60 playoff games for a total of 660 games for the spring season, January to May.
4. *Summer Season:* There will be a maximum of 320 regular season games and 60 playoff games for a total of 380 games for the summer season, May to July.
5. *Fall Season:* There will be a maximum of 600 regular season games and 60 playoff games for a total of 660 games for the fall season, August to December.
6. All games are to be completed in seventy (70) minutes or seven (7) full innings (whichever occurs first) during the regular season. No new inning shall be started after the next scheduled game time during the regular season. Playoff games will last no more than seventy (70) minutes or seven (7) complete innings (whichever occurs first) unless tied. Tie games will be completed after one team is winning after one (1) complete extra inning. Championship and 'if' games will have no time limit and will complete seven (7) full innings. Tie games shall be completed after one team is winning after one (1) complete extra inning.
7. The slow pitch softball leagues shall be played in accordance with Southern California Municipal Athletic Federation (SCMAF) rules, unless otherwise modified by league rules.

B. Specifications

1. Contractor and all officials assigned under this proposal must be SCMAF certified. Insurance must be provided to the city prior to working any assignment each season, per the requirements set forth in the attached sample contract (Exhibit B). In the event uncertified officials are used, prior authorization by the city is required.
2. Provide well-qualified staff (over the age of 18).
3. Complete City of Fountain Valley's mandated background screening check for Contractor and all personnel, instructors, staff, volunteers, or contractors associated with provision of professional officiating services, Contractor is to pay for all background screening costs.
4. Contractor is responsible for hiring and compensating the staff and professionals required to officiate at adult softball games at the FV Recreation Center and Sports Park.

5. Fiscally manage the professional officiating services for adult softball in coordination with the City of Fountain Valley Recreation and Community Services Department. Maintain complete and adequate accounting records supporting all charges, fees, expenses and costs associated with the contract, and implement appropriate account controls consistent with standard business practices. Accounting records shall be available for audit/inspection by City of Fountain Valley during regular city hall business hours.
6. Secure and maintain all licenses necessary to do business in the State of California, Orange County, California, and the City of Fountain Valley. All licenses and permits are to be obtained at Contractor's expense.
7. Payment of any and all pertinent federal, state, or local self-employment, Workers Compensation or income taxes, or other assessments levied by governmental authorities on any monies earned as a result of the adult softball officiating services contractual relationship with City of Fountain Valley. City of Fountain Valley is to be reimbursed for any claim or assessment, including interest and penalties, by any taxing authority arising out of Contractor's failure to fulfill the foregoing responsibilities.
8. Contractor shall not incur any costs or expenses on behalf of City of Fountain Valley, except as specifically approved in advance and in writing by City of Fountain Valley.
9. Contractor will provide one umpire for each softball game and two officials upon request from the City of Fountain Valley with a prior notice of 24 hours allowing time to add official to game.
10. The City shall provide Contractor with at least forty-eight (48) hours' advance notice of any cancelled or forfeited games. If the City provides at least forty-eight (48) hours' advance notice, no officials' fees, assigning fees, or other penalties shall be owed for the cancelled or forfeited game(s).
11. If the City provides at least four (4) hours' notice but less than forty-eight (48) hours' notice of cancellation or forfeiture, the City shall pay the per-game assigning fee for each game and each field that is cancelled or forfeited, at the assigning fee rate set forth in the Agreement. No officials' game fee shall be owed for such cancellations or forfeitures.
12. If the City provides less than four (4) hours' notice of cancellation or forfeiture, the City shall pay one hundred percent (100%) of the officials' game fee and the per-game assigning fee for each game assigned and cancelled or forfeited.
13. Each official is instructed by Contractor to be at park 20 minutes prior to start of games and to check in with staff and sign in on report form. Each official is required to sign an agreement form that they are aware of this requirement.

14. Each official for Contractor has been instructed that Fountain Valley staff has the authority to modify league rules when deemed necessary and to move officials from field to field to benefit league play.
15. Contractor Officials are to be in correct standard uniform according to standards set by the SCMAF and City of Fountain Valley.
16. Contractor's Officials are required to obtain their own accident/injury policy. The City of Fountain Valley is not responsible for any accident/injury sustained resulting from league play and/or duties performed by contractor officials per the RFP and subsequent contract.
17. Contractor's Officials will not charge the City of Fountain Valley a game fee if an official arrives 5 minutes late or shall not charge the City for a game that has completed two innings which constitutes a legal game. Emergency contact name and numbers will be listed in the contract.
18. Contractor's Officials are to supply the appropriate number of officials for the number of games the City of Fountain Valley schedules. The city understands the time limit in games and that tournament games are to be played in full, that due to accidents/injury can change the length of games and we will provide the service needed without additional charge. Contractor's Officials understand that the number of games each season is dependent on number of teams registered
19. Contractor's Officials agree that the representatives and staff have the right to evaluate and when justified, refuse the service of any official upon provided documentation about that official.
20. Contractor's Officials agree that staff can evaluate officials on a random basis throughout the course of the regular season and tournament play and to be made known to Contractor's Officials. Contractor's Officials has a standard that is to be met by every official that works for us. We encourage evaluations from staff as to the performance and appearance of each official. We agree that all/specific officials and/or continuation of contract agreement will be contingent with meeting acceptable level of evaluation standards determined by staff.
21. Contractor's Officials agrees to the policy that staff can add or delete games as necessary and charges for addition and deletion of games will be by mutual consent. Number of games depends on the number of teams registered. Contractor's Officials requires schedule of games and days/nights played as soon as possible.
22. Contractor's Officials will sign and properly complete all score sheets prior to the completion of that day's activities. Contractor's Officials understand that

failure to comply may delay or prevent payment for officiating services rendered.

23. A designated contractor official will submit monthly invoice to the Recreation and Community Services Department. They will be emailed to the Community Services Supervisor to submit to the Finance Department for payment.
24. Contractor's Officials agrees that all officials will cooperate with staff concerning incident/injury situations and will provide the names and phone numbers upon request. Officials will supply any/all information necessary for proper documentation by site supervisor regarding incident/injury situations and the official should fill out an incident report if an incident or injury occurs.
25. A designated contractor official will be assigned to act as liaison between the City of Fountain Valley and Contractor's officials for evaluating official's complaints, services and scheduling of appropriate officials.
26. Contractor's Officials agree to officiate forfeited games if there are adequate number of players to participate per the policy and regulations of the City of Fountain Valley Adult Softball Program. If there are not enough players, officials will move to another field and be the second umpire or if there are no other games that night, then officials may leave and accurately reflect it on the scorecard.
27. In the case of a protest where protest is upheld, Contractor's Officials agree that game will be replayed from the point of interest at no charge to the City of Fountain Valley.
28. Contractor's Officials agree to have a representative present at all manager's meetings prior to beginning of each season and other meetings deemed necessary.
29. Contractor's Officials agrees to maintain all terms, conditions and specifications of the proposal for any additions to programs during the dates listed in the scope of services.

## **VII. PROPOSAL REQUIREMENTS**

### **A. General Requirements**

Inquiries/Questions concerning this request for proposal should be made before **10 a.m., PST, on Monday, December 29, 2025.**

If the Proposer is in doubt as to the meaning or finds discrepancies and/or omissions from any part of the RFP and Agreement Documents, the Proposer must submit a written request for clarification via PlanetBids.

All questions regarding this project shall be submitted electronically in PlanetBids up to the Question and Answer (QA) deadline. All project correspondence will be posted on PlanetBids. It is the responsibility of the Proposers to check the website regularly for information updates, clarifications, and addenda. At the City's discretion, Proposers' requests for clarifications may or may not be responded to.

All revisions of the RFP by the City will be made in writing and will be posted on PlanetBids in accordance with the procurement schedule. Proposers shall electronically acknowledge receipt of all addenda at time of submittal and all addenda so issued shall become part of the RFP and the effects of all Addenda shall be considered in the proposal.

## **B. Submission of Proposals**

Proposals must be received no later than **10 a.m., PST, Thursday, January 8, 2026.**

Proposals shall be received in electronic format EXCLUSIVELY at the City of Fountain Valley's electronic bidding (ebidding) site, at: <https://pbsystem.planetbids.com/portal/25002/portal-home> and are due by the date, and time shown on this solicitation. See "upload instructions" document for details. Files are to be uploaded accordingly:

- Response File: Upload proposal with no cost attached.
- General Attachments: If City request forms, upload under specified file as shown on PlanetBids.
- Cost File: Cost proposal is to be uploaded electronically as a separate file and not attached to the response file.
- Line Item (if required): make sure to input an amount on each item, can use the notes section to clarify your amount.

The following instructions describe the form in which proposals must be presented. Proposal documents must be prepared simply, economically, and provide a straightforward, concise response to the requirements of the RFP. Completeness and clarity of content must be emphasized. The requirements stated do not prevent proposers from furnishing additional reports, functions, and costs as deemed appropriate.

## **C. Proposal Content Format**

It should contain no more than twenty (25) pages, including cover, table of contents, exhibits and resumes, single-sided, single column, portrait layout, 1" side margins and 1/2" top and bottom margins, font size no less than 12 pt., and single or double spaced.

- RFP Addenda. Proposers shall check the website for addenda prior to proposing and shall be required to electronically acknowledge receipt of all addenda at time of proposal submittal.

## **1. Transmittal Letter**

The proposal transmittal letter shall be addressed to the Purchasing Officer for the City of Fountain Valley and shall contain the following:

- Name of individual, partnership, company, or corporation submitting proposal.
- Statement that indicates an understanding of the scope of work as presented in this specification and confirmation that all terms and conditions of the RFP are understood and acknowledged by the undersigned.
- Team organization including an organization diagram and time commitment shall be submitted showing all key team members and illustrating the relationship between the City, the manager, and key staff.
- Signature(s) of representative(s) legally authorized to bind the proposer.

## **2. Company Experience**

- Provide a description of your company's experience (including sub-consultants' experience) in performing similar work, addressing the elements listed above.
- Provide company's experience with running officiating and electronic scorekeeping services.

## **3. Key Personnel/Past Performance**

- Identify and describe the relevant experience and qualifications of the pertinent individuals who would serve as key personnel for running officiating and electronic scorekeeping services.
- Identify other staff members and/or sub-contractors that would contribute to the project, and their relevant experience.

## **4. Approach and Schedule**

- Discuss your company's ability to provide desired services, addressing the elements listed under "Project Requirements".
- Describe how your company would ensure City requests are addressed in a timely manner.

## **5. Quality Control**

- Describe the standards and methods used by the company to ensure useful quality deliverables of this nature to the client.
- Describe how your firm will address concerns or deficiencies in quality control and deliverables and give a specific example.

## **6. References**

- Provide descriptions and references for three to five comparable projects that your company has previously performed. Include contact names, company/agency, emails and telephone numbers for each.
- Identify key personnel listed on this proposal who have worked on the reference projects.

7. **Cost / Fee** (submit as a separate document, not attached to the Proposal/Response file)

Compensation for services provided shall be based upon the Contractor's detailed fee proposal.

- Identification of all cost's contractor will charge for performing the tasks necessary to accomplish the objectives of this RFP. The costs must break out all expenses expected to be billed to the City. Cost proposal shall include the estimated number of project work hours by each task/requirement, and the cost of each task/requirement. A list of hourly rates of proposed project team members shall also be included along with any other fees that may be applicable and billed. Cost is to be listed for the term of the contract.
- A work program together with a breakdown of labor hours by employee billing classification together with the cost of non-labor and sub-contractor services shall be included with the fee proposal. This information will be used by the City staff to evaluate and compare the reasonableness of the fee schedule and may be used in determining the total cost for the proposed work.
- The service contract will be for a three (3) year term with the option of 2 - two (2) year extensions.

**VIII. GENERAL REQUIREMENTS**  
**A. DISCLAIMER**

This RFP does not commit the City to award a contract, or to pay any costs incurred in the preparation of the proposal. The City reserves the right to extend the due date for the proposal, to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified Contractor, or to cancel this RFP in part or in its entirety. The City may require the selected Contractor to participate in negotiations and to submit such technical, fee, or other revisions of their proposals as may result from Negotiations.

**IX. TENTATIVE SCHEDULE OF EVENTS**

The following is the Schedule of events that the City plans to follow in conducting this solicitation:

<b>Event</b>	<b>Tentative Date</b>
Issuance of RFP	Monday, December 15, 2025
Clarification Questions Due by:	Tuesday, December 30, 2025
Due Date for Proposals	Thursday, January 8, 2026
Interviews of Finalists, <i>if applicable</i>	Wednesday, January 14, 2026
Tentative Selection and City Council Award	Tuesday, February 3, 2026
Begin Project	Monday, February 9, 2026

## **X. PROPOSAL EVALUATION, INTERVIEWS AND AWARD PROCESS**

### **A. Evaluation Criteria**

Award will be based upon a review and evaluation by a committee designated by the Purchasing Officer. Each proposal will be evaluated based on the following criteria but not limited to.

General approach and work plans to meet the requirements of the specified City objectives described in the RFP. Depth of proposer's understanding of City's requirements and overall quality of work plan and clarity. Understanding of compliance with all Federal, State and County health regulations.

Qualifications and experience of the project manager and other key individuals. To ensure a high-quality level of operation for the facility, proposers must demonstrate minimum experience and qualifications. Experience in successfully operating and managing a similar type of business. Fiscal solvency and capacity to complete necessary tenant improvements. Demonstrated track record of being an equal opportunity employer. Key personnel level of involvement, adequacy of labor commitment

- i. Must not be currently indebted to the federal government, State of California, or the City of Fountain Valley for non-payment of taxes, fines, judgments, liens, or fees.
- ii. Understanding in complying with all County Health regulations.

Past performance experience in operations of similar size and scope.

- i. Proposers must demonstrate 3 to 5 years of past performance experience in concession operations or similar operations, including managing daily operations, vendor relations, and compliance with applicable industry standards and regulations.

Cost & Price. Reasonableness of rates; competitiveness with other offers received; adequacy of data in support of figures quoted.

### **B. Interviews**

If interviews are needed, a few days' notice will be sent via email to the proposer. An interview may not be required or needed to award a contract.

### **C. Evaluation Procedure**

An evaluation committee will be appointed to review all proposals received for this RFP. The committee is chaired by the Purchasing Officer, comprised of City staff and may include outside personnel. The committee members will evaluate the written proposals using the evaluation criteria identified. A list of top-ranked proposals, firms within a competitive range, will be developed based upon the totals of each committee member's score for each proposal. During the evaluation period, the City may interview some or all of the proposing firms. The City has established **on January 14, 2026** as the date(s) to conduct interviews. All prospective Proposers are asked to keep these dates available. No other interview dates will be provided, therefore, if a Proposer is unable to attend the interview on the selected date(s), its proposal may be eliminated from further discussion. The interview may consist of a short presentation

by the Proposer after which the evaluation committee will ask questions related to the firm's proposal and qualifications. At the conclusion of this interview process, the evaluation committee will provide a recommendation for award and the proposer being recommended will receive a notice of intent to award pending successful negotiations and contract preparation. Upon successful completion of this process, a recommendation will be made to the City Council, based on the contract, for their review and consent and unsuccessful firms will be notified.

**D. Notification of Awards**

The successful proposer will be required to execute a Contract agreement, **See “Draft Contract”**, with the City, which is subject to formal approval by the Fountain Valley City Council. The proposer will also be required to purchase a City Business License annually during the duration of the contract.



### Statement of Equal Employment Opportunity

I hereby certify that \_\_\_\_\_ (Legal Name of Respondent/Supplier/Consultant/Contractor), will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, age (over 40), physical or mental disability, cancer-related medical condition, a known genetic pre-disposition to a disease or disorder, veteran status, marital status, or sexual orientation.

I declare under penalty of perjury under the laws of the state of California that the information I have provided herein is true and correct and is of my own personal knowledge.

BY:

Date

---

**Print Name**

# City of Fountain Valley Recreation Center & Sports Park



16400 Brookhurst St.  
www.fountainvalley.org  
714-839-8611

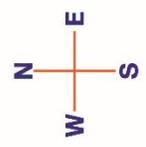


EXHIBIT A

CON \_\_\_\_\_

AGREEMENT FOR  
Officiating & Electronic Scorekeeping Services for the Adult Softball Program

THIS AGREEMENT is made and entered into this 15th day of January 2026, by and between The CITY OF FOUNTAIN VALLEY, a municipal corporation (hereinafter "The City"), and D & B Umpires (hereinafter referred to as "Contractor") and will conduct business as:

**RECITALS:**

WHEREAS the City wishes to secure the services of an athletic official's association to provide certain specialized professional services (officiating and electronic scorekeeping services for the Adult Softball Program) for and on behalf of the City of Fountain Valley, Recreation and Community Services Department; and

WHEREAS Contractor has submitted a response to the City's Request for Proposals and represented that it would perform as provided in the proposal and that it was fully qualified to do so, the terms and conditions of which are satisfactory to the City; and

NOW, THEREFORE, for and in consideration of the mutual promise, covenants and conditions herein contained, the parties agree as follow:

- I. **Scope of Services and Responsibilities** Contractor shall perform all services as described in the Contractor's proposal, attached hereto and incorporated herein as Exhibit A, together with the specific duties set forth in this Agreement. The City shall perform the responsibilities assigned to it under this Agreement and Exhibit A
- II. **Term.** The term of this Agreement shall commence on February 9, 2026, and shall terminate at 11:59 p.m. on December 31, 2028 (the "Initial Term"), unless earlier terminated in accordance with Section 12 ("Cancellation"). The City shall have the option to extend this Agreement for up to two (2) additional terms of two (2) years each, by providing written notice of its intend to extend to Contractor prior to the expiration of the then current term.
- III. **Fees.** Contractor agrees to provide the services required according to the following rate schedule:
  - a. Umpires paid \$40 a game and assigner \$6 a game for a total of \$46 for the duration of this agreement.
  - b. Contractor, at its sole discretion, has the authority to determine the pay rate it pays to each umpire and each game assigner.
  - c. The City shall provide Contractor with at least forty-eight (48) hours' advance notice of any cancelled or forfeited games. If the City provides at least forty-eight (48) hours' advance notice, no officials' fees, assigning fees, or other penalties shall be owed for the cancelled or forfeited game(s).
  - d. If the City provides at least four (4) hours' notice but less than forty-eight (48) hours' notice of cancellation or forfeiture, the City shall pay the per-game assigning fee for each game and each field that is cancelled or forfeited, at the assigning fee rate set forth in the Agreement. No officials' game fee shall be owed for such cancellations or forfeitures.
  - e. If the City provides less than four (4) hours' notice of cancellation or forfeiture, the City shall pay one hundred percent (100%) of the officials' game fee and the per game assigning fee for each game assigned and cancelled or forfeited.

IV. **Payment Conditions**

The City is required to provide a two-game minimum per scheduled official to retain the current rate. In the event a single game is scheduled, the rate of pay for that single game will be \$5 more per single game assigned instead of the standard per game rate. Exceptions to this condition include a) single playoff game, b) any suspended game, any game rescheduled because of weather, field conditions, or mechanical failure, and/or a protested game held up by the rules committee which must be completed from point of protest. Any game that is rescheduled because of suspension, weather, field conditions, and mechanical failure will be completed at no additional charge to the City.

- a. If the City conducts any tournament play, the City reserves the right to assign officials directly.
- b. If the City conducts a tournament and has Contractor assign officials, the rates identified under this section IV. will be in effect.
- c. If the City conducts a tournament, activity, or special event and officials are paid separately from the association, Contractor will receive \$6/game/official assigned for each game.
- d. If a game is cancelled or postponed with a notice of twenty-four (24) hours or more, no charge for officials or assigning services will be incurred, except as provided in this subsection (d) for three game sets. In the event the second game of a (3) game set is cancelled or postponed, the City will incur the cost of the official and the expenses incurred for assignment of said official. If it is the first or last game of a (3) game set, the Contractor will be responsible for any expenses incurred for assigning the cancelled game including the assigning fee.
- e. The City is responsible for full payment of all fees for assigning and officials for each game once the first pitch of each game has been thrown.

**V. Contract Extension**

- a. The term may be extended for two (2) additional two-year periods in the City's sole discretion and subject to approved budget.
- b. Annual renewals will be based upon mutual agreement between The City of Fountain Valley and the contractor, and by incorporating the same terms and conditions. Renewals will be by written notice from the City of Fountain Valley, and acceptance by the Contractor. The written notice will be generally provided about 90 days prior to the expiration date of the contract. The pricing submitted for the initial period of the contract will remain fixed. There will be no allowable price escalations for services, materials or fuel costs throughout the initial term of the contract.
- c. Upon the anniversary date of each renewal period, the Contractor may submit a requested price increase per individual unit cost to the Purchasing Division in writing, ninety days prior to the renewal period. The City of Fountain Valley will consider such price increase based on the most recent Consumer Price Index and/or proof of a manufacturer's price increase. If the most recent CPI or market reflects a de-escalation of prices, the contractor will extend such prices.
- d. The City of Fountain Valley reserves the right to accept or reject any price increase and may choose to re-bid the contract if it is deemed to be in the best interest of the City of Fountain Valley. The contract may be extended by The City of Fountain Valley, 90 days beyond the contract expiration date, if needed.
- e. The Contractor shall be in default of any conditional award if any of the required documents are not submitted in a timely manner and in the form required by The City of Fountain Valley. If the Contractor is in default, The City of Fountain Valley, through its designated Purchasing Agent, will void its acceptance of the

Contractor's offer and may determine to select the next most responsive, responsible Contractor or re-solicit RFPs. The City of Fountain Valley, at its sole option, may seek monetary restitution from the defaulting Contractor because of damage or excess costs sustained and/or may prohibit the Contractor from submitting future bids/proposals for a period of one year.

- f. The City of Fountain Valley shall not be responsible for any costs incurred by the Contractor in preparation of a proposal.

**VI. Insurance & Indemnification**

During the term of the contract, the Contractor shall procure and maintain, at its own expense, insurance per the requirements set forth in Exhibit B, attached hereto and incorporated by reference as though set forth in full.

- a. Contractor shall indemnify, defend, protect, and hold harmless The City of Fountain Valley and its affiliates, and their respective officers, directors, agents, employees, volunteers, and representatives, from and against any and all liabilities, damages, claims, costs, fees and expenses whatsoever (including reasonable attorneys' fees and court costs at trial and all appellate levels) arising out of or in connection with the performance of, or failure to perform, Contractor's duties and responsibilities as set forth in this Agreement.

**VII. Business License:**

Contractor must obtain a City business license and pay fees in accordance with the Fountain Valley Municipal Code, Chapter 5.04 and a current copy be maintained on file with the Recreation and Community Services Department representative.

**VIII. Legal Requirements:**

- a. Federal, State, County and the City of Fountain Valley laws, ordinances, rules and regulations that in any manner affect the items covered herein apply. Lack of knowledge by the Contractor will in no way be a cause for relief from responsibility.
- b. Civil Rights Act of 1964 and Americans with Disabilities Act Compliance

The City of Fountain Valley does not discriminate on the basis of sex (including pregnancy, sexual orientation, and transgender status), marital status, race, color, religion, national origin, age or disability in admission to, or treatment in, its programs and activities. All Independent Contractors shall comply with reasonable accommodations in accordance with the Americans with Disabilities Act.

**IX. Records and Audits:**

Contractor shall maintain, during the term of the contract, all books of account, receipt invoices, reports, and records in accordance with generally accepted accounting practices and standards (GAAP). The Contractor shall maintain and make available such records and files for the duration of the contract and retain them beyond the last day of the contract term for the period of three (3) years.

**X. Default/Failure to Perform:**

The City of Fountain Valley shall be the sole judge of non-performance, which shall include any failure on the part of the Contractor to accept the award, to furnish required documents, and/or to fulfill any portion of the contract within the time stipulated.

Upon default by the Contractor to meet any terms of this contract, related agreement, and work authorization(s), the City of Fountain Valley will notify the Contractor (3) days (Fridays, Saturdays, Sundays and Holidays excluded) to remedy the default. Failure on the Contractor's part to correct the default within the required three days shall result in the contract being terminated. The City of Fountain Valley shall notify the Contractor in writing of City intent to terminate and the effective date of the termination. The following shall constitute default:

- a. Failure to perform the work required under the contract and/or within the time required or failing to use the subcontractors, entities, and personnel as identified and set forth, and to the degree specified in the contract
- b. Failure to begin the work under this contract within the time specified
- c. Failure to perform the work with sufficient workers and equipment, or with sufficient materials to ensure timely completion.
- d. Neglecting or refusing to remove materials or perform new work where prior work has been rejected as nonconforming with the terms of the contract.
- e. Becoming insolvent, being declared bankrupt, or committing an action for bankruptcy or insolvency, or making an assignment for the benefit of creditors renders the Contractor incapable of performing the work in accordance with and as required by the contract.
- f. Failure to comply with any of the terms of the contract in any material respect.
- g. Failure to pay subcontractors or others pursuant to work done under this contract.

In the event of default of Contractor, the Contractor shall pay The City of Fountain Valley for any and all costs incurred in ensuring the completion of the project, subject however to the terms and conditions herein.

**XI. Cancellation:**

The City of Fountain Valley reserves the right to cancel the contract by written notice to the Contractor effective the date specified in the notice in any of the following situations:

- a. Breach: The Contractor is determined by the City of Fountain Valley to be in breach of any of the terms and conditions of the contract and/or to have failed to perform his/her services in a manner satisfactory to the City of Fountain Valley. In the event the Contractor is found to be in default, the Contractor will be paid for all labor and materials provided to the satisfaction of The City of Fountain Valley as of the termination date. No consideration will be given for anticipated loss of revenue or the canceled portions of the contract. The Contractor waives any claims to the same.
- b. City's Convenience: The City of Fountain Valley has determined that such cancellation will be in the best interest of the City of Fountain Valley to cancel the contract for its own convenience. Said cancellation can be made immediately and without cause. Contractor shall be entitled to compensation for work actually performed in furtherance of the contract up to and including the date of termination but shall not be entitled to any other compensation including lost profits.

- c. Lack of Funds: Funds are not available to cover the cost of the services. The City of Fountain Valley's obligation is contingent upon the availability of appropriate funds. City may terminate this contract immediately due to lack of funds. Contractor shall be entitled to compensation for work actually performed in furtherance of the contract up to and including the date of termination but shall not be entitled to any other compensation including lost profits.

**XII. Notices:**

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express and U.P.S., which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To City: City of Fountain Valley  
10200 Slater Avenue  
Fountain Valley, California 92708  
Attn: City Clerk

To Contractor: D & B Umpires  
Dennis Batchelor  
6101 San Rafael  
Buena Park, CA 90620

**XVI. Attorneys' fees**

If any legal action is necessary to enforce or interpret the Provisions of this Agreement, the parties shall each bear their own attorney's fees.

**XVII. Independent contractor**

Contractor agrees that it is an independent contractor and that neither it nor any of its agents or employees shall be considered employees of the City of Fountain Valley nor of any other governmental entity.

IN WITNESS WHEREOF, the parties hereto have entered into this agreement the date and year first above written.

CITY OF FOUNTAIN VALLEY

CONTRACTOR

\_\_\_\_\_  
Jim Cunneen, Mayor

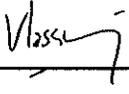
  
\_\_\_\_\_  
Dennis Batchelor

ATTEST:

---

Rick Miller, City Clerk

APPROVED AS TO  
FORM:



---

Attorney for the City

**Exhibit A**  
**Scope of Services**



# CITY OF FOUNTAIN VALLEY CITY COUNCIL COUNCIL ACTION REQUEST

To: Honorable Mayor and  
Members of the City Council

Agenda Date: February 3, 2026

SUBJECT: Approve the City of Fountain Valley's Participation in the Fiscal Year 2024 Urban Area Security Initiative (UASI) Grant Program and Approval of the Subrecipient Agreement

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## Three-Year Strategic Goals

- Enhance the culture and environment of "A Nice Place to Live"
- Achieve fiscal stability by evaluating processes, and attract and retain revenue producing businesses/opportunities
- Attract and retain quality staff through best practices and trends
- Maintain, build, and modernize infrastructure to support growth and future needs of the City
- Not applicable

## **EXECUTIVE SUMMARY**

The City of Fountain Valley is a designated subrecipient of funds under the Fiscal Year 2024 Urban Area Security Initiative (UASI) Grant Program, administered by the City of Anaheim and overseen by the California Governor's Office of Emergency Services.

The federal Department of Homeland Security (DHS) allocated \$4,731,981 for the Fiscal Year 2024 UASI Grant Program to the City of Anaheim, as a Core City for use in the Anaheim/Santa Ana Urban Area (ASAUA). The funds support regional projects that enhance emergency preparedness and strengthens the capacity to prevent and respond to acts of terrorism. These funds are utilized throughout county Fire and Law Enforcement agencies for projects complying with the goals and objectives of the UASI program.

In order to receive UASI funds as a subrecipient, the City must enter into the subrecipient agreement with the administrative/recipient City of Anaheim. Staff recommends the City Council approve the agreement, enabling the City of Fountain Valley to apply for funding and participate in the Fiscal Year 2024 UASI Grant Program.

## **DISCUSSION**

The UASI Grant Program was funded post 9/11 by the Department of Homeland Security to enhance the capabilities of high-density urban areas in preparing for and responding to acts of terrorism. UASI funds in Orange County were allocated through the Santa Ana - Anaheim UASI. In 2014, the responsibility to act as the grant clearinghouse was assigned to the City of Anaheim, and the funds allocated to support UASI projects have been significantly reduced. During the fiscal years immediately following 9/11, the City of Fountain Valley benefited from a total of approximately \$100,000 in UASI grant monies. These funds were used to procure equipment such as Urban Search and Rescue Equipment, 800 MHz Radios, EOC Laptops, and other upgrades. Furthermore, the funds were used to fund pre-approved training such as Rescue Systems, Incident Command System training, and Public Information Officer Courses. Within the past 15 years, the City benefited from county-wide UASI projects that provided funding for EPCR tablets, VHF radios (for wildland fires), cellular GPS modems, radiation dosimeters, Individual First Aid Kits (used during mass casualty and active shooter incidents), and ballistic helmets and protective armor.

In accordance with the ongoing projects, HSGP Guidance, National Preparedness Guidance, and the Anaheim/Santa Ana UASI Grants Strategy, the following are projects proposed in the FY24 Investment Justifications (NP = National Priority area):

Project D – Strengthen Information Sharing and Collaboration: Countywide ALPR Program, OCIAC Intelligence Analysts, OCIAC Health Care Liaison Officer, OCIAC analytic software, OCIAC Analyst Proficiency Training, and program management costs

Project E – Enhancing the Protection of Soft Targets/Crowded Places (NP): Sustain Orange County Civic Center Video Surveillance System (including program management costs) and OCIAC Critical Infrastructure Protection (CIP) Analyst

Project G - Enhance Community Resilience, Including Partnerships with Volunteers and Community Based Organizations and Programs (NP): Sustain both “If You See Something, Say Something” and “ReadyOC” Preparedness Campaigns (including program management costs) FY2024 Anaheim/Santa Ana UASI Sub-Recipient Grant Guide

Projects L – Enhance Multi-Jurisdictional/Inter-Jurisdictional All-Hazards Whole Community Incident Planning, Response and Recovery Capabilities: Regional Training and Exercises for Law Enforcement (including Active Shooter Drill and TECC), Regional Training for Fire Service, Regional Training and Exercises for EMG, Type 3 Mass Decontamination Unit for OCFA, Training and Exercise Program Manager, and grant Management and Administration costs.

Project J – Enhancing Information and Intelligence Sharing and Cooperation with Federal Agencies, including DHS (NP): OCIAC Intelligence Analysts, OCIAC Management and Administration costs, and Blockchain Analysis software for OCIAC

Project O - Enhancing Cybersecurity (NP): OCIAC Cyber Systems Analyst and OCIAC Cyber Intelligence Analyst

Project P - Combating Domestic Violent Extremism Through Enhanced Intelligence Collection & Analysis, Training, and Community Resilience (NP): OCIAC Domestic Violent Extremism Analysts

Project R – Enhancing Election Security (NP): Portable Vehicle Barriers and Operation Overtime for Election Security activities

To ensure that the City of Fountain Valley remains eligible to participate in these projects and continues to benefit from the UASI Grant Program, it is imperative that the City Council approves the attached Agreement.

### **FISCAL REVIEW**

There is no immediate fiscal impact associated with approval of the subrecipient Agreement. Participation in the Fiscal Year 2024 UASI Grant Program does not obligate the City of Fountain Valley to expend General Fund resources. UASI funds are provided on a reimbursement basis for eligible project costs. Any future UASI funded projects that require City Council approval will be returned to City Council prior to implementation.

### **PUBLIC NOTIFICATION**

Not applicable.

### **ENVIRONMENTAL IMPACT REVIEW**

Not applicable.

### **ATTORNEY REVIEW**

The Attorney to the City has reviewed and approved the agreement.

### **ALTERNATIVES**

- Alternative No. 1:** Approve the City of Fountain Valley’s participation in the Fiscal Year 2024 Urban Area Security Initiative (UASI) Grant Program and authorize the Mayor or City Manager to execute the Agreement for Transfer or Purchase of Equipment/Services or for Reimbursement of Training Costs for FY2024 Urban Areas Security Initiative (UASI) between the City of Anaheim and City of Fountain Valley.
- Alternative No. 2:** Do not approve the City of Fountain Valley’s participation in the Fiscal Year 2024 Urban Area Security Initiative (UASI) Grant Program and do not authorize execution of the Agreement for Transfer or Purchase of Equipment/Services or for Reimbursement of Training Costs for FY2024 Urban Areas Security Initiative (UASI) between the City of Anaheim and City of Fountain Valley

**RECOMMENDATION**

Staff recommends Alternative No. 1.

Prepared by: Tim Saiki, Battalion Chief

Reviewed by: Chris Nigg, Fire Chief

Fiscal review by: Ryan Smith, Finance Director

Approved by: Maggie Le, City Manager

Attachments:

1. FY2024 UASI Agreement
2. FY2024 Anaheim/Santa Ana UASI Sub-Recipient Grant Guide

AGREEMENT

SUB-RECIPIENT: CITY OF FOUNTAIN VALLEY

City Contract Number \_\_\_\_\_

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EXHIBITS

Exhibit A	CalOES FY2024 Standard Grant Assurances
Exhibit A-1	Standard Assurances Addendum
Exhibit B	Certification Regarding Debarment, Suspension and Other Responsibility Matters
Exhibit C	Certification Regarding Lobbying
Exhibit D	Supplemental Grant Subaward Information

AGREEMENT FOR TRANSFER OR PURCHASE OF EQUIPMENT/SERVICES OR FOR  
REIMBURSEMENT OF TRAINING COSTS  
FOR FY2024 URBAN AREAS SECURITY INITIATIVE (UASI)

BETWEEN  
THE CITY OF ANAHEIM  
AND CITY OF FOUNTAIN VALLEY

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, by and between the CITY OF ANAHEIM, a municipal corporation (the "CITY"), and CITY OF FOUNTAIN VALLEY ("SUB-RECIPIENT").

WITNESSETH

WHEREAS, CITY, acting through the Anaheim Police Department in its capacity as a Core City for the Anaheim/Santa Ana Urban Area under the FY2024 Urban Areas Security Initiative, has applied for, received and accepted a grant entitled "FY 2024 Urban Areas Security Initiative" FAIN # EMW-2024-SS-05088 under the Homeland Security Grant Program from the federal Department Of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), through the State of California Governor's Office of Emergency Services (CalOES), to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States (the "grant"), as set forth in the grant guidelines and assurances that are incorporated to this Agreement by reference and located at:

U.S. Department of Homeland Security "Fiscal Year 2024 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity (NOFO)"

<https://www.fema.gov/grants/preparedness/homeland-security/fy-24-nofo>

California Office of Emergency Services "FY2024 Homeland Security Grant Program: California Supplement to Federal Program Guidance and Application Kit"

<https://www.caloes.ca.gov/wp-content/uploads/Grants/Documents/FY2024-HSGP-State-Supplement-updated-12.18.24.pdf>

Copies of the grant guidelines shall be retained in the Anaheim/Santa Ana Grant Office.

WHEREAS, this financial assistance is administered by the CITY OF ANAHEIM ("CITY") and is overseen by the California Governor's Office of Emergency Services ("CalOES"); and

WHEREAS, this financial assistance is being provided to address the unique equipment, training, planning, and exercise needs of large urban areas, and to assist

them in building an enhanced and sustainable capacity to prevent, prepare for, protect against, and respond to threats or acts of terrorism; and

WHEREAS, the Anaheim/Santa Ana Urban Area (“ASAUA”) consists of 34 cities in Orange County, including the City of Anaheim and the City of Santa Ana, the County of Orange, Santa Ana Unified School District Police, California State University, Fullerton, University of California, Irvine, Municipal Water District of Orange County, and the Orange County Fire Authority; and

WHEREAS, the Office of Grants Management (“OGM”) awarded a FY2024 UASI Grant of \$4,731,981 (“Grant Funds”) to the CITY OF ANAHEIM, as a Core City, for use in the ASAUA; and

WHEREAS, the CITY has designated the Chief of Police, or his designee and the Anaheim Police Department, Emergency Management Director (“UASI Grant Office”) to provide for terrorism prevention and emergency preparedness; and

WHEREAS, the UASI Grant Office now wishes to distribute FY2024 UASI Grant Funds throughout the ASAUA, as further detailed in this Agreement (“Agreement”) to CITY OF FOUNTAIN VALLEY (“SUB-RECIPIENT”) and others;

WHEREAS, the CITY and SUB-RECIPIENT are desirous of executing this Agreement as authorized by the City Council and the Chief of Police which authorizes the CITY to prepare and execute the Agreement.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

I  
INTRODUCTION

§101. Parties to the Agreement

The parties to this Agreement are:

- A. The CITY, a municipal corporation, having its principal office at 425 South Harbor Boulevard, Anaheim, CA 92805; and
- B. CITY OF FOUNTAIN VALLEY, a municipal corporation, 10200 Slater Avenue, Fountain Valley, CA 92708-4736

§102. Representatives of the Parties and Service of Notices

A. The representatives of the respective parties who are authorized to administer this Agreement and to whom formal notices, demands and communications shall be given are as follows:

- 1. The representative of the City of Anaheim shall be, unless otherwise stated in the Agreement:

Kerrstyn Vega, Police Support Services Administrator  
Anaheim Police Department  
425 South Harbor Boulevard  
Anaheim, CA 92805  
Phone: (714) 765-1931  
kvega@anaheim.net

- 2. The representative of CITY OF FOUNTAIN VALLEY shall be:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Sub Recipient Name: \_\_\_\_\_  
Sub Recipient Address: \_\_\_\_\_  
City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

B. Formal notices, demands and communications to be given hereunder by either party shall be made in writing and may be effected by personal delivery or by registered or certified mail, postage prepaid, return receipt requested and shall be deemed communicated as of the date of mailing.

- C. If the name of the person designated to receive the notices, demands or communications or the address of such person is changed, written notice shall be given, in accord with this section, within five (5) business days of said change.

§103. Independent Party

SUB-RECIPIENT is acting hereunder as an independent party, and not as an agent or employee of the CITY OF ANAHEIM. No employee of SUB-RECIPIENT is, or shall be an employee of the CITY OF ANAHEIM by virtue of this Agreement, and SUB-RECIPIENT shall so inform each employee organization and each employee who is hired or retained under this Agreement. SUB-RECIPIENT shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of the CITY OF ANAHEIM.

§104. Conditions Precedent to Execution of This Agreement

SUB-RECIPIENT shall provide copies of the following documents to the CITY OF ANAHEIM, unless otherwise exempted.

- A. Grant Assurances in accordance with section §412A of this Agreement attached hereto as Exhibit A and Exhibit A-1 and made part hereof.
- B. Certifications Regarding Ineligibility, Suspension and Debarment as required by Executive Order 12549 in accordance with section §412 of this Agreement and attached hereto as Exhibit B and made a part hereof.
- C. Certifications and Disclosures Regarding Lobbying in accordance with section §412C1 of this Agreement and attached hereto as Exhibit C and made a part hereof. SUB-RECIPIENT shall also file a Disclosure Form at the end of each calendar quarter in which there occurs any event requiring disclosure or which materially affects the accuracy of the information contained in any Disclosure Form previously filed by SUB-RECIPIENT.

II  
TERM AND SERVICES TO BE PROVIDED

§201. Time of Performance

The term of this Agreement shall commence on 11/12/2025 and end on 3/31/2027 or upon the final disbursement of all of the Grant Amount (as defined in Section 301) and any additional period of time as is required to complete any necessary close out activities. Said term is subject to the provisions herein.

§202. Use of Grant Funds

- A. CITY may, a) transfer to SUB-RECIPIENT, equipment or services purchased with grant funds and in accordance with grant guidelines set forth above; or, b) reimburse SUB-RECIPIENT for purchase of authorized equipment, exercises, services or training upon receiving prior written approval from CITY or its designee and in accordance with grant guidelines and in full compliance with all of SUB-RECIPIENT'S purchasing and bidding procedures. SUB-RECIPIENT shall specify the equipment, services, exercises and training to be purchased using the Application for Project Funding. A paper copy of this document will be provided to SUB-RECIPIENT by CITY. If additional copies of the document are needed, SUB-RECIPIENT may contact the Anaheim Grant Coordinator and it will be provided.
- B. SUB-RECIPIENT shall provide any reports requested by the CITY regarding the performance of the Agreement. Reports shall be in the form requested by the CITY, and shall be provided in a timely manner.
- C. SUB-RECIPIENT shall provide the CITY a copy of its most current procurement guidelines and follow its own procurement requirements as long as they meet the minimum federal requirements. Federal procurement requirements for the FY2024 UASI Grant can be found at 2 Code of Federal Regulations (CFR) Part 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards."
- D. The Authorized Equipment List (AEL) is a list of the allowable equipment which may be purchased pursuant to this Agreement and is located at <https://www.fema.gov/authorized-equipment-list>, and incorporated to this Agreement by reference. A copy of the AEL shall be retained in the Anaheim/Santa Ana Grant Office. Unless otherwise stated in program guidance any equipment acquired pursuant to this Agreement shall meet all mandatory regulations and/or DHS-adopted standards to be eligible for purchase using grant funds.

Any equipment acquired or obtained with Grant Funds:

1. Shall be made available under the California Disaster and Civil Defense Master Mutual Aid Agreement in consultation with representatives of the various fire, emergency medical, hazardous materials response services, and law enforcement agencies within the jurisdiction of the applicant;
2. Shall be consistent with needs as identified in the National Priorities and Core Capabilities, the State Homeland Security Strategy and the Anaheim/Santa Ana Urban Area and Orange County Operational Area Homeland Security Grants Strategy, the Threat Hazard Identification and Risk Assessment (THIRA), the State Preparedness Report; and deployed in conformance with those plans;
3. Shall be made available pursuant to applicable terms of the California Disaster and Civil Defense Master Mutual Aid Agreement and deployed with personnel trained in the use of such equipment in a manner consistent with the California Law Enforcement Mutual Aid Plan or the California Fire Services and Rescue Mutual Aid Plan;
4. Shall be subject to the requirements of Title 2 CFR Part 200.313 and 200.314. For the purposes of this subsection, "Equipment" is defined as nonexpendable property that is not consumed or does not lose its identity by being incorporated into another item of equipment, which costs \$5,000 or more per unit, or is expected to have a useful life of one (1) year or more.
5. Shall be used by SUB-RECIPIENT in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by Federal funds. When no longer useful for the original program or project, the Equipment may be used in other activities currently or previously supported by a Federal agency.
6. Shall be made available for use on other projects or programs currently or previously supported by the Federal Government, providing such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use shall be given to other programs or projects supported by the awarding agency.
7. Shall be recorded on a ledger. The record shall include: (a) description of the item of Equipment, (b) serial number or other identification number, (c) the source of funding for the property (including FAIN); (d) who holds the title, (e) date of acquisition; (f) the per unit acquisition cost of the Equipment, (g) percentage of federal participation in the project costs for the Federal award under which the property was acquired, (h) location, and (i) use and

condition of Equipment, and (j) ultimate disposition data including the date of disposal and sale price of the property. Records must be retained pursuant to 2 CFR Part 200.313.

1. All equipment obtained under this Agreement shall have an ASUA identification decal affixed to it, and, when practical, shall be affixed where it is readily visible.
  2. A physical inventory of the Equipment shall be taken and the results reconciled with the Equipment records at least once every two years. Inventory shall also be taken prior to any UASI, State or Federal monitor visits.
  3. SUB-RECIPIENT shall exercise due care to preserve and safeguard equipment acquired with grant funds from damage or destruction and shall provide regular maintenance and such repairs for said equipment as necessary, in order to keep said equipment continually in good working order. Such maintenance and servicing shall be the sole responsibility of SUB-RECIPIENT, who shall assume full responsibility for maintenance and repair of the equipment throughout the life of said equipment.
  4. SUB-RECIPIENT shall identify a Point-of-Contact (POC) to be responsible for all Equipment prior to the receipt of the item(s). POC will serve as the custodian of the Equipment. SUB-RECIPIENT shall notify the CITY of any change in the POC and assume the responsibility of advising the new custodian of all UASI grant program guidelines and requirements.
  5. SUB-RECIPIENT shall contact the ASUA Grant Office prior to initiating the disposition process. Disposal of equipment shall be conducted pursuant to 2 CFR Part 200.313. The ASUA will contact the awarding agency for disposition instructions, if necessary, prior to any action being taken.
- E. Any training paid pursuant to this Agreement shall conform to the guidelines as listed in FY2024 Homeland Security Grant Program, as set forth above. All training expenses must be pre-authorized by CalOES. A catalogue of Grantor approved and sponsored training courses is available at <https://cdp.dhs.gov/>.
- F. Any exercise paid pursuant to this Agreement shall conform to the guidelines as listed in FY2024 Homeland Security Grant Program, as set forth above. Detailed Homeland Security Exercise and Evaluation Program Guidance is available at <https://www.fema.gov/media-library/assets/documents/32326>.
- G. Any planning paid pursuant to this Agreement shall conform to the guidelines

as listed in FY2024 Homeland Security Grant Program, as set forth above.

- H. Any organizational activities paid pursuant to this Agreement shall conform to the guidelines as listed in FY2024 Homeland Security Grant Program, as set forth above.

III  
PAYMENT

§301. Payment of Grant Funds and Method of Payment

- A. CITY may, a) transfer to SUB-RECIPIENT, equipment or services purchased with grant funds; or, b) reimburse SUB-RECIPIENT for the purchase of authorized equipment, exercises, services or training upon receiving prior written approval from CITY or its designee and in accordance with grant guidelines and in full compliance with all of SUB-RECIPIENT'S purchasing and bidding procedures. SUB-RECIPIENT shall specify the equipment, exercises, services or training to be purchased using the Application for Project Funding. A copy of this document will be provided to SUB-RECIPIENT by CITY. If additional copies of the document are needed, SUB-RECIPIENT may contact the Anaheim Grant Coordinator and it will be provided. Funds may be used for planning, exercises, organizational and training activities, and the purchase of equipment as described in Section 202 above.
- B. SUB-RECIPIENT shall provide invoices to the CITY requesting payment and all supporting documentation. Each reimbursement request shall be accompanied by the Reimbursement Request for Grant Expenditures detailing the expenditures made by SUB-RECIPIENT as authorized by Section 202 above. Each reimbursement request shall be submitted to the Anaheim UASI Grant Office. For equipment for which SUB-RECIPIENT is requesting reimbursement, all appropriate back-up documentation must be attached to the reimbursement form, including invoices, proof of payment, packing slips, and Equipment Reimbursement Worksheet. For training reimbursements, SUB-RECIPIENT must include a copy of any certificates issued or a copy of the class roster verifying training attendees, proof that a CalOES tracking number has been assigned to the course, timesheets and payroll registers for all training attendees, receipts for travel expenses related to the training, and Training Reimbursement Worksheet. For regional project reimbursements, SUB-RECIPIENT must include approval from the lead agency for all submitted invoices.
- C. Payment of final invoice shall be withheld by the CITY until SUB-RECIPIENT has turned in all supporting documentation and completed the requirements of this Agreement.
- D. It is understood that the CITY makes no commitment to fund this Agreement beyond the terms set forth herein.
- E. Funding for all periods of this Agreement is subject to the continuing availability to the CITY of federal funds for this program. The Agreement may be terminated immediately upon written notice to SUB-RECIPIENT of a loss or reduction of federal grant funds.

IV  
STANDARD PROVISIONS

§401. Construction of Provisions and Titles Herein

All titles or subtitles appearing herein have been inserted for convenience and shall not be deemed to affect the meaning or construction of any of the terms or provisions hereof. The language of this Agreement shall be construed according to its fair meaning and not strictly for or against either party. The word "Sub-recipient" herein and in any amendments hereto includes the party or parties identified in this Agreement. The singular shall include the plural. If there is more than one Sub-recipient as identified herein, unless expressly stated otherwise, their obligations and liabilities hereunder shall be joint and several. Use of the feminine, masculine, or neuter genders shall be deemed to include the genders not used.

§402. Applicable Law, Interpretation and Enforcement

Each party's performance hereunder shall comply with all applicable laws of the United States of America, the State of California, and the CITY. This Agreement shall be enforced and interpreted under the laws of the State of California and the CITY.

If any part, term or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law of a federal, state or local government having jurisdiction over this Agreement, the validity of the remaining portions of provisions shall not be affected thereby.

§403. Integrated Agreement

This Agreement sets forth all of the rights and duties of the parties with respect to the subject matter hereof, and replaces any and all previous agreements or understandings, whether written or oral, relating thereto. This Agreement may be amended only by a written instrument executed by both parties hereto.

§404. Excusable Delays

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault and negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy; insurrection; acts of the Federal Government or any unit of State or Local Government in either sovereign or contractual capacity; fires; floods; epidemics; quarantine

restrictions; strikes, freight embargoes or delays in transportation; to the extent that they are not caused by the party's willful or negligent acts or omissions and to the extent that they are beyond the party's reasonable control.

§405. Breach

Except for excusable delays, if any party fails to perform, in whole or in part, any promise, covenant, or agreement set forth herein, or should any representation made by it be untrue, any aggrieved party may avail itself of all rights and remedies, at law or equity, in the courts of law. Said rights and remedies are cumulative of those provided for herein except that in no event shall any party recover more than once, suffer a penalty or forfeiture, or be unjustly compensated.

Contractual / Legal Remedies for Breach of Contract--Should SUB-RECIPIENT fail for any reason to comply with the contractual obligations of this Agreement and/or willfully, knowingly, or negligently breach any term, condition or requirement of the Agreement, City may impose sanctions including but not limited to damages (liquidated damages and or penalties) and/or any other remedy available pursuant to the Agreement or the laws then in effect.

§406. Prohibition Against Assignment or Delegation

SUB-RECIPIENT may not, unless it has first obtained the written permission of the CITY:

- A. Assign or otherwise alienate any of its rights hereunder, including the right to payment; or
- B. Delegate, subcontract, or otherwise transfer any of its duties hereunder.

§407. Permits

SUB-RECIPIENT and its officers, agents and employees shall obtain and maintain all permits and licenses necessary for SUB-RECIPIENT performance hereunder and shall pay any fees required therefore. SUB-RECIPIENT further certifies to immediately notify the CITY of any suspension, termination, lapses, non-renewals or restrictions of licenses, certificates, or other documents.

§408. Bonds

SUB-RECIPIENT must purchase a performance bond for any equipment item over \$250,000 or any vehicle (including aircraft or watercraft) financed with homeland security funds. SUB-RECIPIENT must provide a copy of performance bond to CITY no later than the time of reimbursement.

§409. Indemnification

To the fullest extent of the law, SUB-RECIPIENT agrees to indemnify, defend, and hold harmless the City of Anaheim, its officers, agents, employees,

representatives and designated volunteers from and against any and all claims, demands, defense costs, or liability of any kind or nature arising out of or resulting from, or any way connected with SUB-RECIPIENT'S acts, errors or omissions in the performance of SUB-RECIPIENT'S services or use of grant funds under the terms of this Agreement.

§410. Conflict of Interest

A. SUB-RECIPIENT covenants that it will comply with 2 CFR 200.318(c)(1) and that none of its directors, officers, employees, or agents shall participate in selecting, or administering any subcontract supported (in whole or in part) by Federal funds where such person is a director, officer, employee or agent of the subcontractor; or where the selection of subcontractors is or has the appearance of being motivated by a desire for personal gain for themselves or others such as family business, etc.; or where such person knows or should have known that:

1. A member of such person's immediate family, or domestic partner or organization has a financial interest in the subcontract;
2. The subcontractor is someone with whom such person has or is negotiating any prospective employment; or
3. The participation of such person would be prohibited by the California Political Reform Act, California Government Code §87100 et seq. if such person were a public officer, because such person would have a "financial or other interest" in the subcontract.

B. Definitions:

1. The term "immediate family" includes but is not limited to domestic partner and/or those persons related by blood or marriage, such as husband, wife, father, mother, brother, sister, son, daughter, father in law, mother in law, brother in law, sister in law, son in law, daughter in law.
2. The term "financial or other interest" includes but is not limited to:
  - a. Any direct or indirect financial interest in the specific contract, including a commission or fee, a share of the proceeds, prospect of a promotion or of future employment, a profit, or any other form of financial reward.
  - b. Any of the following interests in the subcontractor ownership: partnership interest or other beneficial interest of five percent or more; ownership of five percent or more of the stock; employment in a managerial capacity; or membership on the board of directors or governing body.

- C. SUB-RECIPIENT further covenants that no officer, director, employee, or agent shall solicit or accept gratuities, favors, anything of monetary value from any actual or potential subcontractor, supplier, a party to a sub agreement, (or persons who are otherwise in a position to benefit from the actions of any officer, employee, or agent).
- D. SUB-RECIPIENT shall not subcontract with a former director, officer, or employee within a one year period following the termination of the relationship between said person and SUB-RECIPIENT..
- E. Prior to obtaining the CITY'S approval of any subcontract, SUB-RECIPIENT shall disclose to the CITY any relationship, financial or otherwise, direct or indirect, of SUB-RECIPIENT or any of its officers, directors or employees or their immediate family with the proposed subcontractor and its officers, directors or employees.
- F. For further clarification of the meaning of any of the terms used herein, the parties agree that references shall be made to the guidelines, rules, and laws of the CITY, SUB-RECIPIENT, the State of California, and Federal regulations regarding conflict of interest.
- G. SUB-RECIPIENT warrants that it has not paid or given and will not pay or give to any third person any money or other consideration for procuring this Agreement.
- H. SUB-RECIPIENT covenants that no member, officer or employee of SUB-RECIPIENT shall have interest, direct or indirect, in any contract or subcontract or the proceeds thereof for work to be performed in connection with this project during his/her tenure as such employee, member or officer or for one year thereafter.
- I. SUB-RECIPIENT agrees that no individual shall participate in any procurement activity if a real or apparent conflict of interest exists, including, but not limited to, financial or personal relationships with any entity considered for a contract.
- J. SUB-RECIPIENT shall maintain a written standards of conduct and shall take appropriate disciplinary action against any employee, officer, or agent who violates these standards. Disciplinary actions may include, but are not limited to, formal reprimand, suspension, or termination, depending on the severity of the violation.
- K. SUB-RECIPIENT shall report any violations of this agreement to the awarding agency within 5 business days of discovery and shall cooperate fully with any investigation or audit related to the incident.
- L. SUB-RECIPIENT shall incorporate the foregoing subsections of this Section into every agreement that it enters into in connection with this project and shall substitute the term "subcontractor" for the term "SUB-RECIPIENT" and "sub subcontractor" for "Subcontractor".

§411. Restriction on Disclosures

Any reports, analysis, studies, drawings, information, or data generated as a result of this Agreement are to be governed by the California Public Records Act (California Government Code Sec. 6250, et seq.).

§412. Statutes and Regulations Applicable To All Grant Contracts

A. Compliance With Grant Assurances

To obtain the Grant Funds, the Grantor required an authorized representative of the CITY to sign certain promises regarding the way the Grant Funds would be spent ("Grant Assurances"), attached hereto as Exhibit A and Exhibit A-1. By signing these Grant Assurances, the CITY became liable to the Grantor for any funds that are used in violation of the grant requirements. SUB-RECIPIENT shall be liable to the Grantor for any funds the Grantor determines SUB-RECIPIENT used in violation of these Grant Assurances. SUB-RECIPIENT shall indemnify and hold harmless the CITY for any sums the Grantor determines SUB-RECIPIENT used in violation of the Grant Assurances.

B. SUB-RECIPIENT shall comply with all applicable requirements of state, federal, county and SUB-RECIPIENT laws, executive orders, regulations, program and administrative requirements, policies and any other requirements governing this Agreement. SUB-RECIPIENT shall comply with state and federal laws and regulations pertaining to labor, wages, hours, and other conditions of employment. SUB-RECIPIENT shall comply with new, amended, or revised laws, regulations, and/or procedures that apply to the performance of this Agreement. These requirements include, but are not limited to:

1. Office of Management and Budget (OMB) Circulars

SUB-RECIPIENT shall comply with 2 Code of Federal Regulations (CFR) Part 200 (Uniform Administrative, Cost Principles, and Audit Requirements for Federal Awards).

2. Single Audit Act

If Federal funds are used in the performance of this Agreement, SUB-RECIPIENT shall adhere to the rules and regulations of the Single Audit Act, 31 USC Sec. 7501 et seq.; Title 2 Code of Federal Regulations, Part 200, Subpart F Audit Requirements; and any administrative regulation or field memos implementing the Act. When reporting on the FY2024 UASI Grant Program under the Single Audit Act, SUB-RECIPIENT shall use Catalog of Federal Domestic Assistance (CFDA) Program Number 97.067 "Homeland Security Grant Program"; Grant Identification Number 2024-0088; and identify the City of Anaheim as the Pass-Through.

3. Records Maintenance

Records, in their original form, shall be maintained in accordance with requirements prescribed by the CITY with respect to all matters covered on file for all documents specified in this Agreement. Original forms are to be maintained on file for all documents specified in this Agreement. Such records shall be retained for a period of three (3) years after the CITY receives notification of grant closeout from CalOES, and after final disposition of all pending matters. "Pending matters" include, but are not limited to, an audit, litigation or other actions involving records. The CITY may, at its discretion, take possession of, retain and audit said records. Records, in their original form pertaining to matters covered by this Agreement, shall at all times be retained within the County of Orange unless authorization to remove them is granted in writing by the CITY.

4. Subcontracts and Procurement

SUB-RECIPIENT shall comply with the federal and SUB-RECIPIENT standards in the award of any subcontracts. For purposes of this Agreement, subcontracts shall include but not be limited to purchase agreements, rental or lease agreements, third party agreements, consultant service contracts and construction subcontracts.

SUB-RECIPIENT shall ensure that the terms of this Agreement with the CITY are incorporated into all Subcontractor Agreements. SUB-RECIPIENT shall submit all Subcontractor Agreements to the CITY for review prior to the release of any funds to the subcontractor. SUB-RECIPIENT shall withhold funds to any subcontractor agency that fails to comply with the terms and conditions of this Agreement and their respective Subcontractor Agreement.

5. Civil Rights

SUB-RECIPIENT shall comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681- 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) The Age Discrimination act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation act of 1970

(P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601, et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; (j) the requirements of any other nondiscrimination statute(s) which may apply to the application; and (k) P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

6. Telecommunications

SUB-RECIPIENT will comply with 2 CFR 200.216 and FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds on Covered Telecommunication Equipment or Services (Interim), which prohibits grant recipients and subrecipients from obligating or expending loan or grant funds to procure or obtain, extend or renew a contract to procure or obtain, or to enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

7. Lobbying Prohibited

SUB-RECIPIENT will comply with all applicable lobbying prohibitions and laws, including those found in the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352, et seq.), and agrees that none of the funds provided under this award may be expended by SUB-RECIPIENT to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action concerning the award or renewal of any federal contract, grant, loan, or cooperative agreement.

8. Clean Air Act

SUB-RECIPIENT agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq. SUB-RECIPIENT agrees to report any violation of the Clean Air Act to the CITY and understands and agrees that the CITY will, in turn report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate

Environmental Protection Agency Regional Office. SUB-RECIPIENT further agrees to include these requirements in each subcontract exceeding \$150,000 in value financed in whole or in part with Federal assistance provided by FEMA.

C. Statutes and Regulations Applicable To This Particular Grant

SUB-RECIPIENT shall comply with all applicable requirements of state and federal laws, executive orders, regulations, program and administrative requirements, policies and any other requirements governing this particular grant program. SUB-RECIPIENT shall comply with new, amended, or revised laws, regulations, and/or procedures that apply to the performance of this Agreement. These requirements include, but are not limited to:

1. Title 2 Code of Federal Regulations (CFR) Part 200; EO 12372; Department of Justice (DOJ) Office of Judicial Programs (OJP) Office of the Comptroller, U.S. Department of Homeland Security, Preparedness Directorate Financial Management Guide; U.S. Department of Homeland Security, Office of Grants and Training, FY 2024 Homeland Security Grant Program –Notice of Funding Opportunity; ODP WMD Training Course Catalogue; and DOJ Office for Civil Rights.

Standardized Emergency Management System (SEMS) requirements as stated in the California Emergency Services Act, Government Code Chapter 7 of Division 1 of Title 2, § 8607.1(e) and CCR Title 19, §§ 2445-2448.

Provisions of 44 CFR applicable to grants and cooperative agreements, including Part 18, Administrative Review Procedures; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services; Part 38, Equal Treatment of Faith-based Organizations; Part 42, Nondiscrimination/Equal employment Opportunities Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; Part 64, Floodplain Management and Wetland Protection Procedures; Federal laws or regulations applicable to federal Assistance Programs; Part 69, New Restrictions on Lobbying; Part 70, Uniform Administrative Requirements for Grants and Cooperative Agreements (including sub-awards) with Institutions of Higher Learning, Hospitals and other Non-Profit Organizations; and Part 83, Government- Wide Requirements for a Drug Free Workplace (grants).

2. Travel Expenses

SUB-RECIPIENT as provided herein may be compensated for SUB-RECIPIENT'S reasonable travel expenses incurred in the performance of this Agreement, to include travel and per diem, unless otherwise expressed. Travel including in-State and out-of-State travel shall not be reimbursed without prior written authorization from the UASI Grant Office.

SUB-RECIPIENT'S travel and per diem reimbursement costs shall be reimbursed based on SUB-RECIPIENT'S travel policies and procedures. If SUB-RECIPIENT does not have established travel policies and procedures, SUB-RECIPIENT'S reimbursement rates shall not exceed the amounts established under 5 U.S.C 5701-11, ("Travel and Subsistence Expenses; Mileage Allowances"), or by the Administrator of General Services, or by the President (or his or her designee) pursuant to any provisions of such subchapter must apply to travel under federal awards (48 CFR 31.205-46(a)).

3. Noncompliance

SUB-RECIPIENT understands that failure to comply with any of the above assurances may result in suspension, termination or reduction of grant funds, and repayment by SUB-RECIPIENT to CITY of any unlawful expenditures.

§413. Federal, State and Local Taxes

Federal, State and local taxes shall be the responsibility of SUB-RECIPIENT as an independent party and not as a CITY employee.

§414. Inventions, Patents and Copyrights

A. Reporting Procedure for Inventions

If any project produces any invention or discovery (Invention) patentable or otherwise under title 35 of the U.S. Code, including, without limitation, processes and business methods made in the course of work under this Agreement, SUB-RECIPIENT shall report the fact and disclose the Invention promptly and fully to the CITY. The CITY shall report the fact and disclose the Invention to the Grantor. Unless there is a prior agreement between the CITY and the Grantor, the Grantor shall determine whether to seek protection on the Invention. The Grantor shall determine how the rights in the Invention, including rights under any patent issued thereon, will be allocated and administered in order to protect the public interest consistent with the policy ("Policy") embodied in the Federal Acquisition Regulations System, which is based on Ch. 18 of title 35 U.S.C. Sections 200, et seq. (Pub. L. 95-517, Pub. L. 98-620, 37 CFR part 401); Presidential Memorandum on Government Patent Policy to the Heads of the Executive Departments and Agencies, dated 2/18/1983); and Executive Order 12591, 4/10/87, 52 FR 13414, 3 CFR, 1987

Comp., p. 220 (as amended by Executive Order 12618, 12/22/87, 52 FR 48661, 3 CFR, 1987 Comp., p. 262). SUB-RECIPIENT hereby agrees to be bound by the Policy, and will contractually require its personnel to be bound by the Policy.

**B. Rights to Use Inventions**

CITY shall have an unencumbered right, and a non-exclusive, irrevocable, royalty-free license, to use, manufacture, improve upon, and allow others to do so for all government purposes, any Invention developed under this Agreement.

**C. Copyright Policy**

1. Unless otherwise provided by the terms of the Grantor or of this Agreement, when copyrightable material ("Material") is developed under this Agreement, the author or the CITY, at the CITY'S discretion, may copyright the Material. If the CITY declines to copyright the Material, the CITY shall have an unencumbered right, and a non-exclusive, irrevocable, royalty-free license, to use, manufacture, improve upon, and allow others to do so for all government purposes, any Material developed under this Agreement.
2. The Grantor shall have an unencumbered right, and a non-exclusive, irrevocable, royalty-free license, to use, manufacture, improve upon, and allow others to do so for all government purposes, any Material developed under this Agreement or any Copyright purchased under this Agreement.
3. SUB-RECIPIENT shall comply with all applicable requirements in the Code of Federal Regulations related to copyrights and copyright policy.

**D. Rights to Data**

The Grantor and the CITY shall have unlimited rights or copyright license to any data first produced or delivered under this Agreement. "Unlimited rights" means the right to use, disclose, reproduce, prepare derivative works, distribute copies to the public, and perform and display publicly, or permit others to do so; as required by 48 CFR 27.401. Where the data are not first produced under this Agreement or are published copyrighted data with the notice of 17 U.S.C. Section 401 or 402, the Grantor acquires the data under a copyright license as set forth in 48 CFR 27.404(f)(2) instead of unlimited rights. (48 CFR 27.404(a)).

**E. Obligations Binding on Subcontractors**

SUB-RECIPIENT shall require all subcontractors to comply with the obligations of this section by incorporating the terms of this section into all subcontracts.

§415. Minority, Women, And Other Business Enterprise Outreach Program

It is the policy of the CITY to provide minority business enterprises (MBEs), women business enterprises (WBEs) and all other business enterprises an equal opportunity to participate in the performance of all SUB-RECIPIENT contracts, including procurement, construction and personal services. This policy applies to all Contractors and Sub-Contractors.

V  
DEFAULTS, SUSPENSION, TERMINATION, AND AMENDMENTS

§501. Defaults

Should SUB-RECIPIENT fail for any reason to comply with the contractual obligations of this Agreement within the time specified by this Agreement, the CITY reserves the right to terminate the Agreement, reserving all rights under state and federal law.

§502. Amendments

Any change in the terms of this Agreement, including changes in the services to be performed by SUB-RECIPIENT and any increase or decrease in the amount of compensation which are agreed to by the CITY and SUB-RECIPIENT shall be incorporated into this Agreement by a written amendment properly executed and signed by the person authorized to bind the parties thereto.

SUB-RECIPIENT agrees to comply with all future CITY directives, or any rules, amendments or requirements promulgated by the CITY affecting this Agreement.

VI  
ENTIRE AGREEMENT

§601. Complete Agreement

This Agreement contains the full and complete Agreement between the two parties. Neither verbal agreement nor conversation with any officer or employee of either party shall affect or modify any of the terms and conditions of this Agreement.

§602. Number of Pages and Attachments

This Agreement is executed as one original. This Agreement includes twenty-three (23) pages and five (5) Exhibits which constitute the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the City and CITY OF FOUNTAIN VALLEY have caused this Agreement to be executed by their duly authorized representatives on the date first set forth above.

ATTEST:

CITY OF ANAHEIM, a municipal Corporation  
of the State of California

By: \_\_\_\_\_  
Theresa Bass  
Clerk of the Council

By: \_\_\_\_\_  
Rick Armendariz  
Interim Chief of Police

SUB-RECIPIENT  
CITY OF FOUNTAIN VALLEY  
UEI No. E6HUBPTD4AZ1

APPROVED AS TO FORM:

By: \_\_\_\_\_

By: \_\_\_\_\_  
Kristin Pelletier  
Chief Assistant City Attorney

Printed Name \_\_\_\_\_

Title  
\_\_\_\_\_

APPROVED AS TO FORM

By: \_\_\_\_\_

Printed Name \_\_\_\_\_

Title  
\_\_\_\_\_

## EXHIBIT A

### California Governor's Office of Emergency Services FY2024 Grant Assurances (All HSGP Applicants)

**As the duly authorized representative of the Applicant, I hereby certify** that the Applicant has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application, within prescribed timelines.

**The requirements outlined in these assurances apply to Applicant and any of its subrecipients.**

**I further acknowledge that the Applicant is responsible for reviewing and adhering to all requirements within the:**

- (a) Applicable Federal Regulations (see below);
- (b) Federal Program Notice of Funding Opportunity (NOFO);
- (c) Federal Preparedness Grants Manual;
- (d) California Supplement to the NOFO; and
- (e) Federal and State Grant Program Guidelines.

#### **Federal Regulations**

Government cost principles, uniform administrative requirements, and audit requirements for federal grant programs are set forth in Title 2, Part 200 of the Code of Federal Regulations (C.F.R.) and adopted by the Department of Homeland Security (DHS) at 2 C.F.R. Part 3002.10. Updates are issued by the Office of Management and Budget (OMB) and can be found at <http://www.whitehouse.gov/omb/>.

In the event Cal OES determines that changes are necessary to the subaward after a subaward has been made, including changes to period of performance or terms and conditions, Applicants will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Applicant acceptance of the changes to the subaward.

**State and federal grant award requirements are set forth below. The Applicant hereby agrees to comply with the following:**

#### **1. Proof of Authority**

The Applicant will obtain proof of authority from the city council, governing board, or authorized body in support of this project. This written authorization

Initials \_\_\_\_\_

must specify that the Applicant and the city council, governing board, or authorized body agree:

- (a) To provide all matching funds required for the grant project and that any cash match will be appropriated as required;
- (b) Any liability arising out of the performance of this agreement shall be the responsibility of the Applicant and the city council, governing board, or authorized body;
- (c) Grant funds shall not be used to supplant expenditures controlled by the city council, governing board, or authorized body;
- (d) The Applicant is authorized by the city council, governing board, or authorized body to apply for federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project cost, if any) to ensure proper planning, management and completion of the project described in this application; and
- (e) The official executing this agreement is authorized by the Applicant.

This Proof of Authority must be maintained on file and readily available upon request.

## **2. Period of Performance**

The period of performance is specified in the Award. The Applicant is only authorized to perform allowable activities approved under the award, within the period of performance.

## **3. Lobbying and Political Activities**

As required by Section 1352, Title 31 of the United States Code (U.S.C.), for persons entering into a contract, grant, loan, or cooperative agreement from an agency or requests or receives from an agency a commitment providing for the United States to insure or guarantee a loan, the Applicant certifies that:

- (a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in

Initials \_\_\_\_\_

connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

- (c) The Applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

The Applicant will also comply with provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and §§ 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

Finally, the Applicant agrees that federal funds will not be used, directly or indirectly, to support the enactment, repeal, modification or adoption of any law, regulation, or policy without the express written approval from the California Governor's Office of Emergency Services (Cal OES) or the federal awarding agency.

#### **4. Debarment and Suspension**

As required by Executive Orders 12549 and 12689, and 2 C.F.R. § 200.214 and codified in 2 C.F.R. Part 180, Debarment and Suspension, the Applicant will provide protection against waste, fraud, and abuse by debarment or suspending those persons deemed irresponsible in their dealings with the federal government. The Applicant certifies that it and its subrecipients:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (4)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transaction (federal, state, or local) terminated for cause or default.

Where the Applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

Initials \_\_\_\_\_

## 5. Non-Discrimination and Equal Employment Opportunity

The Applicant will comply with all state and federal statutes relating to non-discrimination, including:

- (a) Title VI of the Civil Rights Act of 1964 (Public Law (P.L.) 88-352 and 42 U.S.C. § 2000d et. seq.) which prohibits discrimination on the basis of race, color, or national origin and requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services;
- (b) Title IX of the Education Amendments of 1972, (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex in any federally funded educational program or activity;
- (c) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794), which prohibits discrimination against those with disabilities or access and functional needs;
- (d) Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. § 12101 et seq.), which prohibits discrimination on the basis of disability and requires buildings and structures be accessible to those with disabilities and access and functional needs;
- (e) Age Discrimination Act of 1975, (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;
- (f) Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd—2), relating to confidentiality of patient records regarding substance abuse treatment;
- (g) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), relating to nondiscrimination in the sale, rental or financing of housing as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units — i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) — be designed and constructed with certain accessible features (See 24 C.F.R. § 100.201);
- (h) Executive Order 11246, which prohibits federal contractors and federally assisted construction contractors and subcontractors, who do over \$10,000 in Government business in one year from discriminating in employment decisions on the basis of race, color, religion, sex, sexual orientation, gender identification or national origin;
- (i) Executive Order 11375, which bans discrimination on the basis of race, color, religion, sex, sexual orientation, gender identification, or national origin in hiring and employment in both the United States federal workforce and on the part of government contractors;
- (j) California Public Contract Code § 10295.3, which prohibits discrimination based on domestic partnerships and those in same sex marriages;
- (k) DHS policy to ensure the equal treatment of faith-based organizations, under which the Applicant must comply with equal treatment policies and requirements contained in 6 C.F.R. Part 19;

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- (l) The California's Fair Employment and Housing Act (FEHA) (California Government Code §§ 12940-12957), as applicable. FEHA prohibits harassment and discrimination in employment because of ancestry, familial status, race, color, religious creed (including religious dress and grooming practices), sex (which includes pregnancy, childbirth, breastfeeding and medical conditions related to pregnancy, childbirth or breastfeeding), gender, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, mental and physical disability, genetic information, medical condition, age, pregnancy, denial of medical and family care leave, or pregnancy disability leave, military and veteran status, and/or retaliation for protesting illegal discrimination related to one of these categories, or for reporting patient abuse in tax supported institutions;
- (m) Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and
- (n) The requirements of any other nondiscrimination statute(s) that may apply to this application.

Civil Rights Policies for Program Beneficiaries and Subrecipients of DHS funding, pertaining to the following are available on the Cal OES website (<https://www.caloes.ca.gov/office-of-the-director/policy-administration/civil-rights-eeo/>):

- Non-discrimination in Programs & Services
- Reasonable Accommodation for Program Beneficiaries
- Language Access Policy

## **6. Drug-Free Workplace**

As required by the Drug-Free Workplace Act of 1988 (41 U.S.C. § 701 et seq.), the Applicant certifies that it will maintain a drug-free workplace and a drug-free awareness program as outlined in the Act.

## **7. Environmental Standards**

The Applicant will comply with state and federal environmental standards, including:

- (a) The California Environmental Quality Act (CEQA) (California Public Resources Code §§ 21000-21177), to include coordination with the city or county planning agency;
- (b) CEQA Guidelines (California Code of Regulations, Title 14, Division 6, Chapter 3, §§ 15000-15387);
- (c) The Federal Clean Water Act (CWA) (33 U.S.C. § 1251 et seq.), which establishes the basic structure for regulating discharges of pollutants into the waters of the United States and regulating quality standards for surface waters;
- (d) The Federal Clean Air Act of 1955 (42 U.S.C. § 7401) which regulates air emissions from stationary and mobile sources;

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- (e) Institution of environmental quality control measures under the National Environmental Policy Act (NEPA) of 1969 (P.L. 91-190); the Council on Environmental Quality Regulations for Implementing the Procedural Provisions of NEPA; and Executive Order 12898 which focuses on the environmental and human health effects of federal actions on minority and low-income populations with the goal of achieving environmental protection for all communities;
- (f) Evaluation of flood hazards in floodplains in accordance with Executive Order 11988;
- (g) Executive Order 11514 which sets forth national environmental standards;
- (h) Executive Order 11738 instituted to assure that each federal agency empowered to enter into contracts for the procurement of goods, materials, or services and each federal agency empowered to extend federal assistance by way of grant, loan, or contract shall undertake such procurement and assistance activities in a manner that will result in effective enforcement of the Clean Air Act and the Federal Water Pollution Control Act Executive Order 11990 which requires preservation of wetlands;
- (i) The Safe Drinking Water Act of 1974, (P.L. 93-523);
- (j) The Endangered Species Act of 1973, (P.L. 93-205);
- (k) Assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.);
- (l) Conformity of Federal Actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); and
- (m) The Wild and Scenic Rivers Act of 1968 (16 U.S.C. § 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

The Applicant shall not be: 1) in violation of any order or resolution promulgated by the State Air Resources Board or an air pollution district; 2) subject to a cease-and-desist order pursuant to section 13301 of the California Water Code for violation of waste discharge requirements or discharge prohibitions; or 3) determined to be in violation of federal law relating to air or water pollution.**8.**

**Audits**

For subrecipients expending \$1,000,000 or more in federal grant funds annually, the Applicant will perform the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and C.F.R., Part 200, Subpart F Audit Requirements.

**9. Cooperation and Access to Records**

The Applicant must cooperate with any compliance reviews or investigations conducted by DHS. In accordance with 2 C.F.R. § 200.337, the Applicant will give the awarding agency, the Comptroller General of the United States and, if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award.

Initials \_\_\_\_\_

The Applicant will require any subrecipients, contractors, successors, transferees and assignees to acknowledge and agree to comply with this provision.

#### **10. Conflict of Interest**

The Applicant will establish safeguards to prohibit the Applicant's employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

#### **11. Financial Management**

False Claims for Payment -The Applicant will comply with 31 U.S.C §§ 3729-3733 which provides that Applicant shall not submit a false claim for payment, reimbursement, or advance.

#### **12. Reporting -Accountability**

The Applicant agrees to comply with applicable provisions of the Federal Funding Accountability and Transparency Act (FFATA) (P.L. 109-282), including but not limited to (a) the reporting of subawards obligating \$30,000 or more in federal funds, and (b) executive compensation data for first-tier subawards as set forth in 2 C.F.R. Part 170, Appendix A. The Applicant also agrees to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A.

#### **13. Whistleblower Protections**

The Applicant must comply with statutory requirements for whistleblower protections at 10 U.S.C. § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. § 4304 and § 4310.

#### **14. Human Trafficking**

The Applicant will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. § 7104) which prohibits the Applicant or its subrecipients from: (1) engaging in trafficking in persons during the period of time that the award is in effect; (2) procuring a commercial sex act during the period of time that the award is in effect; or (3) using forced labor in the performance of the award or subawards under the award.

#### **15. Labor Standards**

The Applicant will comply with the following federal labor standards:

- (a) The Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), as applicable, and the Copeland Act (40 U.S.C. § 3145 and 18 U.S.C. § 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally-assisted construction contracts or subcontracts, and
- (b) The Federal Fair Labor Standards Act (29 U.S.C. § 201 et seq.) as they apply to employees of institutes of higher learning (IHE), hospitals and other non-profit organizations.

Initials \_\_\_\_\_

## 16. Worker's Compensation

The Applicant must comply with provisions which require every employer to be insured to protect workers who may be injured on the job at all times during the performance of the work of this Agreement, as per the workers compensation laws set forth in California Labor Code §§ 3700 et seq.

## 17. Property-Related

If applicable to the type of project funded by this federal award, the Applicant will:

- (a) Comply with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchase;
- (b) Comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires federal award subrecipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more;
- (c) Assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), Executive Order 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. § 469a-1 et seq.); and
- (d) Comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. § 4831 and 24 CFR Part 35) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

## 18. Certifications Applicable Only to Federally-Funded Construction Projects

For all construction projects, the Applicant will:

- (a) Not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project;
- (b) Comply with the requirements of the awarding agency with regard to the drafting, review and approval of construction plans and specifications; and
- (c) Provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

Initials \_\_\_\_\_

**19. Use of Cellular Device While Driving is Prohibited**

The Applicant is required to comply with California Vehicle Code sections 23123 and 23123.5. These laws prohibit driving motor vehicle while using an electronic wireless communications device to write, send, or read a text-based communication. Drivers are also prohibited from the use of a wireless telephone without hands-free listening and talking, unless to make an emergency call to 911, law enforcement, or similar services.

**20. California Public Records Act and Freedom of Information Act**

The Applicant acknowledges that all information submitted in the course of applying for funding under this program, or provided in the course of an entity's grant management activities that are under Federal control, is subject to the Freedom of Information Act (FOIA), 5 U.S.C. § 552, and the California Public Records Act, California Government Code §7920.000 et seq. The Applicant should consider these laws and consult its own State and local laws and regulations regarding the release of information when reporting sensitive matters in the grant application, needs assessment, and strategic planning process.

**21. Acknowledgment of Federal Funding from DHS**

The Applicant must acknowledge its use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

**22. Activities Conducted Abroad**

The Applicant must coordinate with appropriate government authorities when performing project activities outside the United States and obtain all appropriate licenses, permits, or approvals.

**23. Best Practices for Collection and Use of Personally Identifiable Information (PII)**

DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. If the Applicant collects PII, the Applicant is required to have a publicly-available privacy policy that describes standards on the usage and maintenance of the PII they collect. The Applicant may refer to the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as a useful resource.

**24. Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

Initials \_\_\_\_\_

**25. Duplicative Costs**

Applicants are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing or matching requirements of any other federal award in either the current or a prior budget period. (See 2 C.F.R. § 200.403(f)). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal financial assistance award terms and conditions.

**26. Energy Policy and Conservation Act**

The Applicant must comply with the requirements of 42 U.S.C. § 6201 which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

**27. Federal Debt Status**

The Applicant is required to be non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.

**28. Fly America Act of 1974**

The Applicant must comply with Preference for United States Flag Air Carriers: (a list of certified air carriers can be found at: Certificated Air Carriers List | US Department of Transportation, <https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list>) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

**29. Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, the Applicant must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, as amended, 15 U.S.C. § 2225a.

**30. Non-supplanting Requirement**

If the Applicant receives federal financial assistance awards made under programs that prohibit supplanting by law, the Applicant must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Initials \_\_\_\_\_

### **31. Patents and Intellectual Property Rights**

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.

### **32. SAFECOM**

If the Applicant receives federal financial assistance awards made under programs that provide emergency communication equipment and its related activities, the Applicant must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

### **33. Terrorist Financing**

The Applicant must comply with Executive Order 13224 and United States law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. The Applicant is legally responsible for ensuring compliance with the Order and laws.

### **34. Reporting of Matters Related to Recipient Integrity and Performance**

If the total value of the Applicant's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, the Applicant must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

### **35. USA Patriot Act of 2001**

The Applicant must comply with requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.

### **36. Use of DHS Seal, Logo, and Flags**

The Applicant must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.

### **37. Performance Goals (HSGP and NSGP)**

In addition to the Biannual Strategy Implementation Report submission requirements outlined in the Preparedness Grants Manual, the Applicant must

Initials \_\_\_\_\_

demonstrate how the grant-funded project addresses the core capability gap associated with each project. The capability gap reduction must be addressed in the Project Description of the BSIR for each project.

**38. Applicability of DHS Standard Terms and Conditions to Tribes**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon the Applicant and flow down to any of its subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

**39. Required Use of American Iron, Steel, Manufactured Products, and Construction Materials**

The Applicant must comply with the “Build America, Buy America” Act (BABAA), enacted as part of the Infrastructure Investment and Jobs Act and Executive Order 14005. Applicants receiving a federal award subject to BABAA requirements may not use federal financial assistance funds for infrastructure projects unless:

- (a) All iron and steel used in the project are produced in the United States – this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
- (b) All manufactured products used in the project are produced in the United States – this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
- (c) All construction materials are manufactured in the United States – this means that all manufacturing processes for the construction material occurred in the United States.

The “Buy America” preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. It does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Initials \_\_\_\_\_

Per section 70914(c) of BABAA, FEMA may waive the application of a Buy America preference under an infrastructure program in certain cases.

**40. E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety**

Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.

**IMPORTANT**

The purpose of these assurances is to obtain federal and state financial assistance, including any and all federal and state grants, loans, reimbursement, contracts, etc. Applicant recognizes and agrees that state financial assistance will be extended based on the representations made in these assurances. These assurances are binding on Applicant, its successors, transferees, assignees, etc. as well as any of its subrecipients. Failure to comply with any of the above assurances may result in suspension, termination, or reduction of grant funds.

All appropriate documentation, as outlined above, must be maintained on file by the Applicant and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Applicant may be ineligible for award of any future grants if Cal OES determines that the Applicant: (1) has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

All of the language contained within this document must be included in the award documents for all subawards at all tiers. Applicants are bound by the DHS Standard Terms and Conditions 2024, Version 2, hereby incorporated by reference, which can be found at: <https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>.

**The undersigned represents that he/she is authorized to enter into this agreement for and on behalf of the Applicant.**

Applicant/Subrecipient: \_\_\_\_\_

Signature of Authorized Agent: \_\_\_\_\_

Printed Name of Authorized Agent: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Initials \_\_\_\_\_

**EXHIBIT A-1**

**Program Standard Assurances Addendum**

**As the duly authorized representative of the Applicant/Subrecipient, I hereby certify** that the Applicant/Subrecipient, and any of its second-tier subrecipients or representatives, will comply with all applicable local, state, and federal statutes, including but not limited to the following state and federal statutes prohibiting hate-based conduct:

- (a) California Penal Code section 422.6(a);
- (b) California Penal Code section 404.6;
- (c) California Penal Code section 422(a);
- (d) California Civil Code section 52.1;
- (e) 18 U.S.C. § 249;
- (f) 42 U.S.C. § 3631;
- (g) 18 U.S.C. § 247; and
- (h) 18 U.S.C. § 241, 245.

Additionally, Applicant/Subrecipient will not engage, and certifies that it will take steps to ensure that its second-tier subrecipients and representatives do not engage, in conduct contrary to the purposes of the grant program and/or that threatens the safety and security of Californians, including, but not limited to, acts of violence or unlawful intimidation on the basis of race, gender, religion, national origin, sexual orientation, or other protected classifications. Prohibited conduct includes, but is not limited to, violation of the federal and state laws identified herein.

**The undersigned represents that he/she is authorized to enter into this Addendum for and on behalf of the Applicant/Subrecipient. Applicant/Subrecipient understands that failure to comply with this Addendum or any of the assurances may result in suspension, termination, reduction, or de-obligation of funding.**

**Applicant/Subrecipient agrees to repay funds in the event there is a violation of grant assurances.**

Applicant/Subrecipient: \_\_\_\_\_

Signature of Authorized Agent: \_\_\_\_\_

Printed Name of Authorized Agent: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**EXHIBIT B**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER  
RESPONSIBILITY MATTERS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under the applicable CFR covering New Restrictions on Government-wide Debarment and Suspension (Nonprocurement). The certification shall be treated as a material representation of fact upon which reliance will be placed when the Agency determines to award the covered transaction or cooperative agreement.

As required by Executive Order 12549, Debarment and Suspension, and implemented under the applicable CFR, for prospective participants in covered transactions, as defined in the applicable CFR

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal State or local) with commission of any of these offenses enumerated in paragraph (1) (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

\_\_\_\_\_  
Authorized Agent Signature

Address: \_\_\_\_\_

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_

## **INSTRUCTIONS FOR CERTIFICATION**

1. By signing and submitting this document, the prospective recipient of Federal assistance funds is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of Federal assistance funds shall provide immediate written notice to the person to whom this agreement is entered, if at any time the prospective recipient of Federal assistance funds learns that its certification was erroneous, when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
5. The prospective recipient of Federal assistance funds agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective recipient of Federal assistance funds further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Procurement or Non Procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under Paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntary excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**EXHIBIT C**

**CERTIFICATION REGARDING LOBBYING**

**Certification for Contracts, Grants, Loans and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL "Disclosure Form to Report Lobbying" in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Subrecipient, as identified below, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Subrecipient understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

AGREEMENT NUMBER: \_\_\_\_\_

\_\_\_\_\_  
AGENCY

\_\_\_\_\_  
NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**EXHIBIT D**

**SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

**1. Anaheim UASI Grant Office Contact Information Section:**

Anaheim Police Department  
Kerrstyn Vega, Police Support Services Administrator  
425 S. Harbor Blvd.  
Anaheim, CA 92805

**2. FAIN#:** EMW-2024-SS-05088

**3. FUND:** Federal Trust

**4. Program:** Homeland Security Grant Program

**5. Match Requirement:** None

**6. Federal Awarding Agency Section:**

Federal Program Fund / AL #	Federal Awarding Agency	Federal Award Date	Total Federal Award Amount	Total Local Assistance Amount
Homeland Security Grant Program / 97.067	US Department of Homeland Security	09/01/2024	\$182,068,773	\$172,965,335

**7. Project Description Section:**

- Project Acronym:  
Homeland Security Grant Program (HSGP)
- Project Description:

Support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States.

**8. Research & Development Section:**

- Is this Subaward a Research & Development grant? Yes  No



## **FY2024 Urban Areas Security Initiative Grant Program**

### **Anaheim / Santa Ana UASI Sub-Recipient Grant Guide Standard Operating Procedures, Policies, and Forms**



November 2025

## **PURPOSE AND ORGANIZATION OF THIS GUIDE**

The FY2024 Urban Areas Security Initiative Grant Program Sub-Recipient Grant Guide is a reference for agencies receiving federal funds through the Anaheim/Santa Ana UASI Offices. The Guide will help sub-recipients understand and meet the financial, administrative, and audit requirements for the use of these funds. The primary source documentation for these requirements is the U.S. Department of Homeland Security “The Department of Homeland Security (DHS) Notice of Funding Opportunity (NOFO) Fiscal Year 2024 Homeland Security Grant Program,” the California Governor’s Office of Emergency Services “Fiscal Year 2024 Homeland Security Grant Program: California Supplement to Federal Notice of Funding Opportunity”, and 2 Code of Federal Regulations (CFR) Part 200 “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.” Please see page seven of this guide for links to the above-mentioned guidance and regulations.

Sub-recipients must meet certain requirements to receive funding from federally funded grant programs. The requirements contained in this Guide are not all-inclusive. In addition, other source materials will be referenced. Sub-recipients are encouraged to contact the Anaheim/Santa Ana UASI Offices for clarification of any requirements.

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**Anaheim/Santa Ana UASI Grant Office Contact Information**

**Mailing Addresses:**

Santa Ana Police Department  
UASI Grant Office  
60 Civic Center Plaza  
Santa Ana, CA 92701

Anaheim Police Department  
UASI Grant Office  
425 S. Harbor Blvd  
Anaheim, CA 92805

**UASI Grant Office Contact Information:**

Commander Mat Sorenson (Administrator)  
Office (714) 245-8292  
msorenson@santa-ana.org

Captain Rodney Duckwitz (Administrator)  
Office (714) 765-1801  
rduckwitz@anaheim.net

Sergeant Nicholas Lopez (Grant Coordinator)  
Office (714) 245-8740  
nlopez5@santa-ana.org

PSSA Kerrstyn Vega (Grant Coordinator)  
Office (714) 765-1931  
kvega@anaheim.net

Jeff Hiltbrand (Fiscal/Projects)  
Office (714) 245-8739  
jhiltbrand@santa-ana.org

Jennifer Wann (Fiscal/Projects)  
Office (714) 765-1591  
jwann@anaheim.net

Officer Jason McFall (Equipment/Projects)  
Office (714) 245-8737  
jmcfall@santa-ana.org

Officer Dave Hill (Equipment/Projects)  
Mobile (714) 321-1043  
dhill@anaheim.net

Division Chief Nick Freeman (OCFA)  
Office (949) 341-0249  
nicholasfreeman@ocfa.org

Fire Captain Nick Colonelli (Anaheim Fire)  
Mobile (714) 765-4012  
ncolonelli@anaheim.net

## **Part 1 – FY24 UASI Grant Overview**

### **Overview**

The Homeland Security Grant Program (HSGP) is comprised of three interconnected grant programs.

- State Homeland Security Program (SHSP)
- Urban Areas Security Initiative (UASI)
- Operation Stonegarden (OPSG)

The HSGP is one tool among a comprehensive set of measures authorized by Congress and implemented by the Administration to help strengthen the nation against risks associated with potential terrorist attacks. Under the HSGP, the cities of Anaheim and Santa Ana were selected as core cities for the Orange County Metropolitan Area and are responsible for the management and administration of the UASI Grant Program.

The UASI grant program is designed to address the unique planning, equipment, training and exercise needs of high-threat, high-density Urban Areas, and assist them in building an enhanced and sustainable capacity to prevent, protect against, respond to, and recover from acts of terrorism. The UASI grant program, as part of the HSGP, is meant to support the Federal government’s larger, coordinated effort to strengthen homeland security preparedness. The HSGP implements objectives addressed in a series of post 9/11 laws, strategy documents, plans, and Homeland Security Presidential Directives (HSPDs). Of particular significance is the National Preparedness Goal (NPG) and its associated work products. The Goal defines what it means for the whole community to be prepared for all types of disasters and emergencies. The National Preparedness Goal is defined as: “A secure and resilient Nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk.” In addition to stating the goal, the document describes 32 activities, called core capabilities, which address the greatest risks to the nation. These core capabilities require the combined efforts of the whole community and are essential for the execution of each of the five mission areas: Prevention, Protection, Mitigation, Response, and Recovery.

As described in the Goal, the 32 core capabilities are the distinct critical elements necessary for our success. They are highly interdependent and will require us to use existing preparedness networks and activities, improve training and exercise programs, promote innovation, and ensure that the administrative, finance, and logistics systems are in place to support these capabilities. The capabilities are grouped into the five mission areas, with some capabilities aligning under one mission area, and others applying to several mission areas (see Table 1 on page 5).

Projects funded through the Anaheim/Santa Ana UASI should be developed using a capabilities-based planning approach and make use of the “Core Capabilities” (<https://www.fema.gov/core-capabilities>), keeping in mind a capability may be delivered with any combination of properly planned, organized, equipped, trained and exercised personnel that achieve the intended outcome. Just as no single agency/jurisdiction would be expected to perform every task, neither would they be expected to have sufficient levels of every capability needed for a major event. Requirements that exceed an entity’s capabilities would be secured through mutual aid or formal

requests for assistance from other levels of government. This concept is the basis for strengthening regional planning, coordination, and resource sharing to prepare for catastrophic events. A key factor in determining what projects will be funded is the ability of the project to achieve a regional capability.

**Table 1: 32 Core Capabilities by Mission Area**

Prevention	Protection	Mitigation	Response	Recovery
<b>Planning</b>				
<b>Public Information and Warning</b>				
<b>Operational Coordination</b>				
<b>Intelligence and Information Sharing</b>		<b>Community Resilience</b>	<b>Infrastructure Systems</b>	
<b>Interdiction and Disruption</b>			<b>Critical Transportation</b>	<b>Economic Recovery</b>
<b>Screening, Search, and Detection</b>				
<b>Forensics and Attribution</b>	<b>Access Control and Identity Verification</b>	<b>Risk and Disaster Resilience Assessment</b>	<b>Fatality Management Services</b>	<b>Housing</b>
	<b>Cybersecurity</b>			
	<b>Physical Protective Measures</b>		<b>Logistics and Supply Chain Management</b>	
	<b>Risk Management for Protection Programs and Activities</b>			<b>Mass Care Services</b>
	<b>Supply Chain Integrity and Security</b>		<b>Mass Search and Rescue Operations</b>	
				<b>On-scene Security, Protection, and Law Enforcement</b>
			<b>Operational Communications</b>	
				<b>Public Health, Healthcare, and Emergency Medical Services</b>
			<b>Situational Assessment</b>	

The FY2024 UASI program is intended to enhance regional preparedness efforts. Urban Areas **must** use these funds to employ regional approaches to overall preparedness and are encouraged to adopt regional response structures whenever appropriate. UASI program implementation and governance must include regional partners and should have balanced representation among entities with operational responsibilities for prevention, protection, mitigation, response, and recovery activities within the region.

In an effort to assist the urban area’s sub-recipients in understanding how to apply for funding and seek reimbursement for approved expenditures, the Anaheim/Santa Ana UASI grant office has developed a guide. The purpose of the Anaheim/Santa Ana Sub-Recipient Grant Guide is to

provide: (1) an overview of the UASI grant program; (2) pre-award guidelines; (3) project application process; (4) reporting, procurement, and reimbursement requirements; (5) financial and equipment monitoring guidelines; and (6) closeout of the grant program.

### **FY24 Homeland Security Grant Program Priorities**

- Build, sustain, and deliver core capabilities in order to achieve the National Preparedness Goal of a secure and resilient Nation; HSGP funded investments must have a terrorism-nexus.
- For the FY24 HSGP grant, a minimum of 30% of total awarded funds must be allocated across six national priority areas identified in the 2024 Notice of Funding Opportunity (NOFO) as listed below:
  - Enhancing the protection of soft targets/crowded places – no minimum spend requirement;
  - Enhancing information and intelligence sharing and cooperation with federal agencies, including DHS – no minimum spend requirement;
  - Combating domestic violent extremism – no minimum spend requirement;
  - Enhancing cybersecurity – no minimum spend requirement;
  - Enhancing community preparedness and resilience – no minimum spend requirement;
  - Enhancing election security – 3% minimum spend.
- Additional FY24 HSGP investment strategy areas and enduring needs include:
  - Effective planning;
  - Training and awareness campaigns;
  - Equipment and capital projects; and
  - Exercises.
- Address gaps identified through the annual State Preparedness Review (SPR) in achieving capability targets set through the annual THIRA.

### **FY24 Anaheim/Santa Ana UASI Projects**

In accordance with the ongoing projects, HSGP Guidance, National Preparedness Guidance, and the Anaheim/Santa Ana UASI Grants Strategy, the following are projects proposed in the FY24 Investment Justifications (**NP** = National Priority area):

+Project D – Strengthen Information Sharing and Collaboration: Countywide ALPR Program, OCIAC Intelligence Analysts, OCIAC Health Care Liaison Officer, OCIAC analytic software, OCIAC Analyst Proficiency Training, and program management costs

+Project E – Enhancing the Protection of Soft Targets/Crowded Places (**NP**): Sustain Orange County Civic Center Video Surveillance System (including program management costs) and OCIAC Critical Infrastructure Protection (CIP) Analyst

+Project G - Enhance Community Resilience, Including Partnerships with Volunteers and Community Based Organizations and Programs (**NP**): Sustain both “If You See Something, Say Something” and “ReadyOC” Preparedness Campaigns (including program management costs)

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+Projects L – Enhance Multi-Jurisdictional/Inter-Jurisdictional All-Hazards Whole Community Incident Planning, Response and Recovery Capabilities: Regional Training and Exercises for Law Enforcement (including Active Shooter Drill and TECC), Regional Training for Fire Service, Regional Training and Exercises for EMG, Type 3 Mass Decontamination Unit for OCFA, Training and Exercise Program Manager, and grant Management and Administration costs.

+Project J – Enhancing Information and Intelligence Sharing and Cooperation with Federal Agencies, including DHS (NP): OCIAC Intelligence Analysts, OCIAC Management and Administration costs, and Blockchain Analysis software for OCIAC

+Project O - Enhancing Cybersecurity (NP): OCIAC Cyber Systems Analyst and OCIAC Cyber Intelligence Analyst

+Project P - Combating Domestic Violent Extremism Through Enhanced Intelligence Collection & Analysis, Training, and Community Resilience (NP): OCIAC Domestic Violent Extremism Analysts

+Project R – Enhancing Election Security (NP): Portable Vehicle Barriers and Operation Overtime for Election Security activities

### **Anaheim/ Santa Ana Urban Area Working Group (UAWG)**

Homeland Security grants guidelines specifically require the formation of an Urban Area Working Group to “coordinate the development and implementation of all program initiatives”. The federal guidance requires the use of existing working groups and committees to plan and implement grant related activities and to coordinate grant resources. In order to accomplish this task, the Urban Area Working Group (UAWG) functions as the primary advisory body to the Anaheim/Santa Ana Urban Area Steering Committee.

The mission of the UAWG is to provide recommendations to the Steering Committee through the identification, prioritization and development of a standardized, regional, all-hazards approach to increase preparedness, prevention, protection, response, and recovery capabilities through the coordinated, collaborative efforts of multi-jurisdictional, multi-disciplined representatives from the Orange County Operational Area. The UAWG will be responsible for coordinating the development and implementation of all program initiatives and act in an advisory capacity to the Steering Committee regarding activities related to the Urban Areas Security Initiative (UASI).

### **FY24 UASI Grant Performance Period**

The California Governor’s Office of Emergency Services’ Performance Period for the Anaheim/ Santa Ana Urban Area is September 1, 2024 to May 31, 2027. However, the Sub-Recipient Performance Period for the FY24 UASI Grant Program is **November 12, 2025 to March 31, 2027.**

UASI Grant CFDA #: 97.067      UASI Grant #: 2024-0088      FIPS#: 059-95010

DHS Funding Opportunity #: DHS-24-GPD-067-00-98      FAIN #: EMW-2024-SS-05088

FY24 Anaheim/Santa Ana UASI Award: \$4,731,981

FY24 HSGP Fusion Center Award to OCIAC: \$835,000

### **Federal Grant Guidance:**

- “Fiscal Year 2024 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity (NOFO)” (<https://www.fema.gov/grants/preparedness/homeland-security/fy-24-nofo>)

**California State Grant Guidance:**

- “Fiscal Year 2024 Homeland Security Grant Program: California Supplement to Federal Notice of Funding Opportunity” (<https://www.caloes.ca.gov/wp-content/uploads/Grants/Documents/FY2024-HSGP-State-Supplement-updated-12.18.24.pdf>)

**Administrative, Cost Principles, and Audit Guidelines:**

- Title 2 Grants and Agreements Code of Federal Regulations (CFR) “Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” (<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200>)

**Entities Covered by the FY24 UASI Grant Program\***

Anaheim (Lead)	La Habra	Placentia
Aliso Viejo	La Palma	Rancho Santa Margarita
Brea	Laguna Beach	San Clemente
Buena Park	Laguna Hills	San Juan Capistrano
Calif. State University, Fullerton	Laguna Niguel	Santa Ana
Costa Mesa	Laguna Woods	Santa Ana Unified School District
Cypress	Lake Forest	Seal Beach
Dana Point	Los Alamitos	Stanton
Fountain Valley	Mission Viejo	Tustin
Fullerton	Newport Beach	University of California, Irvine
Garden Grove	Orange	Villa Park
Huntington Beach	Orange County	Westminster
Irvine	Orange County Fire Authority	Yorba Linda
Juaneño Band of Mission Indians		Municipal Water District of Orange County

\*In FY04 and FY05 UASI Grants, Anaheim and Santa Ana each had their own UASI Grant award. DHS combined cities starting with the FY06 UASI Grant. In even years (06, 08, 10, 12, 14, 16, 18, 20, 22, 24) Anaheim is the lead fiscal agent and in odd years (07, 09, 11, 13, 15, 17, 19, 21, 23) Santa Ana is the lead fiscal agent.

**Part 2 – Pre-Award Guidelines**

**Sub-recipient Agreement/Eligibility Packets:**

All members of the Anaheim/Santa Ana Urban Area are considered sub-recipients and are eligible to submit an application for project funding to the Anaheim/Santa Ana UASI for grant funds. Prior to submitting an application, each sub-recipient must establish their eligibility to

receive grant funds by submitting an eligibility package. The eligibility packet must include:

- The FY24 Anaheim/Santa Ana UASI Agreement
- Signed Grant Assurances (Exhibits A and A-1 of Agreement)
- Debarment, Suspension and Other Responsibility Matters (Exhibit B of Agreement)
- Signed Certifications Regarding Lobbying (Exhibit C of Agreement)
- Completed and signed ASUA Sub-Recipient Grants Management Assessment
- Copy of Governing Body Resolution (or equivalent) accepting FY24 UASI Grant Funds
- Copy of Sub-Recipient's Procurement Policy
- Copy Sub-Recipient's Travel Policy
- Copy of Sub-Recipient's Equipment Control and Disposition Policy
- Copy of 2023/2024 Single Audit Report (If the sub-recipient expends more than \$750,000 in federal assistance they must perform a single audit and provide a copy of the audit results to the Anaheim/Santa Ana UASI Grant Office. The \$750,000 threshold in federal assistance is an aggregate total and is not limited only to UASI funds. Refer to 2 CFR 200.501)

Eligible sub-recipients must have a Unique Entity Identifier (UEI) number and be currently registered in the System Award Management (SAM) to receive funding. Information on obtaining a UEI number and registering in SAM is available online (<http://Grants.gov/web/grants/register.html>).

Sub-recipients may not sub-award Anaheim/Santa Ana UASI funds awarded to them. UASI funds may only be used to reimburse sub-recipients for allowable grant expenditures that have received prior approval from the Anaheim/Santa Ana grant office.

**Deadline to Submit Eligibility Packet and Agreement:**

A completed packet, including all of the above listed documentation, MUST be turned into the Anaheim UASI Grant Office, no later than **February 9, 2026.**

**Part 3 – Project Application Guidelines**

**Overview**

In an effort to gather the information required to document the allocation of UASI grant funds and to collect the information necessary to accurately record how the funds will be utilized, all sub-recipients are required to submit an “Application for Project Funding” prior to being authorized to expend funds for which they will be reimbursed. A copy of the “Application for Project Funding” will be sent to all project managers during the ASUA Grant Investment Justification and Application process and is available upon request.

The Application for Project Funding is comprised of 10 sections designed to collect the information necessary to determine:

- 1) what capability(ies) the project is designed to establish or enhance;
- 2) if the project supports the urban areas strategy, THIRA, and State Preparedness Report;
- 3) how much the project will cost;
- 4) how the project will be implemented; and
- 5) how the project will be sustained.

### **Supplanting**

Grant funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose.

### **Project Application Process**

The project funding application process is outlined below:

- Sub-recipients must complete a Preliminary Homeland Security Grant Program Project Funding Request (form available upon request), and present their project to the Urban Area Working Group (UAWG). The UAWG will recommend approval or denial to the Steering Committee.
- After project is presented to UAWG, Sub-Recipient completes the “Application for Project Funding” and submits it to the Anaheim/Santa Ana UASI Grant Office for review and approval.
- If applicable, sub-recipient completes the Environmental and Historic Preservation Screening Memo, Coversheet, and required back-up (maps, pictures, descriptions, etc.) and attaches to the Application for Project Funding (contact Grant Office for more information).

*Note:* Not all proposed projects will require an EHP. EHP determination can be made by reviewing the applicable Authorized Equipment List or FEMA’s EHP Policy Guidance #108-023-1 for training and exercises

([https://www.fema.gov/sites/default/files/documents/fema\\_GPD-EHP-policy-final-amendment\\_82018.pdf](https://www.fema.gov/sites/default/files/documents/fema_GPD-EHP-policy-final-amendment_82018.pdf)).

- The Grant Steering Committee will review the applications to determine projects approved for funding.

Sub-recipients that have their applications approved for funding will receive an “Award Letter” which will detail the amount of funding that has been approved.

### **Environmental and Historic Preservation Requirements**

At the time of the project application submission, or when directed by the ASAUA Grant Office based on the project scope, sub-recipients will be required to submit the Environmental and Historic Preservation (EHP) Screening Memo, and required back-up (maps, pictures, descriptions, etc.). Refer to the attachments at the end of the screening form for assistance.

EHP is required for certain types of training and exercises. Please refer to FEMA’s EHP Policy Guidance (referenced above) for verification on when an EHP is necessary for training courses and exercise deliveries. For additional clarification on EHP’s, please refer to

<https://www.fema.gov/grants/guidance-tools/environmental-historic>

### **Notification of Award**

For those projects that are approved for FY24 UASI funding, the sub-recipient will receive an award letter indicating the project has been approved for funding, the amount of funding that has been approved, and the time frame in which the project must be completed.

### **Project Modifications**

Sub-recipients must complete the Request for Project Modification (contact grant office for form), and submit it to the Anaheim/Santa Ana UASI grant office for approval prior to modifying any of the terms of the project or funding amounts.

## **Part 4 – Reporting Requirements, Procurement, and Reimbursements**

### **Procurement**

Sub-recipients shall use their own procurement procedures and regulations, provided their procurement procedures and regulations conform to applicable Federal law and standards.

The sub-recipient must use the System Award Management (SAM) located at <http://sam.gov> to verify all parties involved in transactions that are expected to equal or exceed \$25,000 have not been debarred or suspended from receiving federal funds (2 CFR 180.220). Sub-recipients must comply with all applicable lobbying prohibitions and laws as required by U.S. Code Title 31 § 1352 and ensure language regarding this requirement is included in all agreements and contracts entered into by the sub-recipient. All contracts must also contain the applicable provisions identified in (2 CFR 200.326).

### **Selection of Procurement Method**

Sub-recipients should follow their own established procurement policies, provided their procurement methods conform to applicable Federal law and standards. These policies should detail the following procurement methods and when it is permissible to use them:

- **Micro-purchase** – Acquisition of supplies or services in which the aggregate dollar amount does not exceed \$10,000. Micro-purchases may be awarded without soliciting competitive quotations if the price is deemed reasonable.
- **Small purchase** – Must obtain price or rate quotations from an adequate number of qualified sources; procurement must be competitive.
- **Sealed bids** – Must make a firm fixed-price award to the bidder whose bid is the most advantageous to the grantee. If factors other than price are considered in determining the winning bid, the invitation for bids must describe clearly these other factors and how they will be applied in calculating the bids.
- **Competitive proposals** – Fixed-price or cost-reimbursement type contract. Must identify all evaluation factors and their relative importance, considering price and other factors.
- **Non-Competitive procurements** - Used only when the small purchase, sealed-bid or competitive proposals methods are not feasible, and one of the following circumstances exists:
  - The item is only available from one source
  - There is a public exigency or emergency need for the item that will not permit the delay associated with competitive solicitation
  - After solicitation of a number of sources, competition is determined inadequate.

Please see below for additional requirements pertaining to non-competitive procurements.

**Reasonableness of Cost/Price**

Sub-recipients are required to perform some form of price or cost analysis cost with every procurement estimated to exceed the Simplified Acquisition Threshold (currently set at \$250,000). The method or degree of analysis is dependent on the facts and circumstances surrounding the particular procurement but, as a starting point, sub-recipients must make independent estimates before receiving bids or proposals. Through a cost analysis, determinations are made on which costs are real and reasonable, allowable under grantee regulations or rules, and properly allocated to the work to be performed under proposed contracts.

Sub-recipients are required to negotiate profit as a separate element of price for each contract where there is no price competition and in all cases where a cost analysis is performed. Please contact the ASUA Grant Office for guidance and recommended language for meeting this requirement.

**Conflicts of Interest**

No official or employee of local government shall participate personally through decisions, approval, recommendation, or otherwise in any application, contract, award, agreement with federal funds, in which he/she or immediate family, partners, organization in which they participate or prospective employment, has a financial interest, or has less than an arms-length transaction. Violations may result in criminal, civil, or administrative penalties.

**State EOC, Aviation, and Non-Competitive Procurement Pre-Approval Requirements**

For all UASI projects that establish or enhance an Emergency Operation Center (EOC), project managers must submit the CalOES Establish/Enhance Emergency Operations Center (EOC) Request Form (contact Grant Office for copy of form) to the Santa Ana UASI Grant Coordinator for pre-approval.

Any and all Aviation Equipment projects must also be pre-approved by CalOES before purchases begin. The CalOES Aviation Request Form (contact Grant Office for copy of form) once completed must be forwarded to the Santa Ana UASI Grant Coordinator.

Finally, all Non-Competitive Procurements in excess of the Simplified Acquisition Threshold (currently set at \$250,000) require pre-approval from CalOES, before any purchases are made. Once completed, the Request for Non-Competitive Procurement Authorization Form (contact the Grant Office for a copy of the form) must be forwarded to the Santa Ana UASI Grant Coordinator for approval. The form will require approval from the sub-recipient’s Purchasing Agent before being submitted to CalOES for review. Further documentation supporting the procurement effort may be requested for review by CalOES.

**Documentation**

Sub-recipients are required to maintain records sufficient to detail the history of procurement [2 CFR 200.318(i)]:

- The rationale for the method of procurement (small purchase, sealed bid, etc.)
- The selection of contract type (fixed-price, cost reimbursement, etc.)
- Contractor selection or rejection; and

- The basis of the contract price.

If procurement exceeds the small purchase amount, the sub-recipient must include in its procurement records and files:

- The basis for contractor selection
- Justification for lack of competition when competitive bids or offers were not obtained
- The basis for the award cost or price

Please keep a detailed record of each procurement step. A form is available to assist the sub-recipient with this process. Please contact the grant office for a copy.

### **Performance Bonds**

Sub-recipients are required to purchase performance bonds for any equipment items that exceed \$250,000 or for any vehicles including aircraft or watercraft that are financed with Homeland Security funds. The cost of the performance bond is an allowable expense under the UASI grant program. Per the HSGP California State Supplemental Guidance, equipment purchased under a performance bond must be received within 90 day of the Recipient's (City of Anaheim or City of Santa Ana) performance period.

\*\* A copy of the performance bond must be submitted to the awarding agency (CalOES) no later than the time of reimbursement.

### **Indirect Costs (Facilities and Administration)**

Under the FY24 UASI Grant Program, recipients and sub-recipients are allowed to claim indirect costs based on their federally approved indirect cost rate for expenses that are not easily tied to a specific object or activity (direct costs) and fall within the "Facilities" or "Administration" categories. Per 2 CFR Part 200.414, "Facilities" is defined as depreciation on buildings, equipment and capital improvement, interest on debt associated with certain buildings, and operations and maintenance expenses. "Administration" is defined as general administration and general expenses such as the director's office, accounting, personnel and all other types of expenditures not listed specifically under the "Facilities" sub-category. The indirect costs eligible for reimbursement under FY24 are based an approved percentage of the total claimed expenditures, excluding equipment and contract costs. A copy of the approved rate is required at the time of application, and must be provided to DHS/FEMA before indirect costs are charged to the award.

As part of the FY24 UASI Grant Application process, the Anaheim/Santa Ana UASI was required to notify CalOES as to whether or not they would be claiming indirect costs under the FY24 award. The Grant Office has elected not to claim "Facilities" and "Administration" costs under this grant cycle.

### **Training Program Overview**

The Anaheim/Santa Ana Urban Areas allocates training funds to applicable Orange County jurisdictions based on the following functional areas: Law Enforcement, Fire, Health Care, and Emergency Management.

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Although no longer a DHS requirement, the Anaheim/Santa Ana UASI continues to dedicate 10% of the total grant allocation to eligible training expenses as set forth by the Urban Area Working Group (UAWG). The UAWG makes recommendations that will enhance regional preparedness, ensure standardization within Orange County, avoid duplication of efforts, and maximize the use of grant funds. Training needs will be determined by regional stakeholders within each functional area based on an evaluation of the region's gap in capabilities and the Urban Area's Multi-year Training and Exercise Plan. In collaboration with the UAWG, these needs will be prioritized and presented to the Anaheim/Santa Ana UASI for funding. A list of eligible training courses will be maintained in the ASUA Homeland Security Regional Homeland Security Training Catalog.

Additional courses may also be offered through local instruction based on identified need. Eligible costs for locally instructed training under the FY24 UASI allocation will be reimbursed through the Santa Ana UASI Office. Please refer to the training calendar on the Orange County Intelligence Assessment Center (OCIAC) website, <https://ociac.org>, for a list of the additional approved UASI training courses and deliveries.

### Regional Training

Attendance for regional training classes will be coordinated through the Anaheim/Santa Ana Training and Exercise Coordinator and the OCIAC website. Jurisdictions must adhere to the approval process under the Reimbursement Guidelines section below prior to attendance by personnel in a regional training class. Please note, for regional training courses provided locally, one tracking request number will be requested for all participating jurisdictions; contact the UASI Training and Exercise Coordinator for confirmation.

### Reimbursement Guidelines

Training expenses that are submitted for reimbursement must adhere to the FY24 State and Federal Homeland Security Grant Program Guides, and applicable Code of Federal Regulation (CFR). In accordance with this guidance, several regulations are highlighted below:

- Reimbursable training costs for approved training includes: Tuition, Overtime and Backfill for approved instructors, and Travel Costs (i.e. airfare, mileage, per diem, hotel, etc.). All expenses must comply with each jurisdiction's established policies.
- Overtime and backfill are reimbursable expenses, but at NO time is dual compensation (overtime and backfill) allowable during the same training day. In order to pay for backfill, agencies must have incurred the expense of paying overtime to fill a position vacated by the employee on the day of the training.
- Personnel costs for employees who provided training instruction on a normal work day are not reimbursable.
- For agencies that have extended shifts (12-24 hours) please note that backfill can only be reimbursed for the time that the employee was not able to work their normal shift due to the training.
- Reimbursement for "Fringe Benefits" in overtime and backfill is limited only to Federal Insurance Contributions Act (FICA), Workers' Compensation, and Unemployment Insurance.

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- Tips, alcohol, and entertainment are not reimbursable expenses.
- Agencies must retain expense related documentation for three years past the close of the grant by CalOES and the ASUA Grant Office.

To submit for reimbursement, sub-recipients will need to complete the Travel Reimbursement Application Worksheet for each completed course. The Travel Reimbursement Application Worksheet must include the State Tracking Number for the class in order to receive reimbursement.

Payroll documentation must include a timesheet, overtime sheet, or some other form of documentation that has the following information: employee signature, grant (UASI), date(s), hours, and purpose (ex. course title attended or Backfill for employee). If the sub-recipient does not have this document, the employee must complete the Functional Timesheet. All Overtime/Backfill expenses must be supported by copies of a payroll or other similar system that supports the overtime rate and number of overtime/backfill hours that submitted for reimbursement.

In addition to the Training Reimbursement Application Worksheet, sub-recipients must also complete one Reimbursement Request for Grant Expenditures form for the total amount listed on each of the Training Reimbursement Applications and Worksheets. An invoice must also be included that bills the City of Santa Ana for the total amount.

Please contact the grant office for a copy of all required forms.

### **Exercise Program Overview**

UASI Funded exercises will occur on an ongoing basis, according to the Urban Area's Multi-year Training and Exercise Plan and identified capabilities gaps within the region. Certain exercises may have funding available for expenses incurred by jurisdictions as a result of participation in or the development of UASI funded exercises. All expenses to be reimbursed through UASI must receive prior approval from the Anaheim/Santa Ana UASI Grant Office. Any questions regarding the Exercise Program, please contact the Anaheim/Santa Ana UASI Training and Exercise Coordinator.

The following documentation is required for reimbursement:

#### **Equipment/Planning Reimbursement Documentation:**

- City/Agency invoice billing the City of Anaheim for reimbursable charges
- Reimbursement Request for Grant Expenditures Form
- Copies of invoices received and paid by Sub-Recipient
- Copies of payments (checks issued)
- Copies of requisitions, quotes, and purchase orders
- Copies of Requests for Bid/Proposal, evaluations, and contracts
- Packing slip with itemized equipment purchases
- Equipment Reimbursement Worksheet

Training Reimbursements Documentation:

- City/Agency invoice billing the City of Anaheim for reimbursable charges
- Reimbursement Request for Grant Expenditures Form
- FY24 Travel Reimbursement Worksheet
- Copies of invoices received and paid by Sub-Recipient
- Copies of payments (checks issued)
- Documentation of payroll records verifying hourly rate and overtime/backfill rate, as well as proof of total overtime cost paid for each employee
- Copies of signed employee documentation or UASI Functional Timesheets for overtime/backfill
- Copy of the Tracking Number
- Copy of roster showing proof of instruction
- Copies of all receipts for tuition, travel, lodging and per diem. If the sub-recipient's travel policy indicates actual costs will be reimbursed, the sub-recipient must submit all receipts. If the sub-recipient's travel policy is to provide a daily Per Diem, then records must be provided that document the amount of Per Diem provided.
- **DEADLINE to submit final training reimbursement packet: December 31, 2026.**

Other Approved Personnel Cost (Planning, M&A, and Organization) Reimbursement:

- City/Agency invoice billing the City of Anaheim for reimbursable charges
- Reimbursement Request for Grant Expenditures
- Copies of employee job descriptions/duties related to the grant
- Copies of payroll records verifying hourly rate and overtime/backfill rate, as well as proof of total overall payroll costs
- Copies of signed employee payroll documentation or UASI Functional Timesheets for overtime/backfill or approved UASI salaries

**Deadline to Submit for Reimbursement**

Sub-Recipients are encouraged to seek reimbursement throughout the grant cycle, as funds are expended. Final Reimbursement Packets (for all other projects outside of Training) are to be turned in NO LATER THAN **March 31, 2027.**

## **Part 5 – Financial and Equipment Monitoring Requirements**

### **Monitoring Program Overview**

In an effort to ensure the Anaheim/Santa Ana UASI is compliant with all federal, state and local laws and requirements, and to make certain all activities carried out under the Anaheim/Santa Ana UASI grant program are both reasonable and allowable, every sub-recipient who receives funding will be monitored by staff from the Anaheim/Santa Ana UASI grant offices. It is through a comprehensive application process and monitoring that the Anaheim/Santa Ana UASI hopes to achieve its goal of performing effective grants management.

### **Procurements**

Sub-recipients shall use their own procurement procedures and regulations, provided their procurement procedures and regulations conform to applicable Federal law and standards.

### **Equipment**

For purposes of this guide, “*Equipment*” is defined as follows: “An article of non-expendable, tangible personal property having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the governmental unit for financial statement purpose, or \$5,000.”

Refer to the DHS FY24 Homeland Security Grant Program – Notice of Funding Opportunity and the Authorized Equipment List (AEL) for allowable equipment expenses. The 21 allowable equipment categories for the FY24 HSGP are listed on the web-based AEL at: <https://www.fema.gov/authorized-equipment-list>. Unless otherwise stated in program guidance, equipment must meet all mandatory regulatory and/or DHS-adopted standards to be eligible for purchase using UASI funds. Sub-recipients will be responsible for obtaining and maintaining all necessary certifications and licenses for the purchased equipment.

### **Physical Inventory**

As noted above, the purpose of the monitoring visit whether formal or informal, is to oversee and ensure that sub-recipients are expending and using funds on projects that have been pre-approved. Furthermore, once the projects are completed, that the resulting equipment is being used in a manner consistent with the original intent and request.

To that end, and in compliance with federal, state, and local grant guidelines, strategies, and policies, a representative from the Anaheim/Santa Ana grant offices will be required to physically inspect, tag, and inventory all UASI funded equipment. The Anaheim/Santa Ana UASI grant offices will conduct a monitoring review of all Operational Area UASI funded equipment at least once every two years. Equipment items must be inspected and monitoring reviews completed throughout the life of the equipment, terminating when disposition takes place. Disposal records for equipment acquired with Federal funds must be retained for 3 years after final disposition. Please refer to the ASUA Equipment Guidelines for a review of the applicable rules and regulations regarding the purchase and maintenance of federally funded equipment.

During a review, verification will be made that the following conditions do, or do not exist:

- There is a regional (operational area) application to the equipment.
- There is an established and documented Point of Contact/Custodian (POC) who is responsible for the providing all requested documentation to the monitor, as well as upkeep and care for the equipment.
- There is an established and documented process for inventorying equipment and tracking its use, maintenance, and training/exercising.
- Current and accurate equipment records are kept including: description, serial number, source of equipment, title holder, acquisition date, cost of equipment, percentage of federal participation in the cost, location kept, use of and condition of equipment, date of disposal (if applicable), and sale price (if applicable).
- Complete financial records are on hand, to include a full procurement/purchasing

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packet (quotes, bids, etc.), purchase orders and/or contracts, invoices, payments, packing slips, and any other documentation the sub-recipient deems necessary to show grant funds have been used according to the grant, administrative, and financial guidelines mentioned in Chapter 1 of this guide. Refer any financial recordkeeping questions to the Anaheim or Santa Ana Grant Fiscal Coordinator.

- Quality Control guidelines exist to ensure adequate safeguards to prevent loss, damage, or theft of equipment.
- If there is a case of loss, damage, or theft of equipment, the custodial agency must notify the Anaheim/Santa Ana UASI grant office in writing no later than 30 day calendar days. If lost, stolen, or damaged beyond repair, the equipment shall be replaced with that of like kind and capability, at the custodial agency's own expense.

The Sub-Recipient will be notified of any compliance issues (findings) discovered during the monitoring review. Advisory recommendations will be provided to ensure future compliance with grant regulations. Depending on the nature of the compliance issues identified, further action may be necessary and include penalties for the custodial agency. Penalties are not limited to, but may include: re-possession of the funded equipment by the Anaheim/Santa Ana UASI Grant Offices, future denial of project requests, etc.

### **Maintenance & Disposal**

The custodial agency will be responsible for all maintenance or repair related to UASI funded equipment, outside those covered by a manufacturer's warranty. When original or replacement equipment acquired under a grant or sub-grant is no longer needed for the intended use, or original project or program, disposition will be made as follows:

- Equipment with a current per-unit fair market value less than \$5,000 may be retained, sold, or otherwise disposed of with no further obligation to the awarding agency.
- Equipment with a current per-unit fair market value in excess of \$5,000 may be retained or sold, and the awarding agency (CalOES) shall have a right to an amount calculated by multiplying the current market value or proceeds from sale by the awarding agency's share of the equipment.
- If not sold or retained, the equipment shall be returned to the Recipient (Anaheim/Santa Ana UASI grant office).
- Sub-Recipient **must** contact ASAUA Grant Office prior to initiating disposition process. Grant Office is required to reach out to awarding agency for disposition instructions prior to taking any action.

Please refer to the ASAUA Equipment Guidelines for a review of all applicable rules and regulations regarding the purchase and maintenance of federally funded equipment. Any questions regarding equipment and logistical monitoring, contact the UASI Grant Office.

## **Part 6 – Closeout Procedures**

### **Notification of Closeout**

The sub-recipient will receive notification of the closeout of FY24 UASI Grant Program once

instructions have been issued by CalOES. The recipient (Anaheim/Santa Ana UASI) must submit the final Performance Report and Bi-Annual Strategy Implementation Report (BSIR) before approval and closeout will be issued. Once approved, CalOES will notify the Anaheim/Santa Ana UASI Grant Office of the start of the record retention period for all programmatic and financial grant-related records.

**Record Retention**

Sub-recipients must retain all financial records and supporting documents for a period of three years from the date of submission of the final expenditure report by the Anaheim/Santa Ana UASI. Notification of the closeout date and subsequent record retention period will be disseminated by CalOES and passed through to the sub-recipient.

**Part 7 – Conclusion and Timeline**

**Conclusion**

It is critical that sub-recipients become familiar with the guidelines as set forth in this document, as well as the others referred to in this guide. With the overlap of grant cycles and nuances found within in each, the grant administrators and coordinators will rely on sub-recipients to provide timely, accurate information and documentation for a successful implementation of the UASI Grant Program.

**FY24 UASI Grant Timeline**

Anaheim/Santa Ana UASI Performance Period Begins	September 1, 2024
Anaheim/Santa Ana UASI Award	October 28, 2024
Anaheim/Santa Ana Sub-Recipient Performance Period Begins	November 12, 2025
Anaheim/Santa Ana UASI Grant Program Rollout Meeting	November 12, 2025
Sub-Recipient Agreement & Eligibility Packet Due	February 9, 2026
Deadline to Submit Completed <u>Training</u> Reimbursement Packets	December 31, 2026
Final Reimbursement Packets Due/Performance Period Ends	March 31, 2027
Anaheim/Santa Ana UASI Grant Performance Period Ends	May 31, 2027



# CITY OF FOUNTAIN VALLEY CITY COUNCIL COUNCIL ACTION REQUEST

To: Honorable Mayor and  
Members of the City Council

Agenda Date: February 3, 2026

SUBJECT: Approval of amended professional services contract with Baker Tilly for a comprehensive organizational assessment of the Police Department in a not-to-exceed amount of \$75,258; and a Budget Amendment to appropriate \$75,260 in the General Fund for Police Department Professional Services.

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## **Three-Year Strategic Goals**

- Enhance the culture and environment of “A Nice Place to Live”
- Achieve fiscal stability by evaluating processes, and attract and retain revenue producing businesses/opportunities
- Attract and retain quality staff through best practices and trends
- Maintain, build, and modernize infrastructure to support growth and future needs of the City
- Not applicable

## **AMENDED STAFF REPORT**

This contract was reviewed and approved by the City Council at the December 16, 2025, meeting. The Consultant, Baker Tilly, requested changes to the contract template that were reviewed and approved by the City. These changes were not reflected in the contract draft uploaded to OnBase for the December 16, 2025, meeting. The agreed-upon revisions allowed the Consultant to limit their liability to three (3) times the fees paid to the Consultant for the portion of the work relating to the claim. This was agreed to because of the low-risk nature of the scope of work.

## **EXECUTIVE SUMMARY**

A Request for Proposal (RFP) for a Police Department Organizational Assessment was published through the City of Fountain Valley’s electronic procurement system to gather information about competition, standard operations, and other features available in the marketplace. Following the RFP evaluation process, Staff recommends awarding a professional services contract to Baker Tilly for a comprehensive organizational assessment of the Police Department. The six-month assessment will evaluate operational efficiencies, organizational structure, staffing resources, workload, information technology, and policy

review.

## **DISCUSSION**

Staff recently discussed strategies to maximize efficiencies with current resources and develop a detailed plan regarding sworn and professional services staffing, including the need to evaluate Department operations for operational efficiencies. To achieve this, Staff identified an organizational assessment as a priority project. The goal of the project is to evaluate operational effectiveness, resource allocation, and strategic alignment of divisions within the Police Department.

The selected vendor's scope of work will assess and recommend effectiveness in the following areas:

- A. Organizational Leadership
- B. Administration and Staffing
- C. Patrol Services
- D. Data and Technical Equipment
- E. Recruitment/Retention
- F. Dispatch Structure and Protocol
- G. Schedule and Beat Design
- H. Community Engagement
- I. Technology Evaluation
- J. Organization Culture

## **Project Timeline**

The assessment will be conducted over six months, following five core tasks:

### Activity 1 – Start project

- Planning meeting with key City and Police Department leaders.
- Introduce respective teams.
- Ensure the plan of work and schedule are clear.
- Establish good working relationships.

### Activity 2 – Gather information and obtain input

- Review documents and data.
- Conduct interviews with Department leadership to assess operations, organizational structure, Department priorities, and challenges and opportunities for improvement.
- Focus group with Department employees at all levels.
- Administer employee survey of the Department to obtain the broadest level of suggestions and input, and to convey that all staff viewpoints will be considered.
- Observe field operations, briefings, training sessions, or other Department activities.

### Activity 3 – Conduct analysis

- Workload, staffing, operations, and organization structure of the

- Department.
- Determine officers, supervisors and support staff needed by function to achieve level-of-service goals.
- Assess organizational structure, spans of control, rank structure, administration and support personnel, and special unit staffing to assess whether an alternative organizational structure would improve efficiency and delivery of services.
- Analyze key job descriptions to determine if there are opportunities to modify, reduce, civilianize or reclassify certain positions.
  
- Evaluate effectiveness of current patrol zones (beats) based on response times and resource deployment considering workload and staffing, unit availability and deployment of allocated units.
- Assess any additional services that can be enhanced or handled with improved technology.
- Evaluate partnerships, shared services, shared resources and contracted services.
- Examine performance objectives including the ratio of calls for service available for proactive/discretionary time.

#### Activity 4 – Report results

- Prepare a draft project report to include analysis of relevant issues and recommendations to improve the efficiency of the Department and ensure it has proper staffing and resources commensurate with the services it provides.
- The Police Department team has an opportunity to review and comment on the detailed analysis before the final report is prepared.
- Finalize project report to include a rich discussion of analysis and recommendations.

#### Activity 5 – Support implementation

- Baker Tilly will prepare a draft IAP. This is an executable roadmap that details the specific steps needed to accomplish each of the recommendations included in the report. It will include suggested priorities for each recommendation (short-, medium- and long-term) and assigned responsibility.

### **PROCUREMENT**

In accordance with City's Purchasing Policies, the City of Fountain Valley issued a Request for Proposal (RFP) for a **Police Department Organizational Assessment (RFP 25-014)** on October 8, 2025. The RFP was publicly advertised through Planetbids with an invitation through the City's website. Twenty-three (23) companies showed interest in the RFP and downloaded the RFP. The RFP closed on November 6, 2025, and three (3) companies submitted proposals.

An evaluation committee from the Police Department reviewed all proposals. Vendors were evaluated based on their understanding of the Police Department's needs, relevant municipal

experience, available resources, including adequate staffing and expertise to handle all assessment tasks, references from similar California cities, and cost. Cost proposals ranged from \$269,000-\$76,000.

Criterion	Weight	Weighted Score	Baker Tilly Advisory Group, LP	Matrix Consulting Group	JL GROUP, LLC
Qualifications and Experience	30	300	217.5	232.5	217.5
Approach & Schedule	20	200	175	155	105
Past Performance/References	20	200	115	100	140
<b>Round 1</b>	<b>70</b>	<b>700</b>	<b>507.5</b>	<b>487.5</b>	<b>462.5</b>
Cost scores	30	300	300	205.44	86.58
<b>Total</b>	<b>100</b>	<b>1000</b>	<b>807.5</b>	<b>692.94</b>	<b>549.08</b>
Percentage		100%	<b>81%</b>	69%	55%

Ultimately, Staff recommends Baker Tilly as it offers a more detailed and robust project scope and stood out among all other proposals with its depth of team expertise, proven experience, and strong understanding of the Police Department’s needs, at a reasonable cost.

**FISCAL REVIEW**

The organizational assessment contract has a one-time cost in an amount not to exceed \$75,258, which is not currently included in the FY 2025/26 adopted budget. Staff requests an additional appropriation of \$75,260 in the Patrol Division Professional Services account (100.70.70700.53003) within the General Fund. Staff time will be allocated to assisting the vendor with data and personnel interviews during normal duty hours throughout the six-month assessment period.

An investment in a comprehensive organizational assessment is anticipated to generate cost savings and operational efficiencies through the implementation of Baker Tilly’s recommendations. Based on Baker Tilly’s experience with comparable municipalities, organizational assessments typically identify opportunities for cost savings and efficiency improvements that will exceed the cost of the study when implemented.

**PUBLIC NOTIFICATION**

Not applicable.

**ENVIRONMENTAL IMPACT REVIEW**

Not applicable.

**ATTORNEY REVIEW**

The Attorney(s) for the City has reviewed the Baker Tilly quotation and service contract and concurred with the recommended action. The City Attorney reviewed and approved the requested revisions.

**ALTERNATIVES**

**Alternative No. 1:** Approve the amended professional services agreement with Baker Tilly for a comprehensive organizational assessment of the Police Department in a not-to-exceed amount of \$75,258, and a budget amendment to appropriate \$75,260 in the General Fund.

**Alternative No.2:** Do not approve the amended professional services agreement with Baker Tilly for a comprehensive organizational assessment of the Police Department in a not-to-exceed amount of \$75,258, and a budget amendment to appropriate \$75,260 in the General Fund.

**RECOMMENDATION**

Staff requests City Council approval of Alternative No. 1 to approve the amended professional services agreement with Baker Tilly for a comprehensive organizational assessment of the Police Department in a not-to-exceed amount of \$75,258, and a budget amendment to appropriate \$75,260 in the General Fund.

Prepared by: Mike Parsons, Police Lieutenant

Reviewed by: Anthony Luce, Police Captain

Fiscal Review by: Ryan Smith, Finance Director / City Treasurer

Approved by: Maggie Le, City Manager

Attachments:

1. Amended Contract – Organizational Assessment – Baker Tilly

## **AGREEMENT FOR CONSULTANT SERVICES**

**CON –**

### **Police Department Assessment**

This AGREEMENT is made and effective as of the EFFECTIVE DATE, by and between the City of Fountain Valley, a municipal corporation ("CITY") and Baker Tilly Advisory Group, LP ("CONSULTANT"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

#### **1. TERM**

This AGREEMENT shall commence on January 5, 2026 ("EFFECTIVE DATE") and remain and continue in effect until all tasks described herein are completed but in no event later than August 7, 2026, unless sooner terminated or extended pursuant to the provisions of this AGREEMENT. Notwithstanding this limit on term, some duties and obligations may survive the termination, lapse, or completion of this AGREEMENT.

#### **2. SERVICES**

CONSULTANT shall perform the tasks described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full. CONSULTANT shall complete the tasks according to the schedule of performance which is also set forth in Exhibit A.

#### **3. NOTICE TO PROCEED**

CONSULTANT shall not perform any work or be entitled to any compensation under this AGREEMENT until a written Notice to Proceed is issued by CITY. The Notice to Proceed shall not issue unless and until CONSULTANT submits proof, satisfactory to CITY, of its procurement of appropriate insurance required by this AGREEMENT. The failure of CONSULTANT to submit proof of appropriate insurance within 10 days of the EFFECTIVE DATE is a material breach and shall constitute cause for immediate termination of this AGREEMENT by CITY.

#### **4. PERFORMANCE**

CONSULTANT shall at all times faithfully, competently, and to the best of their ability, experience, and talent perform all tasks described herein. CONSULTANT shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of CONSULTANT hereunder in meeting its obligations under this AGREEMENT.

#### **5. CITY MANAGEMENT**

The Chief of Police, or their designee, shall represent CITY in all matters pertaining to the administration of this AGREEMENT, including review and approval of all products

submitted by CONSULTANT, but not including the authority to enlarge the tasks to be performed or change the compensation due to CONSULTANT. The City Manager shall be authorized to act on CITY'S behalf and to execute all necessary documents that enlarge the tasks to be performed or change CONSULTANT's compensation, subject to Section 6 hereof.

## 6. PAYMENT

(a) CITY agrees to pay CONSULTANT in accordance with the payment rates, terms, and schedule of payment set forth in Exhibit A, attached hereto and incorporated herein by this reference as though set forth in full. This amount shall not exceed Seventy-Five Thousand Two Hundred and Fifty-Eight Dollars (\$75,258.00) ("TOTAL CONTRACT SUM") for the total term of this AGREEMENT unless additional payment is approved as provided in this AGREEMENT.

(b) CONSULTANT shall not be compensated for any services rendered in connection with its performance of this AGREEMENT that are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Manager. This written authorization requirement cannot be waived. CONSULTANT shall be compensated for any additional services in the amounts and in the manner as agreed to by the City Manager and CONSULTANT at the time CITY's written authorization is given to CONSULTANT for the performance of said additional services. The City Manager's authority to approve additional compensation is subject to Fountain Valley Municipal Code section 2.36.110. Approval of additional compensation that exceeds the City Manager's authority as specified in Fountain Valley Municipal Code section 2.36.110 must be obtained from the City Council.

(c) CONSULTANT shall submit reasonably detailed invoices monthly for actual services performed and, as applicable, equipment and materials acquired. Invoices shall be submitted on or about the first business day of each month, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the CITY disputes any of CONSULTANT's fees it shall give written notice to CONSULTANT within 30 days of receipt of an invoice of any disputed fees set forth on the invoice.

## 7. PUBLIC WORK

Notice is provided pursuant to Labor Code Section 1781 that all or a portion of the work contemplated in this AGREEMENT may constitute a "public work" as defined in Chapter 1, Part 7, and Division 2 of the Labor Code, to which Section 1771 applies. If all or a portion of the work contemplated under this AGREEMENT constitutes "public work," then CONSULTANT shall pay prevailing wages, unless exempt, on those portions of the work which require payment of prevailing wages under the prevailing wage laws (Labor Code, §§ 1720 et seq.), and shall comply with the following:

(a) Prevailing Wage Rates. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages can be found at

<http://www.dir.ca.gov/OPRL/PWD/index.htm> and are on file at City Hall, which shall be made available to any interested party upon request. CONSULTANT shall post a copy of the determination of the director of the prevailing rate of per diem wages at each job site. Said per diem wages are deemed to include employer payments for health and welfare, pension, vacation and travel time, and subsistence pay, all in accordance with Section 1773.1 of the Labor Code.

(b) Payroll Records. The provisions of Section 1776 of the Labor Code regarding the preparation, maintenance, and filing of payroll records are applicable to this AGREEMENT. CONSULTANT and each subconsultant shall keep accurate payroll records showing the name, address, social security number, work classification, straight time, and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by them in connection with the public work. Certified payroll records shall be on forms provided by the Division of Labor Standards Enforcement or contain the same information. CONSULTANT'S AND ANY SUBCONSULTANT'S PAYROLL RECORDS SHALL BE SUBMITTED TO CITY ON A WEEKLY BASIS. CONSULTANT SHALL BE RESPONSIBLE FOR SUBMITTAL OF SUBCONSULTANT'S PAYROLL RECORDS. Additionally, CONSULTANT or subconsultant has ten (10) days in which to comply subsequent to receipt of a written notice requesting the records enumerated in Section 1776, subdivision (a), of the Labor Code. In the event that CONSULTANT or subconsultant fails to comply within the ten (10) day period, they shall, as a penalty to CITY, forfeit One Hundred Dollars (\$100.00) for each calendar day, or portion thereof, for each worker, until strict compliance is effectuated. CITY may deduct this penalty from any monies due or that may become due CONSULTANT under this AGREEMENT.

(c) Penalty. CONSULTANT and any subconsultant under CONSULTANT shall, as a penalty to CITY, forfeit not more than Two Hundred Dollars (\$200.00) for each calendar day, or portion thereof, for each worker paid (either by CONSULTANT or any subconsultant under CONSULTANT) less than the prevailing rate set forth herein on the work provided for in this AGREEMENT. CITY may deduct the penalty from any monies due or that may become due CONSULTANT under this AGREEMENT. The difference between the prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall also be paid to each worker by CONSULTANT or subconsultant, in accordance with Section 1775 of the Labor Code of the State of California.

(d) Apprentices. If applicable, the provisions of Labor Code Section 1777.5 requiring the use of apprentices in certain ratios to journeymen are hereby imposed upon CONSULTANT.

(e) Legal Day's Work. In the performance of this AGREEMENT, not more than eight (8) hours shall constitute a day's work, and CONSULTANT shall not require more than eight (8) hours of labor in a day from any person employed by them hereunder except as provided in Labor Code Section 1815. CONSULTANT shall conform to

Article 3, Chapter 1, Part 7 (Sections 1810 et seq.), of the Labor Code of the State of California, and it is agreed that CONSULTANT shall forfeit to CITY as a penalty the sum of Twenty-Five Dollars (\$25.00) for each worker employed in the execution of this AGREEMENT by CONSULTANT or any subconsultant for each calendar day during which any worker is required or permitted to labor more than eight (8) hours in any one (1) calendar day and forty (40) hours in any one (1) week in violation of said article. CITY may deduct this penalty from any monies due or that may become due pursuant to this AGREEMENT.

**8. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE**

(a) CITY may at any time, for any reason, with or without cause, suspend or terminate this AGREEMENT, or any portion hereof, by serving upon CONSULTANT, at least thirty (30) days prior, written notice. CITY shall not be obligated to explain its reasons for termination. Upon receipt of said notice, CONSULTANT shall immediately cease all work under this AGREEMENT, unless the notice provides otherwise. If CITY suspends or terminates a portion of this AGREEMENT such suspension or termination shall not make void or invalidate the remainder of this AGREEMENT.

(b) In the event this AGREEMENT is suspended or terminated pursuant to this section, CITY shall pay to CONSULTANT the actual value of the work performed up to the time of suspension or termination, provided that the work performed is consistent with the AGREEMENT. Upon suspension or termination of the AGREEMENT pursuant to this section, CONSULTANT will, as a precondition to being compensated, submit an invoice to CITY detailing work performed up to the time of suspension or termination.

**9. DEFAULT OF CONSULTANT**

(a) CONSULTANT's failure to comply with the provisions of this AGREEMENT shall constitute a material default. In the event that CONSULTANT is in default for cause under the terms of this AGREEMENT, CITY can terminate this AGREEMENT immediately by written notice to CONSULTANT and shall have no obligation or duty to continue compensating CONSULTANT for any work performed after the date of such notice of termination. If such failure by the CONSULTANT to make progress in the performance of work hereunder arises out of causes beyond CONSULTANT's control, and without fault or negligence of CONSULTANT, it shall not be considered a default.

(b) As an alternative to the procedure for immediate termination for default set forth in subparagraph (a), if CITY determines that CONSULTANT is in default in the performance of any of the terms or conditions of this AGREEMENT, CITY may in its discretion cause to be served upon CONSULTANT a written notice of the default and demand to cure. CONSULTANT shall have ten (10) calendar days after service upon it of said notice to cure the default by rendering a satisfactory performance. In the event that CONSULTANT fails to cure its default within such period of time, CITY shall have the right, notwithstanding any other provision of this AGREEMENT, to terminate this AGREEMENT without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity, or under this AGREEMENT.

## **10. OWNERSHIP OF DOCUMENTS**

(a) CONSULTANT shall maintain adequate records pertinent to payment and invoicing for services provided in sufficient detail to substantiate fees charged for services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. CONSULTANT shall provide free access to the representatives of CITY or its designees at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; and shall permit CITY to make copies and transcripts therefrom as necessary. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Subject to CONSULTANT's rights in Consultant's Knowledge (as defined below), upon completion of, or in the event of termination, or suspension of this AGREEMENT, all completed tangible materials prepared by CONSULTANT specifically as a deliverable for CITY in the course of providing the services to be performed pursuant to this AGREEMENT (each, a "Deliverable") shall become the sole property of CITY and may be used, reused, or otherwise disposed of by CITY without the permission of CONSULTANT. Notwithstanding the foregoing, the CONSULTANT will maintain all ownership right, title and interest to all Consultant's Knowledge. For purposes of this AGREEMENT, "Consultant's Knowledge" means the CONSULTANT's proprietary programs, modules, products, inventions, designs, data, or other information, including all copyright, patent, trademark and other intellectual property rights related thereto, that are (1) owned or developed by the CONSULTANT prior to the Effective Date of this AGREEMENT ("Consultant's Preexisting Knowledge"); (2) developed or obtained by CONSULTANT after the Effective Date, that are reusable from client to client and project to project, where the CITY has not paid for such development; and (3) extensions, enhancements, or modifications of Consultant's Preexisting Knowledge which do not include or incorporate the CITY's confidential information. To the extent that any Consultant's Knowledge is incorporated into the Deliverables, the CONSULTANT grants to the CITY a non-exclusive, paid up, perpetual royalty-free worldwide license to use such Consultant's Knowledge in connection with the Deliverables, and for no other purpose without the prior written consent of the CONSULTANT.

## **11. INDEMNIFICATION**

(a) Indemnification for Professional Liability. When the law establishes a professional standard of care for CONSULTANT's services, to the fullest extent permitted by law, CONSULTANT shall indemnify, protect, defend, and hold harmless CITY and any and all of its officials, officers, employees, and agents ("INDEMNIFIED PARTIES") from and against any and all third party losses, liabilities, damages, costs, and expenses, including attorney's fees and costs to the extent the same are arising out of or resulting from any negligent act, error, or omission or willful misconduct or fraudulent behavior of CONSULTANT, its officers, agents, employees, or subconsultants (or any entity or individual that CONSULTANT shall bear the legal liability thereof) in the performance of professional services under this AGREEMENT. With respect to the design of public improvements, CONSULTANT shall not be liable for any injuries or property damage resulting from the reuse of the design at a location other

than that specified in this AGREEMENT without the written consent of CONSULTANT.

Consultant agrees to defend, indemnify, protect and hold harmless City, its officers, officials, employees, agents, attorneys, and volunteers from and against any and all third-party claims, demands, losses, attorney fees, defense costs or expenses, or liability of any kind or nature which City, its officers, officials, employees, agents, attorneys and volunteers may sustain or incur or which may be imposed upon them for bodily injury to or death of persons, or damage to property arising out of Consultant's negligent or wrongful acts or omissions in performing or failing to perform under the terms of this Agreement, excepting only liability arising out of the negligence or wrongful conduct of City, its officers, officials, consultants, employees, agents, attorneys and volunteers.

(b) Limitation on Consultant Indemnification. Notwithstanding Section 11(a), nothing in this Agreement shall be construed to require Consultant to indemnify or hold harmless CITY from CITY'S own active negligence or willful misconduct.

(c) General Indemnification Provisions. Failure of CITY to monitor compliance with these requirements imposes no additional obligations on CITY and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend CITY as set forth here is binding on the successors, assigns, or heirs of CONSULTANT and shall survive the termination of this AGREEMENT or this section. This indemnity shall apply regardless of whether any insurance policies are applicable.

(d) Limitation on Damages. To the extent allowed under applicable law, the aggregate liability (including attorney's fees and all other costs) of either party and its present or former partners, principals, agents or employees to the other party related to the services performed under this Agreement shall not exceed the fees paid to CONSULTANT for the portion of the work to which the claim relates, except to the extent finally determined to have resulted from the gross negligence, willful misconduct or fraudulent behavior of the at-fault party. This limitation shall not apply to any breach of CONSULTANT'S confidentiality obligations or to any liability that cannot be limited under applicable law. Notwithstanding anything to the contrary herein, Consultant's liability arising out of Consultant's indemnification obligations under this Agreement shall not exceed three (3) times the fees paid to CONSULTANT for the portion of the work to which the claim relates. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity,, consequential, special, incidental, exemplary or punitive damages, delays or interruptions arising out of or related to this Agreement.

(e) Because of the importance of the information that the CITY provides to the CONSULTANT with respect to the CONSULTANT's ability to perform the services, the CITY hereby releases the CONSULTANT and its present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the services that arise from or relate to any information, including representations by management, provided by the CITY, its personnel or agents, that is not complete, accurate or current, to the extent caused by such incomplete, inaccurate, or not current information.

This section shall survive the lapse, termination, or completion of this AGREEMENT.

**12. INSURANCE**

Prior to performing any work or receiving any compensation under this AGREEMENT, CONSULTANT shall obtain, and thereafter maintain for the duration of this AGREEMENT, insurance coverage as specified in Exhibit B, attached hereto and incorporated herein as though set forth in full. This duty or obligation shall survive the lapse, termination, or completion of this AGREEMENT.

**13. WARRANTY FOR SERVICES**

(a) CONSULTANT warrants that all services will be performed in accordance with generally accepted industry standards of care and competence.

(b) If any services do not meet the warranty, CITY's sole and exclusive remedy for a claim for breach of warranty shall be for CONSULTANT, without additional cost to CITY, to:

(1) Without additional cost to City, promptly reperform the services until the services meet the warranty at no additional charge to CITY, or if CONSULTANT cannot reperform the services, CONSULTANT will refund the fees paid by CITY for the services in breach of CONSULTANT's warranty.

This section 13 is CONSULTANT's only warranty concerning the services and any deliverable, and is made expressly in lieu of all other warranties and representations, express or implied, including any implied warranties of merchantability or fitness for a particular purpose. The limitations in this Section shall not otherwise limit the remedies that CITY may seek under this agreement for claims under than breach of warranty.

**14. INDEPENDENT CONTRACTOR**

(a) CONSULTANT is and shall at all times remain as to the CITY a wholly independent contractor having only the contractual duties and obligations agreed upon as memorialized in this AGREEMENT. The personnel performing the services under this AGREEMENT on behalf of CONSULTANT shall at all times be under CONSULTANT's exclusive direction and control. Neither CITY nor any of its officers, officials, employees, agents, or volunteers shall have control over the conduct of CONSULTANT or any of CONSULTANT's officers, employees, or agents, except as set forth in this AGREEMENT. CONSULTANT shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the CITY. CONSULTANT shall not incur or have the power to incur any debt, obligation, or liability whatsoever against CITY, or bind CITY in any manner, whether in law or equity. Though the services may include CONSULTANT's advice and recommendations, all decisions regarding the implementation of such advice or recommendations shall be the responsibility of, and made by, CITY.

(b) No employee benefits shall be available to CONSULTANT in connection with the performance of this AGREEMENT. Except for the fees paid to CONSULTANT as provided in this AGREEMENT, CITY shall not pay, nor be deemed to have paid or delivered, salaries, wages, or other compensation to CONSULTANT for performing

services hereunder for CITY. CITY shall not be liable for compensation or indemnification to CONSULTANT for injury or sickness arising out of performing services hereunder. In addition to the indemnification provisions of Section 11, CONSULTANT shall indemnify, defend, and hold CITY harmless from claims or liability arising from CONSULTANT's employees for CITY benefits including, but not limited to, pension, health benefits, holiday, vacations, etc.

**15. LEGAL RESPONSIBILITIES**

CONSULTANT shall keep itself informed of State and Federal laws and regulations which in any manner affect its requirements under this Agreement, and those employed by it or in any way affect the performance of its service, duties, and obligations pursuant to this AGREEMENT. CONSULTANT shall at all times observe and comply with all applicable laws and regulations. CITY, and its officers, officials, employees, agents, and volunteers shall not be liable at law or in equity occasioned by failure of CONSULTANT to comply with this Section. This section shall survive, without limitation, the termination, lapse or completion of this Agreement.

**16. POLITICAL REFORM ACT**

If the Political Reform Act requires CONSULTANT to file a Form 700, then CONSULTANT must file a Form 700 with full disclosure within 30 days of assuming office and thereafter must file an annual statement for each calendar year of this AGREEMENT.

**17. UNDUE INFLUENCE**

CONSULTANT declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of CITY in connection with the award, terms, or implementation of this AGREEMENT, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the CITY will receive compensation, directly or indirectly, from CONSULTANT, or from any officer, employee, or agent of CONSULTANT, in connection with the award of this AGREEMENT or any work to be conducted as a result of this AGREEMENT. Violation of this section shall be a material breach of this AGREEMENT entitling CITY to any and all remedies at law or in equity.

**18. NO BENEFIT TO ARISE TO LOCAL EMPLOYEES**

No member, officer, or employee of CITY, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the project during their tenure, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with this AGREEMENT.

**19. RELEASE OF INFORMATION / CONFLICTS OF INTEREST**

(a) All information gained by CONSULTANT in performance of this AGREEMENT shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. This section shall not apply to information which is

(A) publicly known, (B) already known to the CONSULTANT, (C) disclosed to CONSULTANT by a third party without restriction, or (D) independently developed by CONSULTANT without use of or reference to CITY's information. CONSULTANT, its officers, employees, agents, or subconsultants, shall not without written authorization from the City Manager or unless requested by the Attorney for the City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this AGREEMENT. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena to the extent such notice is legally permissible.

(b) To the extent legally permissible, CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, requests for admissions, or other discovery request, court order, or subpoena from any person or party regarding this AGREEMENT and the work performed thereunder. CITY retains the right, but has no obligation, to be present at any deposition, hearing, or similar proceeding to the extent legally permissible. CONSULTANT agrees to reasonably cooperate with CITY.

## **20. SECURITY OF INFORMATION**

CONSULTANT shall identify reasonably foreseeable internal and external risks to the privacy and security of personal information acquired during performance of this AGREEMENT that could result in the unauthorized disclosure, misuse, alteration, destruction, or other compromise of the information. CONSULTANT shall regularly assess the sufficiency of any safeguards and information security awareness training in place designed to control reasonably foreseeable internal and external risks, and evaluate and adjust those safeguards in light of the assessment.

## **21. NOTICES**

Any notices which either party may desire to give to the other party under this AGREEMENT must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

### **CITY**

City of Fountain Valley  
10200 Slater Avenue  
Fountain Valley, CA 92708  
Attn: City Clerk

### **CONSULTANT**

Baker Tilly Advisory Group, LP  
18500 Von Karman Avenue  
Irvine, CA 92612  
Attn: Caitlin Humrickhouse

## **22. ASSIGNMENT**

CONSULTANT shall not assign the performance of this AGREEMENT, nor any

part thereof, nor any monies due hereunder, without the prior written consent of CITY, which the CITY may grant or withhold in its sole and absolute discretion, with no obligation to disclose the basis for its decision to any person, firm, entity, or Party. Notwithstanding the foregoing, upon notice to the CITY, and with prior written consent of City, CONSULTANT may assign and transfer this Agreement to any successor that acquires all or substantially all of the business or assets of CONSULTANT by way of merger, consolidation, other business reorganization, or the sale of interests or assets.

[Check if Applicable] CONSULTANT shall provide CITY fourteen (14) days' notice prior to the departure of any key personnel from CONSULTANT's employ. Should key personnel leave CONSULTANT's employ, CITY shall have the option to immediately terminate this AGREEMENT, within three (3) days of the close of said notice period. Upon termination of this AGREEMENT, CONSULTANT's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between the City Council and CONSULTANT.

[Check if Applicable] Because of the personal nature of the services to be rendered pursuant to this AGREEMENT, only  ("PRINCIPAL") shall perform the services described in this AGREEMENT. PRINCIPAL may use assistants, under their direct supervision, to perform some of the services under this AGREEMENT. CONSULTANT shall provide CITY fourteen (14) day's notice prior to the departure of PRINCIPLE from CONSULTANT's employ. Should they leave CONSULTANT's employ, CITY shall have the option to immediately terminate this AGREEMENT, within three (3) days of the close of said notice period. Upon termination of this AGREEMENT, CONSULTANT's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between CITY and CONSULTANT.

### **23. LICENSES**

At all times during the term of this AGREEMENT and prior to commencement of any work under this AGREEMENT, CONSULTANT shall have in full force and effect, all licenses required of it by law for the performance of the services described in this AGREEMENT including, but not limited to, a Fountain Valley business license.

### **24. GOVERNING LAW**

CITY and CONSULTANT understand and agree that the laws of the State of California, or, as necessary, the laws of the United States Federal government, shall govern the rights, obligations, duties, and liabilities of the parties to this AGREEMENT and also govern the interpretation of this AGREEMENT. Any litigation concerning this AGREEMENT shall take place in Orange County Superior Court or Central District of California Federal District Court. BOTH PARTIES HEREBY WAIVE TRIAL BY JURY IN ANY JUDICIAL PROCEEDING INVOLVING, DIRECTLY OR INDIRECTLY, ANY MATTER (WHETHER SOUNDING IN TORT, CONTRACT OR OTHERWISE) IN ANY WAY ARISING OUT OF, RELATED TO, OR CONNECTED WITH THIS AGREEMENT OR THE RELATIONSHIP ESTABLISHED HEREUNDER.

**25. ENTIRE AGREEMENT**

This AGREEMENT contains the entire understanding between the parties relating to the obligations of the parties described in this AGREEMENT. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, direct or implied, are merged into this AGREEMENT and shall be of no further force or effect. Each party is entering into this AGREEMENT based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material. Each Party has had the opportunity to have this Agreement reviewed by independent legal counsel of its own selection and is not relying on any representations, opinions, or advice of the other Party.

**26. CONTENTS OF REQUEST FOR PROPOSAL AND PROPOSAL**

CONSULTANT is bound by the contents of CITY's Request for Proposals and the contents of the Proposal submitted by CONSULTANT. In the event of conflict, this AGREEMENT shall take precedence over CITY's Request for Proposals and CONSULTANT's Proposal; and CITY's Request for Proposals shall take precedence over CONSULTANT's Proposal. No limitation of CONSULTANT's liability, waiver of rights of CITY, or release of rights or remedies held by CITY, contained in CONSULTANT's Proposal shall be of any force or effect.

**27. INTERPRETATION**

In the event of conflict or inconsistency between this AGREEMENT and any other document, including any proposal or Exhibit hereto, this AGREEMENT shall control unless a contrary intent is clearly stated. This AGREEMENT shall be interpreted as though drafted by all parties hereto.

**28. MODIFICATION**

No modification to this AGREEMENT shall be effective unless it is in writing and signed by authorized representatives of the parties hereto. The written modification requirement cannot be waived.

**29. ATTORNEY FEES**

In any action or proceeding brought by either party against the other party arising out of or in any way connected to this AGREEMENT, or where any provision hereof is validly asserted as a defense, the parties shall bear their own attorney's fees, costs, and expenses. Nothing in this provision shall excuse CONSULTANT's duty to provide CITY with a defense at CONSULTANT's cost to the extent required under the terms of this Agreement.

**30. AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this AGREEMENT on behalf of CONSULTANT warrants and represents that they have the authority to execute this AGREEMENT on behalf of CONSULTANT and have the authority to bind CONSULTANT to the performance of its obligations hereunder. CONSULTANT

agrees that the person executing this AGREEMENT is an authorized agent of the CONSULTANT with the power to bind CONSULTANT to this AGREEMENT.

### **31. CONSULTANT ENTITY**

Baker Tilly US, LLP and Baker Tilly Advisory Group, LP and its subsidiary entities provide professional services through an alternative practice structure in accordance with the AICPA Code of Professional Conduct and applicable laws, regulations and professional standards. Baker Tilly US, LLP is a licensed independent CPA firm that provides attest services to clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and business advisory services to their clients. Baker Tilly Advisory Group, LP and its subsidiary entities are not licensed CPA firms. Baker Tilly Advisory Group, LP and its subsidiaries and Baker Tilly US, LLP are independent members of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly Advisory Group, LP and Baker Tilly US, LLP are not Baker Tilly International's agents and do not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly Advisory Group, LP, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

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IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed the day and year first above written.

**CITY OF FOUNTAIN VALLEY**

**CONSULTANT**

\_\_\_\_\_  
Jim Cunneen, Mayor

*Caitlin Humrickhouse*  
\_\_\_\_\_  
Signature

ATTEST:

Caitlin Humrickhouse

Typed Name

Principal

\_\_\_\_\_  
Title

\_\_\_\_\_  
Rick Miller, City Clerk

Approved as to Form:

\_\_\_\_\_  
Corporate seal (or attach Notary acknowledgment)

**HARPER & BURNS LLP**

*Vlassky*  
\_\_\_\_\_  
Attorneys for the City

*Tony Luce*  
\_\_\_\_\_  
Anthony Luce, Police Captain

**Exhibit "A"**  
**Scope of Services**  
**And Payment Terms**

The selected vendor's scope of work will assess and recommend effectiveness in the following areas:

- A. Organizational Leadership
- B. Administration and Staffing
- C. Patrol Services
- D. Data and Technical Equipment
- E. Recruitment/Retention
- F. Dispatch Structure and Protocol
- G. Schedule and Beat design
- H. Community Engagement
- I. Technology Evaluation
- J. Organization Culture

#### Project Timeline

The assessment will be conducted over six months, following five (5) core tasks:

##### Activity 1 – Start project

- Planning meeting with key City and Police Department leaders.
- Introduce respective teams.
- Ensure the plan of work and schedule are clear.
- Establish good working relationship.

##### Activity 2 – Gather information and obtain input

- Review documents and data.
- Conduct interviews with department leadership to assess operations, organizational structure, department priorities, and challenges and opportunities for improvement.
- Focus group with Department employees at all levels.
- Administer employee survey of the Department to obtain the broadest level of suggestions and input, and to convey that all staff viewpoints will be considered.
- Observe field operations, briefings, training sessions, or other Department activities.

##### Activity 3 – Conduct analysis

- Workload, staffing, operations, and organization structure of the Department.
- Determine officers, supervisors and support staff needed by function to achieve level-of service goals.
- Assess organizational structure, spans of control, rank structure, administration and support personnel, and special unit staffing to assess whether an alternative organizational structure would improve efficiency and delivery of services.
- Analyze key job descriptions to determine if there are opportunities to modify, reduce, civilianize or reclassify certain positions.

- Evaluate effectiveness of current patrol zones (beats) based on response times and resource deployment considering workload and staffing, unit availability and deployment of allocated units.
- Assess any additional services that can be enhanced or handled with improved technology.
- Evaluate partnerships, shared services, shared resources and contracted services.
- Examine performance objectives including the ratio of calls for service available for proactive/discretionary time.

#### Activity 4 – Report results

- Prepare a draft project report to include analysis of relevant issues and recommendations to improve the efficiency of the department and ensure it has proper staffing and resources commensurate with the services it provides.
- The Police Department team has an opportunity to review and comment on the detailed analysis before the final report is prepared.
- Finalize project report to include a rich discussion of analysis and recommendations.

#### Activity 5 – Support implementation

- Baker Tilly will prepare a draft IAP. This is an executable roadmap that details the specific steps needed to accomplish each of the recommendations included in the report. It will include suggested priorities for each recommendation (short-, medium- and long-term) and assigned responsibility.

November 6, 2025

# City of Fountain Valley

RFP 25-014

Proposal for organizational assessment of the police department

**COST PROPOSAL**

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# Cost/fee

## Sharing our transparent fee estimate

The City's fee estimate is based on what we've learned is important to you. We'll go beyond what's expected to deliver a return on your investment.

SERVICES FOR THE CITY OF FOUNTAIN VALLEY	FEES
Activity 1: Start project	\$4,106
Activity 2: Gather information	\$34,068
Activity 3: Conduct analysis	\$12,787
Activity 4: Report results	\$21,197
Activity 5: Support implementation	\$3,100
<b>TOTAL FOR ALL SERVICES</b>	<b>\$75,258</b>

### No unnecessary charges

You won't see add-on charges for routine calls, emails or quick consultations. They're included in our fees because we're here to earn your trust. If your need is out of scope, we'll never perform additional work unless you give us the go-ahead. Our final billing will always be based on the value we deliver to you.

### Key assumptions

We based our fee estimate on your needs. If any of the assumptions below change, we'll share any new requirements, budgetary considerations and options.

- Adequate support, preparedness, cooperation and feedback from management
- Fees based on current standards
- No major changes in scope or organizational structure, including mergers or expansions
- Organized books and records

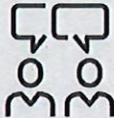
### Delivering services above the standard — at standard hourly rates

Any fees will be based on our standard rates shown below. Before we send a final invoice, we confirm that you've received the value you deserve.

STANDARD HOURLY RATES		
Staff level	Hourly rates	Estimated hours
Director	\$342	33
Manager	\$221	61
Special advisor	\$177	126
Consultant	\$141	149
Subcontractor	\$85	105

### Affirming our commitment to the City of Fountain Valley

Our team will always look for a better way to help you stay ahead of every curve on our journey together.

 <p><b>A team that knows your landscape</b></p> <p>Your team has worked with similar clients and will hit the ground running</p>	 <p><b>Eyes on the horizon</b></p> <p>We will share proactive ideas, industry insights and educational opportunities</p>	 <p><b>Commitment to cost control</b></p> <p>We won't send surprise bills or add unnecessary charges</p>	 <p><b>Staff continuity</b></p> <p>Our commitment to our people ensures you'll have a consistent team with consistent knowledge of your needs</p>	 <p><b>Ahead of the curve</b></p> <p>Our innovative technology keeps you at the forefront of communication, efficiency and compliance</p>
 <p><b>Resources around the globe</b></p> <p>You'll have access to specialists across the nation and around the world</p>	 <p><b>Wide-open communication</b></p> <p>Expect frequent check-ins and prompt responses to your questions</p>	 <p><b>Solutions scaled for you</b></p> <p>Our service plans are flexible and collaborative, crafted for your unique needs</p>	 <p><b>Principal support</b></p> <p>You'll always work with experienced team members who bring big-picture perspectives</p>	 <p><b>Unlimited potential</b></p> <p>Our services grow with your needs and evolve as you do</p>

**EXHIBIT "B"**  
**INSURANCE SPECIFICATIONS**

Without limiting CONSULTANT's indemnification of CITY, and prior to performing any work under this AGREEMENT or receiving any compensation, CONSULTANT shall obtain, provide and maintain at its own expense during the term of this AGREEMENT, policies of insurance of the type and amounts described below and in a form that is satisfactory to CITY.

**General liability insurance.** CONSULTANT shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. The policy shall name the City of Fountain Valley, and its officers, officials, employees, agents, and volunteers as additional insureds.

**Umbrella or excess liability insurance.** *[If required to meet higher limits].*

**Umbrella liability insurance requirements.** CONSULTANT shall obtain and maintain an umbrella liability insurance policy that offers comprehensive coverage. This policy must include coverage for bodily injury, personal injury, and property damage, and it should extend to encompass commercial general liability, automobile liability, and employer's liability. The policy must incorporate the following terms and conditions:

- Drop-down feature. This feature activates if any primary insurance becomes partially or wholly uncollectible for any reason, excluding the bankruptcy or insolvency of the primary insurer.
- Claims handling. Coverage must be administered on a "pay on behalf of" basis, as opposed to reimbursement model, to ensure direct payment of claims by the insurer.
- Concurrency of coverage. The policy effective dates must align with those of the underlying primary insurance policies to ensure continuous coverage.

**Excess liability insurance requirements.** The CONSULTANT shall obtain and maintain an excess liability insurance policy. This policy must be structured to provide additional coverage over the CONSULTANT's existing commercial general liability, automobile liability, and employer's liability policies. The requirements for the policy are as follows:

- Follow-form coverage. The policy adheres strictly to the terms and conditions of the underlying policies, ensuring seamless integration of coverage.
- Drop-down provision. This provision states that the excess policy will respond as primary coverage in the event that the underlying insurer is

unable to pay a claim due to insolvency, unless an insolvency exclusion specifically applies.

- Claims handling. Coverage must be administered on a “pay on behalf of” basis, as opposed to a reimbursement model, to ensure direct payment of claims by the insurer.
- Concurrency of coverage. The policy effective dates must align with those of the underlying policies to prevent any gaps in coverage.

**Automobile liability insurance.** CONSULTANT shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of CONSULTANT arising out of or in connection with the work to be performed under this AGREEMENT, including coverage for any owned, hired, non-owned, or rented vehicles, in an amount not less than \$1,000,000.00 combined single limit for each accident.

**Workers’ compensation insurance.** CONSULTANT shall maintain Workers’ Compensation Insurance (Statutory Limits) and Employer’s Liability Insurance (with limits of at least \$1,000,000 dollars). CONSULTANT shall submit to CITY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of CITY, its officers, agents, employees, and volunteers.

**Professional liability (errors & omissions) insurance.** CONSULTANT shall maintain professional liability insurance that covers the services to be performed in connection with this AGREEMENT, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this AGREEMENT and CONSULTANT agrees to maintain continuous coverage through a period of no less than three years after completion of the services required by this AGREEMENT.

**Cyber Liability.** CONSULTANT shall maintain comprehensive cyber liability insurance with limits of \$1,000,000 per occurrence/loss and \$2,000,000 general aggregate. If the coverage is maintained on a claims-made basis, the CONSULTANT shall maintain such coverage for an additional three (3) years following termination of the contract.

**Technology Errors and Omissions.** CONSULTANT shall maintain comprehensive technology errors and omissions insurance with limits of \$1,000,000 per occurrence/loss and \$2,000,000 general aggregate. If the coverage is maintained on a claims-made basis, the CONSULTANT shall maintain such coverage for an additional three (3) years following termination of the contract.

#### **Other provisions or requirements**

**Proof of insurance.** CONSULTANT shall provide certificates of insurance and required endorsements to CITY as evidence of the insurance coverage required herein. Insurance certificates and endorsements must be approved by CITY prior to commencement of performance. Current certification of insurance shall be kept on file

with CITY for the contract period and any additional length of time required thereafter. CITY reserves the right to require complete, certified copies of all required insurance policies, at any time.

**Duration of coverage.** CONSULTANT shall procure and maintain for the contract period and any additional length of time required thereafter, insurance against claims for injuries to persons or damages to property, or financial loss, which may arise from or in connection with the performance of the work hereunder by CONSULTANT, their agents, representatives, employees, or subconsultants/ subcontractors. If this AGREEMENT involves construction, CONSULTANT must maintain general liability and umbrella or excess liability insurance for as long as there is a statutory exposure to completed operations claims. CITY and its officers, officials, employees, and agents shall continue as additional insureds under such policies.

**Primary/noncontributing.** Coverage provided by CONSULTANT shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

**CITY's rights of enforcement.** In the event any policy of insurance required under this AGREEMENT does not comply with these specifications or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by CITY will be promptly reimbursed by CONSULTANT or CITY will withhold amounts sufficient to pay premium from CONSULTANT's payments. In the alternative, CITY may cancel this AGREEMENT.

**Acceptable insurers.** All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by CITY.

**Waiver of subrogation.** With the exception of Professional Liability, all insurance coverage maintained or procured pursuant to this AGREEMENT shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees, and volunteers or shall specifically allow CONSULTANT or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONSULTANT hereby waives its own right of recovery against CITY and shall require similar written express waivers and insurance clauses from each of its subconsultants/subcontractors.

**Enforcement of contract provisions (non estoppel).** CONSULTANT acknowledges

and agrees that any actual or alleged failure on the part of CITY to inform CONSULTANT of noncompliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

**Requirements not limiting.** Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits on other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the CONSULTANT maintains higher limits than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

**Notice of cancellation.** CONSULTANT agrees to oblige its insurance agent or broker and insurers to provide to CITY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage. If any of the CONSULTANT's insurers are unwilling to provide such notice, then Consultant shall have the responsibility of notifying the CITY immediately in the event of CONSULTANT's failure to renew any of the required insurance coverages, or insurer's cancellation or non-renewal.

**Additional insured status.** General liability, automobile liability, cyber liability, technology errors and omissions liability, and umbrella/excess liability insurance policies shall provide or be endorsed to provide that CITY and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies.

**Prohibition of undisclosed coverage limitations.** None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

**Separation of insureds.** A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

**Pass through clause.** CONSULTANT agrees to ensure that its subconsultants, subcontractors, and any other party who is brought onto or involved in the project/service by CONSULTANT (hereinafter collectively "subcontractor"), provide the same minimum insurance coverage and endorsements required of CONSULTANT. CONSULTANT agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. However, in the event CONSULTANT's subcontractor cannot comply with this requirement, which proof must be submitted to

the CITY, CONSULTANT shall be required to ensure that its subcontractor provide and maintain insurance coverage and endorsements sufficient to the specific risk of exposure involved with subcontractor's scope of work and services, with limits less than required of the CONSULTANT, but in all other terms consistent with the CONSULTANT's requirements under this agreement. This provision does not relieve the CONSULTANT of its contractual obligations under the agreement and/or limit its liability to the amount of insurance coverage provided by its subcontractors. This provision is intended solely to provide CONSULTANT with the ability to utilize a subcontractor who may be otherwise qualified to perform the work or services but may not carry the same insurance limits as required of the CONSULTANT under this agreement given the limited scope of work or services provided by the subcontractor. CONSULTANT agrees that upon request, all agreements with subcontractors, and others engaged in the project, will be submitted to CITY for review.

**City's right to revise specifications.** CITY reserves the right at any time during the term of the AGREEMENT to change the amounts and types of insurance required by giving CONSULTANT ninety (90) days advance written notice of such change. If such change results in substantial additional cost to CONSULTANT, CITY and CONSULTANT may renegotiate CONSULTANT's compensation.

**Self-insured retentions.** Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible, or require proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention through confirmation from the underwriter. Self-insurance will not be considered to comply with these specifications unless approved by CITY.

**Timely notice of claims.** CONSULTANT shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from CONSULTANT's performance under this AGREEMENT, and that involve or may involve coverage under any of the required liability policies.

**Additional insurance.** CONSULTANT shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

# Baker Tilly contract

Final Audit Report

2026-01-26

Created:	2026-01-26
By:	Heather Campbell (Heather.Campbell@fountainvalley.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAcBaAVZNP_IGGsQY-cfU3lXkhGAZQczAY

## "Baker Tilly contract" History

-  Document created by Heather Campbell (Heather.Campbell@fountainvalley.org)  
2026-01-26 - 4:36:20 PM GMT
-  Document emailed to Tony Luce (anthony.luce@fountainvalley.org) for signature  
2026-01-26 - 4:36:48 PM GMT
-  Email viewed by Tony Luce (anthony.luce@fountainvalley.org)  
2026-01-26 - 4:36:55 PM GMT
-  Document e-signed by Tony Luce (anthony.luce@fountainvalley.org)  
Signature Date: 2026-01-26 - 4:39:36 PM GMT - Time Source: server
-  Agreement completed.  
2026-01-26 - 4:39:36 PM GMT



# CITY OF FOUNTAIN VALLEY CITY COUNCIL COUNCIL ACTION REQUEST

To: Honorable Mayor and  
Members of the City Council

Agenda Date: February 3, 2026

SUBJECT: Status Update on Vacancies and Recruitment and Retention Effort Report in  
Compliance with Assembly Bill 2561

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## Three-Year Strategic Goals

- Enhance the culture and environment of “A Nice Place to Live.”
- Achieve fiscal stability by evaluating processes, and attract and retain revenue producing businesses/opportunities.
- Attract and retain quality staff through best practices and trends.
- Maintain, build, and modernize infrastructure to support the growth and future needs of the City.
- Not applicable.

## EXECUTIVE SUMMARY

The purpose of this report is to present an update on position vacancies in compliance with Assembly Bill (AB) 2561 – Local public agencies, vacant positions.

## DISCUSSION

Assembly Bill (AB) 2561 declares that job vacancies in local government are a widespread and significant problem for the public sector, and that job vacancies may undermine labor relations between public agencies and their employees. AB 2561 requires that, on an annual basis, public agencies assess and address vacancy rates in order to help avoid the negative effects of understaffing on the delivery of public services as well as on public employees. Among other requirements, the bill requires public agencies to discuss vacancies, recruitment, and retention efforts with an opportunity for the recognized employee bargaining units to speak at the hearing.

Additionally, if the number of vacancies exceeds 20% of the total number of authorized full-time positions in a particular bargaining unit, the public agency shall include the following information in its presentation upon request of the recognized employee bargaining unit:

1. The total number of job vacancies within a bargaining unit.
2. The total number of applicants for vacant positions within the bargaining unit.
3. The average number of days to complete the hiring process from when a position is posted.

- 4. Opportunities to improve compensation and other working conditions.

**Vacancy and Recruitment Summary - 2025**

As of December 31, 2025, the City has 250.50 budgeted full-time positions. A review conducted by Human Resources confirmed that none of the recognized employee bargaining units had a vacancy rate of 20% or higher based on their authorized positions.

<b>Recognized Employee Bargaining Unit</b>	<b>% of Vacancies As of 12/31/2025</b>
Individually Represented Battalion Chiefs and Division Chief	0%
Fountain Valley Firefighters’ Association IAFF Local 4530 – FVFA	2.7%
Fountain Valley Police Officers’ Association – FVPOA	15.3%
Fountain Valley Police Management Unit – FVPOMU	0%
Professional/Technical Unit – P&T	0%
Fountain Valley General Employees’ Association – FVGEA	7.9%
Fountain Valley Municipal Employees’ Association – FVMEA	14.6%
<b>Non-Represented</b>	<b>% of Vacancies As of 12/31/2025</b>
Administrative Officers (Non-represented)	22.2%
Individually Represented Professional/Technical Employees – IRP&T (Non-represented)	0%

At the end of December 2025, the City’s overall vacancy rate was 8.8%, a significant improvement from 13.4% at the end of 2024. Throughout 2025, 53 vacancies were created as a result of internal promotions (24), voluntary separations (16), retirements (5), involuntary separations (4), internal transfers (1), and the approval of newly budgeted positions (3). During the same period, the City successfully filled 65 positions.

The Administrative Officer group (non-represented) experienced a vacancy rate of 22% in 2025. Two vacancies—the Police Chief and Fire Chief positions—were created in 2024 due to retirements. The City continued its external recruitment efforts throughout 2025 and anticipates filling both positions in the first quarter of 2026.

As of December 2025, the City has 22 active vacancies, including nine (9) Police Officer positions. Of these, seven (7) Police Recruits are currently attending the Academy and are expected to graduate in June 2026, at which time they will be sworn in as Police Officers. The City is actively recruiting for the remaining two (2) Police Officer vacancies.

**Recruitment and Retention Efforts**

AB 2561 requires the City to identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process. Staff has not identified any necessary changes to policies or procedures that may lead to obstacles in the process.

The reduction in the vacancy rate from 13.4% in 2024 to 8.8% in 2025 is largely attributable to proactive recruitment and selection strategies, including:

- **Enhanced Job Announcements:** Introduced compelling introductions featuring an overview of the City of Fountain Valley, department and team descriptions, the importance of the role, and highlights of the comprehensive benefits package. Specific emphasis was placed on upcoming cost-of-living adjustments and flexible scheduling options (4/10 workweek) where applicable.
- **Social Media Outreach:** Partnered with the City Manager’s Office to launch “Work With Us Wednesdays,” promoting open positions weekly across multiple platforms, including Instagram, Facebook, X, LinkedIn, and Nextdoor.
- **Community Engagement:** Collaborated with the City Manager’s Office to include a “Join Our Team” article in the monthly Fountain Valley Community Newsletter.

In addition to these initiatives, Human Resources continues to work closely with hiring departments to review and update job descriptions prior to recruitment, streamlining both the recruitment and selection process. Job announcements are posted on the City’s website and GovernmentJobs.com to attract qualified candidates seeking public sector opportunities. The City also advertises on industry-specific websites as appropriate and accepts interest cards to notify candidates when recruitments open in their areas of interest.

**FISCAL REVIEW**

There is no fiscal impact related to this item.

**PUBLIC NOTIFICATION**

Not applicable.

**ENVIRONMENTAL IMPACT REVIEW**

Not applicable.

**ATTORNEY REVIEW**

This does not require the Attorney for the City review or approval.

**ALTERNATIVES**

- Alternative No. 1:** Receive and file the City’s Annual Vacancies and Recruitment and Retention Effort Report in Compliance with AB 2561.
- Alternative No. 2:** Do not receive and file, and provide other direction to staff.

**RECOMMENDATION**

Staff is requesting City Council approval of Alternative No. 1 to receive and file the City's Annual Vacancies and Recruitment and Retention report in compliance with AB 2561.

Prepared by: Tamaryn Roberts, Human Resources Manager

Reviewed by: Tania Knauerhaze, Human Resources Director

Approved by: Maggie Le, City Manager



# CITY OF FOUNTAIN VALLEY CITY COUNCIL COUNCIL ACTION REQUEST

To: Honorable Mayor and  
Members of the City Council

Agenda Date: February 3, 2026

SUBJECT: Introduce and Conduct a First Read of an Ordinance Clarifying the Procedure for Selecting The Mayor and Mayor Pro Tempore (FVMC 2.04.200) and Approve the Ordinance for Second Reading.

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## **Three-Year Strategic Goals**

- Enhance the culture and environment of “A Nice Place to Live”
- Achieve fiscal stability by evaluating processes, and attract and retain revenue producing businesses/opportunities
- Attract and retain quality staff through best practices and trends
- Maintain, build, and modernize infrastructure to support growth and future needs of the City
- Not applicable

## **EXECUTIVE SUMMARY**

Proposed for City Council consideration is an ordinance clarifying the process for selecting the Mayor and Mayor Pro Tempore.

## **DISCUSSION**

Government Code Section 36801 provides that the City Council select its Mayor and Mayor *Pro Tempore*. The Fountain Valley City Council’s selection process is codified at Municipal Code Section 2.04.200. That section outlines a suggested rotation while also provides and preserves complete City Council discretion regarding selection of the Mayor and Mayor Pro Tempore.

As currently written, 2.04.200(b)(1) provides: “The councilmember who has the **longest consecutive council service since his or her last election or last service as mayor, whichever is longer**, should become the mayor.” It is believed that the reference to “last election” was meant to provide for a rotation priority among newly elected Council Members who had not yet served as Mayor. However, read literally, it applies to any scenario where two (2) Council Members, elected at the same time, have each served as Mayor more recently than their last

election. To clarify and remove the ambiguity, the subsection is recommended to be amended to read:

The councilmember who has the longest consecutive council service since his or her ~~last election or~~ last service as mayor, ~~whichever is longer,~~ should become the mayor.

Under the revised wording, two (2) newly elected Council Members, elected at the same time, and who had not yet served as Mayor, would still have the same “consecutive council service” since their last service as Mayor and, therefore, their priority would continue to be resolved via “the greatest number of votes in the last councilmember’s election” per 2.04.200(b)(2). However, those same Council Members, after having served as Mayor, would thereafter proceed through the suggested rotation via last service as Mayor and not “last election.”

Two (2) other housekeeping amendments are also suggested. The first is to amend subsection (b) to read: “The offices of mayor and mayor pro tempore shall have one-year terms and ~~shall~~ **should** be filled in accordance with the following rotation procedure:” This is declaratory of existing law that the rotation is suggested, not mandatory. Second, is to amend subsection (b)(3) to read:

Notwithstanding the rotation provided for in this section, the selection of the mayor and mayor pro tempore shall ultimately be at the discretion of the city council, which shall make its selection with at least four (4) councilmembers present. Selection shall be made by a nomination from a councilmember, seconded by another councilmember, after which a vote is taken by the ~~entire~~ city council. This procedure shall be repeated until at least three votes have been given to one nominee. The city council, by vote with at least four members present, may remove a person from the office of mayor or mayor pro tempore at any time for any reason.

The recommendation to delete “entire” is because selection can occur with four (4) Council Members present and, therefore, the vote does not need to be taken by the “entire” City Council. This is also declaratory of existing law.

A red-lined version of the proposed amended section 2.04.200 is provided herewith.

#### **FISCAL REVIEW**

There is no fiscal impact related to this item.

#### **PUBLIC NOTIFICATION**

This was noticed as a public hearing and agendaized pursuant to the Ralph M. Brown Act.

#### **ENVIRONMENTAL IMPACT REVIEW**

Not applicable.

**ATTORNEY REVIEW**

The Attorney for the City prepared this item.

**ALTERNATIVES**

**Alternative No. 1:** Introduce and Conduct a First Read of an Ordinance Clarifying the Procedure for Selecting the Mayor and Mayor Pro Tempore (FVMC 2.04.200) and Approve the Ordinance for Second Reading.

**Alternative No. 2:** Do not approve the Ordinance for Second Reading or Direct Staff to Prepare an Amended Ordinance for Second Reading.

**RECOMMENDATION**

Staff recommends the City Council approve Alternative No. 1: Introduce and Conduct a First Read of an Ordinance Clarifying the Procedure for Selecting the Mayor and Mayor Pro Tempore (FVMC 2.04.200) and Approve the Ordinance for Second Reading.

Prepared by: Colin Burns, Attorney for the City

Fiscal review by: Ryan Smith, Finance Director

Approved by: Maggie Le, City Manager

Attachments:

1. Red-Lined FVMC Section 2.04.200
2. Proposed Ordinance

§ 2.04.200Term and selection—Mayor and mayor pro tempore.

(a)

As soon as practical, following the certification of the city council election results after the November general municipal election, the city council shall make its selections of mayor and mayor pro tempore. In the nonelection years, the selection of mayor and mayor pro tempore shall be made at the city council meeting date closest to the anniversary date of the selections in the election years.

(b)

The offices of mayor and mayor pro tempore shall have one-year terms and ~~shall~~ **should** be filled in accordance with the following rotation procedure:

(1)

The councilmember who has the longest consecutive council service since his or her ~~last election or~~ last service as mayor, ~~whichever is longer,~~ **should** become the mayor.

(2)

In the event that two councilmembers have the same length of service as described in subsection (b)(1) of this section, the one having received the greatest number of votes in the last councilmember's election should become mayor. If any person declines his or her term as it comes by in rotation, that person should remain in the same place in the rotation cycle as if he or she had served.

(3)

Notwithstanding the rotation provided for in this section, the selection of the mayor and mayor pro tempore shall ultimately be at the discretion of the city council, which shall make its selection with at least four councilmembers present. Selection shall be made by a nomination from a councilmember, seconded by another councilmember, after which a vote is taken by the **entire** city council. This procedure shall be repeated until at least three votes have been given to one nominee. The city council, by vote with at least four members present, may remove a person from the office of mayor or mayor pro tempore at any time for any reason.

(c)

In the event of a vacancy in the office of mayor, the mayor pro tempore shall assume all of the duties of the mayor until a mayor is selected by the city council to serve the balance of the term of the vacated incumbent. The city council shall be free to appoint any councilmember for the balance of that term, but upon the conclusion of that term the

rotational selection process should again be employed in the same order as if the vacated incumbent had served a full term.

(d)

The selection of mayor pro tempore shall be in accordance with the same criteria as provided above, with the exception that the mayor pro tempore should be the person with the next greatest qualifications.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FOUNTAIN VALLEY REVISING FOUNTAIN VALLEY MUNICIPAL CODE SECTION 2.04.200 REGARDING THE SELECTION OF MAYOR AND MAYOR PRO TEMPORE**

WHEREAS, Government Code Section 36801 provides that the City Council shall select its Mayor and Mayor Pro Tempore; and

WHEREAS, the City Council previously established a selection process at Fountain Valley Municipal Code Section 2.04.200 for Mayor and Mayor Pro Tempore (called "Vice Mayor", per Council policy); and

WHEREAS, ambiguity has arisen in how to interpret Section 2.04.200; and

WHEREAS, the City Council directed staff to revise Section 2.04.200 to clarify said ambiguity and more clearly set forth the order of the City Council's recommended rotation for Mayor and Mayor Pro Tempore.

NOW, THEREFORE, the City Council of the City of Fountain Valley does hereby ORDAIN:

Section 1. That Section 2.04.200 is hereby amended to read as follows:

**§ 2.04.200 Term and selection—Mayor and mayor pro tempore.**

**(a)** As soon as practical, following the certification of the city council election results after the November general municipal election, the city council shall make its selections of mayor and mayor pro tempore. In the nonelection years, the selection of mayor and mayor pro tempore shall be made at the city council meeting date closest to the anniversary date of the selections in the election years.

**(b)** The offices of mayor and mayor pro tempore shall have one-year terms and should be filled in accordance with the following rotation procedure:

**(1)** The councilmember who has the longest consecutive council service since his or her last service as mayor should become the mayor.

**(2)** In the event that two councilmembers have the same length of service as described in subsection (b)(1) of this

section, the one having received the greatest number of votes in the last councilmember's election should become mayor. If any person declines his or her term as it comes by in rotation, that person should remain in the same place in the rotation cycle as if he or she had served.

**(3)** Notwithstanding the rotation provided for in this section, the selection of the mayor and mayor pro tempore shall ultimately be at the discretion of the city council, which shall make its selection with at least four councilmembers present. Selection shall be made by a nomination from a councilmember, seconded by another councilmember, after which a vote is taken by the city council. This procedure shall be repeated until at least three votes have been given to one nominee. The city council, by vote with at least four members present, may remove a person from the office of mayor or mayor pro tempore at any time for any reason.

**(c)** In the event of a vacancy in the office of mayor, the mayor pro tempore shall assume all of the duties of the mayor until a mayor is selected by the city council to serve the balance of the term of the vacated incumbent. The city council shall be free to appoint any councilmember for the balance of that term, but upon the conclusion of that term the rotational selection process should again be employed in the same order as if the vacated incumbent had served a full term.

**(d)** The selection of mayor pro tempore shall be in accordance with the same criteria as provided above, with the exception that the mayor pro tempore should be the person with the next greatest qualifications.

Section 2. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of the ordinance. The city council declares that it would have passed this ordinance and each and every section, subsection, sentence, clause or phrase not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

Section 3. The City Clerk shall certify to the adoption of this Ordinance and cause it to be published as required by law.

PASSED and ADOPTED this \_\_\_\_\_ day of, \_\_\_\_\_, 2026.

ATTEST:

\_\_\_\_\_  
Rick Miller, City Clerk

\_\_\_\_\_  
Jim Cunneen, Mayor

APPROVED AS TO FORM:



\_\_\_\_\_  
Attorney for the City



**CITY OF FOUNTAINVALLEY  
CITY COUNCIL  
COUNCIL ACTION REQUEST**

To: Honorable Mayor and  
Members of the City Council

Agenda Date: February 3, 2026

SUBJECT: Adopt the Resolutions Approving the Full-time and Part-Time Non-Represented Limited-Service Ambulance Operator Classification to the City's Classification and Compensation Plan and Amending the City's Master Salary Schedule to Include the Existing Individually Represented Division Chief When Assigned to Administrative Duties.

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**Three-Year Strategic Goals**

- Enhance the culture and environment of "A Nice Place to Live"
- Achieve fiscal stability by evaluating processes, and attract and retain revenue-producing businesses/opportunities
- Attract and retain quality staff through best practices and trends
- Maintain, build, and modernize infrastructure to support growth and future needs of the City
- Not applicable

**EXECUTIVE SUMMARY**

At the September 25, 2025, City Council meeting, the City Council approved the transition to a city-operated Ambulance Program to enhance emergency medical services delivery, improve response times, and streamline care for our community. The Fire Department proposed staffing the Ambulance program with 12 full-time Ambulance Operator positions and six (6) part-time Ambulance Operator positions, serving limited two-year terms. The Ambulance Operator will play a crucial role in enhancing the health, safety, and overall well-being of the community by delivering timely and professional emergency medical response services. The Ambulance Operator classification will allow the city to maintain adequate staffing while responsibly managing fiscal and personnel resources.

Furthermore, the City Council approved adding an Administrative Division Chief to assist with the administration of the city-operated Ambulance Operator program. The Division Chief is an existing classification represented by the Individually Represented Battalion Chief and Division Chief group.

Staff recommends the City Council approve the Resolution (Attachment 1), adding the newly established classification of Ambulance Operator, full-time non-represented, limited-service to the City's Classification and Compensation Plan.

Staff further recommends that the City Council approve the Resolution (Attachment 2), adding the newly established classification of Ambulance Operator, part-time non-represented limited-service to the City Classification and Compensation Plan.

It is also recommended that the City Council approve the Resolution (Attachment 3) amending the City's Master Salary Schedule to include the Ambulance Operator and Administrative Division Chief classifications.

### **DISCUSSION**

The Fire Department operates the current Ambulance program through a public-private partnership with Falck Health Corp, Inc (Falck). Falck supplies us with two (2) certified Ambulance Operators (EMTs). With the transition to a city-operated Ambulance program in November of 2026, the Fire Department will need to staff the ambulances with its own Ambulance Operators to ensure continuity of service and support a timely response to medical calls. The Fountain Valley Fire Department has proposed the creation of 12 full-time Ambulance Operators and six (6) part-time Ambulance Operators. This staffing model will increase daily ambulance coverage by staffing two (2) 24-hour ambulances.

The Ambulance Operator classification is a non-safety, non-exempt, non-represented "at-will" limited-service position. This position is intended to transport patients, respond to medical aid incidents, provide EMT services, and provide operational support to supervisory staff. Ambulance Operators would serve limited two-year terms to encourage career progression into firefighting roles. This class is distinguished from the Firefighter/Paramedic position in that the latter is a sworn position and performs a variety of emergency operations and paramedic duties to protect lives and property in simultaneous fire suppression, search and rescue, and patient care activities. Firefighter/Paramedics routinely respond to emergency calls, fire incidents, require specialized training in emergency medical care, and require a higher level of knowledge, skill, and training.

A labor market analysis was conducted to determine the appropriate compensation and benefit levels. Based on the available market data, we recommend setting the Ambulance Operator hourly salary range for full-time and part-time employees at \$18.50 - \$22.49. There are five (5) steps in the salary range. In summary, the proposed terms and conditions for establishing a compensation package for the Ambulance Operator classification as follows:

- Full-time and part-time non-represented limited-service employees will serve a two-year appointment.

- Full-time and part-time employees will be assigned to a work schedule mirroring shift work schedule utilized by fire suppression employees.
- Full-time employees will be eligible for City contributions to medical insurance equivalent to that available to other non-represented limited-service employees.
- Full-time and part-time employees are entitled to paid family sick leave in accordance with the law.
- Full-time employees will be enrolled in CalPERS. Part-time employees will be enrolled in PARS.
- Full-time employees will earn and accrue vacation.

Based on the duties of this position, it is proposed that the City Council assign and approve the attached resolutions that define the compensation and benefits for the full-time and part-time non-represented limited-service Ambulance Operator classification.

The Ambulance Operator positions are expected to be filled in late summer, allowing sufficient time to hire staff and implement the Ambulance program in November 2026.

Furthermore, the Ambulance Operator program includes the addition of the existing classification of Individually Represented Division Chief when assigned to Administration. The Division Chief would provide increased managerial oversight by assuming overall responsibility for the Fire Department's suppression operations, EMS operations, and ambulance program.

The Ambulance Operator and the Division Chief classification salary ranges will be added to the City's Master Salary Schedule. The adoption of this Resolution (Attachment 3) will comply with CalPERS' interpretation of the requirements of Title 2 of the California Code of Regulations section 570.5 by affirming the City's Master Salary Schedule already on the City's website and publicly available, and representing all previously approved actions on individual employee classifications set forth as part of the salary schedule.

#### **FISCAL REVIEW**

There is no fiscal impact to approving this item. Funding for the Ambulance Operator positions and Division Chief was approved at the City Council meeting on September 25, 2025. The Division Chief, as well as the full-time and part-time non-represented limited-service positions have been appropriated in the FY 26/27 Annual Budget.

#### **PUBLIC NOTIFICATION**

Not applicable.

**ENVIRONMENTAL IMPACT REVIEW**

Not applicable.

**ATTORNEY REVIEW**

The Attorney(s) for the City have reviewed and approved the Resolutions and Salary Schedule.

**ALTERNATIVES:**

**Alternative No.1:** Adopt the Resolutions Approving the Full-time and Part-Time Non-Represented Limited-Service Ambulance Operator Classification to the City's Classification and Compensation Plan and Amend the City's Master Salary Schedule to include the Existing Individually Represented Division Chief when assigned to Administration

**Alternative No. 2:** Do not adopt the Resolutions Approving the Full-time and Part-Time Non-Represented Limited-Service Ambulance Operator Classification to the City's Classification and Compensation Plan and Amend the City's Master Salary Schedule to include the Existing Individually Represented Division Chief when assigned to Administration.

**RECOMMENDATION**

It is recommended that the City Council approve the following:

1. Adopt the Resolutions Approving the Full-time and Part-Time Non-Represented Limited-Service Ambulance Operator Classification to the City's Classification and Compensation Plan and Amend the City's Master Salary Schedule to include the Existing Individually Represented Division Chief when assigned to Administration.

Prepared by: Tania Knauerhaze, Human Resources Director

Reviewed by: Theresa Breenan, Attorney for the City

Fiscal Review by: Ryan Smith, Finance Director

Approved by: Maggie Le, City Manager

Attachment 1: A Resolution of the City Council of the City of Fountain Valley Relating to the Classification and Compensation Plan for Full-time Non-Represented Limited-Service Ambulance Operator Classification.

Attachment 2: A Resolution of the City Council of the City of Fountain Valley Relating to the Classification and Compensation Plan for Part-time Non-Represented Limited-Service Ambulance Operator Classification.

Attachment 3: A Resolution Amending the City of Fountain Valley's Salary Schedule.

Exhibit 1: City of Fountain Valley Master Salary Schedule

**ATTACHMENT 1**

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
FOUNTAIN VALLEY RELATING TO THE  
CLASSIFICATION AND COMPENSATION PLAN FOR  
FULL-TIME NON-REPRESENTED LIMITED-SERVICE  
AMBULANCE OPERATOR CLASSIFICATION.**

**WHEREAS,** The City of Fountain Valley (“City”) has established the classification, compensation, and terms of employment of regular, permanent, full-time employees; and

**WHEREAS,** The City has not previously established the classification, compensation, and terms of employment of full-time non-represented limited-service employees; and

**WHEREAS,** The City acknowledges that Ambulance Operators play a critical role in advancing the health, safety, and overall wellness of the community by providing timely and ambulance services; and

**WHEREAS,** The City’s contract currently in place to provide professional ambulance services will expire on November 30, 2026; and

**WHEREAS,** The City finds that a City-operated program providing professional ambulance services would result in cost savings and improved services; and

**WHEREAS,** The City adopted a City-operated program providing professional ambulance services (“City-operated Ambulance Operator Program”) by City Council on September 25, 2025.

**WHEREAS,** The City desires to establish a new non-represented limited-service full-time employment classification of Ambulance Operator; and

**WHEREAS**, The City finds that a limited-service employment classification will allow the City to maintain adequate staffing while managing fiscal and personnel resources responsibly; and

**NOW, THEREFORE**, the City Council of the City of Fountain Valley does hereby **RESOLVE** to approve the wages, hours, terms and conditions of employment for the full-time non-represented limited-service classification as outlined in Section 3 as follows:

**Section 1. Creation of Classification.** The classification of Ambulance Operator is hereby created as a full-time non-sworn, non-represented limited-service classification and is added to the City’s Classification and Compensation Plan.

**Section 2. Applicability.** The provisions of this resolution pertaining to classification, compensation, and terms of employment shall apply to any individual hired by the City as a full-time non-sworn non-represented limited-service Ambulance Operator employee, except as specifically provided to the contrary in other resolutions.

**Section 3. Classification and Compensation - Ambulance Operator**

A. Pursuant to the provisions of Fountain Valley Municipal Code Section 2.52.030, the following classifications and corresponding hourly rates for full-time non-sworn, non-represented limited-service employees are hereby established:

<b>Code</b>	<b>Classification</b>	<b>Hourly Rate(s)</b>
A01	Ambulance Operator	\$18.500 - \$22.486

The City Council hereby grants the City Manager with the authority to establish hourly rates for limited-service employees as necessary.

- B. Employees in this classification shall be eligible for a step increase after completing twelve (12) months of continuous satisfactory full-time service consistent with the following salary schedule:

<b>Code</b>	<b>Classification</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
A01	Ambulance Operator	\$18.500	\$19.425	\$20.396	\$21.416	\$22.486

Any additional step increases shall be established by separate City Council action.

**Section 4. Reporting.** Employees in this classification shall report to the Fire Chief or designee.

**Section 5. Rules of Compensation.** Employees in these classifications are non-sworn, at-will, full-time, non-represented limited-service employees. They are not regular, competitive service employees and shall not acquire any rights, benefits, or property interests of such employees, including but not limited to paid holidays, vacation, or continued employment, except as expressly provided in this resolution or as required by state or federal law.

Employment in this classification is designated as limited-service based on duration and operational need, and not on hours worked or eligibility for benefits. Employees in this classification are appointed for a limited term not to exceed two (2) years in order to support the implementation and operation of the City-operated Ambulance Operator Program and do not occupy permanent competitive service positions. Except for those wages and benefits expressly provided in this Resolution or required by law, employees in this classification shall not acquire a property interest in continued employment.

**Section 6. Hours of Work.**

- A. Ambulance Operators shall work 24-hour rotating shifts that mirror the City’s Fire Suppression schedule as assigned or scheduled by the Fire Chief or designee, in accordance with the operational needs of the City-

operated Ambulance Operator Program and subject to all federal, state, and local laws and regulations governing hours of work.

- B. Employees in this classification shall attend all hours necessary to successfully complete Academy and other trainings as required by the Fire Chief or designee.
- C. Employment in this classification is limited to a maximum of two (2) years. The Fire Chief or designee may authorize a single leave of absence if the employee is actively enrolled in a fire academy program or paramedic school. Any leave of absence authorized under this section shall be unpaid unless otherwise required by applicable law. Such leave shall not extend the maximum two-year term of employment established for this classification, unless otherwise required by law.
- D. A workweek for employees in this classification shall consist of forty (40) hours worked within a fixed and regularly recurring period of seven (7) consecutive days. The seven-day workweek shall begin at 7:30 a.m. on Saturday and end at 7:29 a.m. the following Saturday.
- E. Employees in this classification shall receive overtime compensation at the rate of one and one-half (1½) times their FLSA regular rate of pay for all hours worked in excess of forty (40) hours in a designated workweek. For the purposes of calculating overtime, only hours actually worked shall count as hours worked; any form of paid or unpaid leave, including but not limited to vacation, sick leave, or holiday leave, shall not be considered hours worked.

**Section 7. Uniforms and Equipment.** The City shall provide employees in this classification with uniforms and equipment, including personal protective

equipment, necessary to perform their duties, as determined by the Fire Chief or designee.

**Section 8. Paid Sick Leave.** Employees in this classification shall be entitled to accrue and use paid sick leave in accordance with the Healthy Workplace, Healthy Families Act of 2014 (California Labor Code sections 245 through 249) and any applicable federal, state, and local laws and regulations governing paid sick leave for City employees. The accrual rate, carryover limits, and usage caps for paid sick leave shall be as required by law or as may be established by City policy, whichever provides greater benefit to the employee.

**Section 9. Paid Vacation Leave.** Employees in this classification shall accrue vacation leave as follows:

- A. **First Year of Service.** During the first year of service, employees in this classification will earn 80 hours of vacation annually, accrued at 3.08 hours per pay period.
- B. **Second Year of Service.** During the second year of service, employees in this classification will earn 120 hours of vacation annually, accrued at 4.62 hours per pay period.

**Section 10. Health Benefits (Employee Insurance).**

- A. The City shall contribute the full cost of the lowest monthly employee-only premium toward health insurance. The City contribution shall only apply toward the health insurance premium of a health plan authorized by the City insurance provider. If an employee does not participate in the City's insurance plan, the contribution cannot be used for any other purposes, and they are not eligible for a cash-in-lieu amount.

- B. Should the Employee elect to purchase health insurance coverage at a higher cost than the lowest monthly employee-only premium, the full cost of the difference will be paid by the employee as a pre-taxable deduction from their paycheck. If the deduction exceeds their pay, the employee will be required to pay the difference to the City.

**Section 11. Retirement.** Employees in this classification shall be enrolled in the California Public Employees' Retirement System (CalPERS), subject to all applicable provisions of the City's contract with CalPERS and State law.

**Section 12. Avoidance of Inequities.** The City Manager is authorized to issue written administrative regulations designed to augment or clarify the provisions of this resolution.

**Section 13. Effective Date.** Except as otherwise specified to the contrary in this Resolution, all provisions shall be effective as of February 3, 2026; and

NOW, THEREFORE, the City Council of the City of Fountain Valley does hereby resolve to approve the classification and compensation for this classification.

\_\_\_\_\_  
Jim Cunneen, Mayor

ATTEST:

\_\_\_\_\_  
Rick Miller, City Clerk/Risk Administrator

APPROVED AS TO FORM

\_\_\_\_\_  
Colin Burns  
Attorney for the City

**ATTACHMENT 2**

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
FOUNTAIN VALLEY RELATING TO THE  
CLASSIFICATION AND COMPENSATION PLAN FOR  
PART-TIME NON-REPRESENTED LIMITED-SERVICE  
AMBULANCE OPERATOR CLASSIFICATION.**

**WHEREAS**, The City of Fountain Valley (“City”) has established the classification, compensation, and terms of employment of regular, permanent, full-time employees; and

**WHEREAS**, The City established the classification, compensation, and terms of employment of part-time employees by adoption of Resolution No. 9893, on the 18th day of July, 2023; and

**WHEREAS**, The City separately established the classification, compensation, and terms of employment of part-time non-represented limited-service Police Recruit, Firefighter Trainee, and Firefighter/Paramedic Trainee employees by adoption of Resolution No. 9894, on the 18th day of July, 2023; and

**WHEREAS**, The City acknowledges that Ambulance Operators play a critical role in advancing the health, safety, and overall wellness of the community by providing timely and professional emergency medical response services; and

**WHEREAS**, The City’s contract currently in place to provide professional ambulance services will expire on November 30, 2026; and

**WHEREAS**, The City finds that a City-operated program providing professional ambulance services would result in cost savings and improved services; and

**WHEREAS,** The City adopted a City-operated program providing ambulance response services (“City-operated Ambulance Operator Program”) by City Council September 25, 2025.

**WHEREAS,** the City desires to establish a new non-represented part-time employment classification of Ambulance Operator; and

**WHEREAS,** the City finds that a limited-service employment classification will allow the City to maintain adequate staffing while managing fiscal and personnel resources responsibly; and

**NOW, THEREFORE,** the City Council of the City of Fountain Valley does hereby **RESOLVE** to approve the wages, hours, terms, and conditions of employment for the part-time non-represented limited-service Ambulance Operator classification as outlined in Section 3 as follows:

**Section 1. Creation of Classification.** The classification of Ambulance Operator is hereby created as a part-time non-represented limited-service classification and is added to the City’s Classification and Compensation Plan.

**Section 2. Applicability.** The provisions of this resolution pertaining to classification, compensation, and terms of employment shall apply to any individual hired by the City as a part-time non-represented limited-service Ambulance Operator employee, except as specifically provided to the contrary in other resolutions.

**Section 3. Classification and Compensation.** Pursuant to the provisions of Fountain Valley Municipal Code Section 2.52.030, the following classifications and corresponding hourly rates for part-time non-represented limited-service employees are hereby established:

<b>Code</b>	<b>Classification</b>	<b>Hourly Rate(s)</b>
T44	Ambulance Operator	\$18.500 - \$22.486

The City Council hereby grants the City Manager the authority to establish hourly rates for limited-service employees as necessary.

**Section 4. Reporting.** Employees in this classification shall report to the Fire Chief or designee.

**Section 5. Rules of Compensation.**

- A. Employees in this classification are at-will, part-time non-represented limited-service employees and shall be exempt from the provisions of the competitive service for regular permanent employees, have no vested rights to their position, and serve at the pleasure of their employer. However, nothing in this Resolution is intended to waive or limit any rights or protections provided by federal or state law.
- B. Employees in this classification are not eligible for merit increases.

**Section 6. Hours of Work.**

- A. Employees in this classification shall work such hours as are assigned or scheduled by the Fire Chief or designee, in accordance with the operational needs of the City-operated Ambulance Operator Program and subject to all applicable federal, state, and local laws and regulations governing hours of work. Nothing in this Resolution shall be construed to guarantee a fixed schedule, a minimum number of hours, or a right to any specific shift assignment.
- B. Employees in this classification shall attend all hours necessary to successfully complete Academy and other trainings as required by the Fire Chief or designee.

- C. Employees in this classification may work up to a maximum of 999 hours in a fiscal year. The City Manager may authorize work in excess of 1,000 hours depending upon the needs of the City. If an employee exceeds 999 hours in a fiscal year, City's Human Resources Department will review applicable federal and state wage, hour, retirement and benefit laws and any legally required retirement or benefit enrollments shall be implemented based upon such review.
- D. A workweek for employees in this classification shall consist of forty (40) hours worked within a fixed and regularly recurring period of seven (7) consecutive days. The seven-day workweek shall begin at 7:30 a.m. on Saturday and end at 7:29 a.m. the following Saturday.
- E. Employees in this classification shall receive overtime compensation at the rate of one and one-half (1½) times their FLSA regular rate of pay for all hours worked in excess of forty (40) hours in a designated workweek. For the purposes of calculating overtime, only hours actually worked shall count as hours worked; any form of paid or unpaid leave, including but not limited to vacation, sick leave, or holiday leave, shall not be considered hours worked.
- F. Employment in this classification is limited to a maximum of two (2) years.

**Section 7. Uniforms and Equipment.** The City shall provide employees in these classifications with uniforms and equipment, including personal protective equipment, necessary to perform their duties, as determined by the Fire Chief or designee.

**Section 8. Paid Sick Leave.** Employees in this classification shall be entitled to accrue and use paid sick leave in accordance with the Healthy Workplaces, Healthy Families Act of 2014 (California Labor Code sections 245 through 249) and any applicable federal, state, and local laws and regulations governing paid sick leave for City employees. The accrual rate, carryover limits, and usage caps for paid sick leave shall be as required by law or as may be established by City policy, whichever provides greater benefit to the employee.

**Section 9. Retirement.** Part-time non-represented limited-service employees shall be enrolled in the Public Agency Retirement Services Alternate Retirement System Plan (PARS ARS). Employees shall contribute the full contribution of 7.5% of compensation, unless they qualify for CalPERS membership.

**Section 10. Avoidance of Inequities.** The City Manager is authorized to issue written administrative regulations designed to augment or clarify the provisions of this resolution.

**Section 11. Effective Date.** Except as otherwise specified to the contrary in this Resolution, all provisions shall be effective as of February 3, 2026.

NOW, THEREFORE, the City Council of the City of Fountain Valley does hereby resolve to approve the classification and compensation for this classification.

PASSED AND ADOPTED by the City Council of the City of Fountain Valley at a regular meeting on this 3<sup>rd</sup> day of February 2026.

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Jim Cunneen, Mayor

ATTEST:

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Rick Miller, City Clerk/Risk Administrator

APPROVED AS TO FORM

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Colin Burns  
Attorneys for the City

**ATTACHMENT 3**

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOUNTAIN VALLEY RELATING TO THE CLASSIFICATION AND COMPENSATION COMPREHENSIVE SALARY SCHEDULE OF CITY EMPLOYEES AND SUPERSEDING ALL PROVISIONS CONTAINED IN RESOLUTION NO. 9961 AND ALL SUBSEQUENT SALARY SCHEDULE RESOLUTIONS, WHICH PERTAIN TO THE CLASSIFICATION AND COMPENSATION OF CITY EMPLOYEES.**

WHEREAS, the City Council of the City of Fountain Valley hereby establishes a basic compensation plan for City employees in all of the classifications of employment as described in this resolution; and

WHEREAS, representatives of the City Council and the City Manager or the City Manager and representatives of the bargaining groups and unrepresented units noted below periodically negotiate in good faith to reach agreement on benefits and compensation pursuant to Government Code Section 3500 et seq; and

<b>Employee Unit Name</b>
Fountain Valley Firefighters' IAFF Local 4530
Individually Represented Battalion Chiefs
Fountain Valley Police Officers' Association
Police Officers' Management Unit
Professional/Technical Unit
Fountain Valley General Employees' Association
Fountain Valley Municipal Employees' Association
Non-Represented Professional/Technical Employees
Administrative Officers
Part-Time Employees
Non-Represented Limited-Service Employees

Resolution of the City Council  
 Comprehensive Salary Schedule  
 February 3, 2026

WHEREAS, the City maintains a comprehensive salary resolution of each paid City classification and their corresponding salary range; and

WHEREAS, the comprehensive salary resolution is updated periodically to include any negotiated adjustments to the salary range for a classification, title changes to an existing classification, reclassification or deletion of existing classifications, or new classifications; and

WHEREAS, the City desires hereby to add the salary range of Division Chief – 40 hours (P56A) when assigned to Fire Administration to the salary schedule specified below and in Exhibit 1, upon adoption of this resolution; and

Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
P56A	Division Chief - 40 Hour	Annual	\$ 185,767.21	\$ 195,055.56	\$ 204,808.33	\$ 215,048.75	\$ 225,801.19
		Monthly	\$ 15,480.60	\$ 16,254.63	\$ 17,067.36	\$ 17,920.73	\$ 18,816.77
		Bi-weekly	\$ 7,144.89	\$ 7,502.14	\$ 7,877.24	\$ 8,271.11	\$ 8,684.66
		Hourly	\$ 89.3112	\$ 93.7767	\$ 98.4655	\$ 103.3888	\$ 108.5583

WHEREAS, the City desires to create the classification of full-time non-represented limited-service Ambulance Operator (A01), to the salary schedule specified below and in Exhibit 1, upon adoption of this resolution; and

Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
A01	Ambulance Operator	Annual	\$ 38,480.00	\$ 40,404.00	\$ 42,424.30	\$ 44,545.49	\$ 46,772.75
		Monthly	\$ 3,206.67	\$ 3,367.00	\$ 3,535.36	\$ 3,712.12	\$ 3,897.73
		Bi-weekly	\$ 1,480.00	\$ 1,554.00	\$ 1,631.70	\$ 1,713.29	\$ 1,798.95
		Hourly	\$ 18.50	\$ 19.43	\$ 20.40	\$ 21.42	\$ 22.49

WHEREAS, the City desires to create the classification of part-time non-represented limited-service Ambulance Operator (T44), to the salary schedule specified below and in Exhibit 1, upon adoption of this resolution:

Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
T44	Ambulance Operator*	Hourly	\$ 18.50	\$ 19.43	\$ 20.40	\$ 21.42	\$ 22.49

Resolution of the City Council  
Comprehensive Salary Schedule  
February 3, 2026

NOW, THEREFORE, the City Council of the City of Fountain Valley does hereby resolve as follows:

SECTION 1. All provisions shall be effective as noted in Exhibit 1 for each classification.

SECTION 2. The salary ranges and hourly rate ranges as specified in Exhibit 1 for paid City classifications for employees are hereby established.

PASSED AND ADOPTED by the City Council of the City of Fountain Valley at a regular meeting on this 3<sup>rd</sup> day of February 2026.

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Jim Cunneen, Mayor

ATTEST:

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Rick Miller, City Clerk/Risk Administrator

APPROVED AS TO FORM

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Colin Burns  
Attorneys for the City

Attachment: 1. Exhibit - Salary Schedule

**Exhibit 1 -City of Fountain Valley Salary Schedule  
City Council Meeting 2/3/2026**

**Bargaining Unit Codes:**

**POA:** Fountain Valley Police Officers' Association  
**POMU:** Fountain Valley Police Management Unit  
**FVFA:** Fountain Valley Firefighters' Association IAFF Local 4530  
**BC:** Individually Represented Battalion Chiefs and Division Chief  
**P&T:** Professional/Technical Unit  
**IRP&T:** Individually Represented Professional/Technical Employees  
**FVGEA:** Fountain Valley General Employees' Association  
**FVMEA:** Fountain Valley Municipal Employees' Association  
**PT:** Part-Time Employees (Non-Represented)  
**Limited-Service:** Limited Service Employees (Non-Represented)  
**Admin Officers:** Administrative Officers (Non-Represented)

Bargaining Unit	Effective Date	Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
POA	6/21/2025	O08	Corporal	Annual	\$ 100,735.58	\$ 105,772.37	\$ 111,060.99	\$ 116,614.05	\$ 122,444.75
				Monthly	\$ 8,394.63	\$ 8,814.36	\$ 9,255.08	\$ 9,717.84	\$ 10,203.73
				Bi-weekly	\$ 3,874.45	\$ 4,068.17	\$ 4,271.58	\$ 4,485.16	\$ 4,709.41
				Hourly	\$ 48.4306	\$ 50.8521	\$ 53.3948	\$ 56.0645	\$ 58.8676
POA	6/21/2025	O04	Police Officer	Annual	\$ 95,929.97	\$ 100,726.46	\$ 105,762.79	\$ 111,050.92	\$ 116,603.47
				Monthly	\$ 7,994.16	\$ 8,393.87	\$ 8,813.57	\$ 9,254.24	\$ 9,716.96
				Bi-weekly	\$ 3,689.61	\$ 3,874.09	\$ 4,067.80	\$ 4,271.19	\$ 4,484.75
				Hourly	\$ 46.1201	\$ 48.4261	\$ 50.8475	\$ 53.3899	\$ 56.0594
POA	6/21/2025	O03	Police Sergeant	Annual	\$ 123,824.05	\$ 130,015.27	\$ 136,516.03	\$ 143,341.83	\$ 150,508.92
				Monthly	\$ 10,318.67	\$ 10,834.61	\$ 11,376.34	\$ 11,945.15	\$ 12,542.41
				Bi-weekly	\$ 4,762.46	\$ 5,000.59	\$ 5,250.62	\$ 5,513.15	\$ 5,788.80
				Hourly	\$ 59.5308	\$ 62.5074	\$ 65.6328	\$ 68.9144	\$ 72.3600

Bargaining Unit	Effective Date	Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
POMU	6/21/2025	O02	Police Lieutenant	Annual	\$ 151,739.16	\$ 159,326.12	\$ 167,292.42	\$ 175,657.04	\$ 184,439.89
				Monthly	\$ 12,644.93	\$ 13,277.18	\$ 13,941.04	\$ 14,638.09	\$ 15,369.99
				Bi-weekly	\$ 5,836.12	\$ 6,127.93	\$ 6,434.32	\$ 6,756.04	\$ 7,093.84
				Hourly	\$ 72.9515	\$ 76.5991	\$ 80.4290	\$ 84.4505	\$ 88.6730
POMU	6/21/2025	O01	Police Captain	Annual	\$ 173,133.86	\$ 181,790.55	\$ 190,880.08	\$ 200,424.09	\$ 210,445.30
				Monthly	\$ 14,427.82	\$ 15,149.21	\$ 15,906.67	\$ 16,702.01	\$ 17,537.11
				Bi-weekly	\$ 6,658.99	\$ 6,991.94	\$ 7,341.54	\$ 7,708.62	\$ 8,094.05
				Hourly	\$ 83.2374	\$ 87.3993	\$ 91.7693	\$ 96.3578	\$ 101.1756

Bargaining Unit	Effective Date	Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
FVFA	6/21/2025	F01	Fire Captain	Annual	\$ 118,118.96	\$ 124,024.91	\$ 130,226.16	\$ 136,737.46	\$ 143,574.33
				Monthly	\$ 9,843.25	\$ 10,335.41	\$ 10,852.18	\$ 11,394.79	\$ 11,964.53
				Bi-weekly	\$ 4,543.04	\$ 4,770.19	\$ 5,008.70	\$ 5,259.13	\$ 5,522.09
				Hourly	\$ 40.5629	\$ 42.5910	\$ 44.7205	\$ 46.9565	\$ 49.3044
FVFA	6/21/2025	F02	Fire Engineer	Annual	\$ 101,970.45	\$ 107,068.97	\$ 112,422.41	\$ 118,043.54	\$ 123,945.70
				Monthly	\$ 8,497.54	\$ 8,922.41	\$ 9,368.53	\$ 9,836.96	\$ 10,328.81
				Bi-weekly	\$ 3,921.94	\$ 4,118.04	\$ 4,323.94	\$ 4,540.14	\$ 4,767.14
				Hourly	\$ 35.0173	\$ 36.7682	\$ 38.6066	\$ 40.5370	\$ 42.5638
FVFA	6/21/2025	F03	Firefighter	Annual	\$ 88,175.39	\$ 92,584.17	\$ 97,213.38	\$ 102,074.04	\$ 107,177.74
				Monthly	\$ 7,347.95	\$ 7,715.35	\$ 8,101.11	\$ 8,506.17	\$ 8,931.48
				Bi-weekly	\$ 3,391.36	\$ 3,560.93	\$ 3,738.98	\$ 3,925.92	\$ 4,122.22
				Hourly	\$ 30.2800	\$ 31.7940	\$ 33.3838	\$ 35.0529	\$ 36.8055
FVFA	6/21/2025	F04	Firefighter/Paramedic	Annual	\$ 100,960.84	\$ 106,008.88	\$ 111,309.33	\$ 116,874.79	\$ 122,718.54
				Monthly	\$ 8,413.40	\$ 8,834.07	\$ 9,275.78	\$ 9,739.57	\$ 10,228.55
				Bi-weekly	\$ 3,883.11	\$ 4,077.26	\$ 4,281.13	\$ 4,495.18	\$ 4,719.94
				Hourly	\$ 34.6706	\$ 36.4041	\$ 38.2244	\$ 40.1355	\$ 42.1423
FVFA	6/21/2025	F06	Admin Fire Capt	Annual	\$ 136,073.05	\$ 142,876.70	\$ 150,020.53	\$ 157,521.56	\$ 165,397.64
				Monthly	\$ 11,339.42	\$ 11,906.39	\$ 12,501.71	\$ 13,126.80	\$ 13,783.14
				Bi-weekly	\$ 5,233.58	\$ 5,495.26	\$ 5,770.02	\$ 6,058.52	\$ 6,361.45
				Hourly	\$ 65.4198	\$ 68.6908	\$ 72.1253	\$ 75.7315	\$ 79.5181

Bargaining Unit	Effective Date	Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
BC	6/21/2025	P23	Battalion Chief	Annual	\$ 165,126.41	\$ 173,382.72	\$ 182,051.85	\$ 191,154.44	\$ 200,712.17
				Monthly	\$ 13,760.53	\$ 14,448.56	\$ 15,170.99	\$ 15,929.54	\$ 16,726.01
				Bi-weekly	\$ 6,351.02	\$ 6,668.57	\$ 7,001.99	\$ 7,352.09	\$ 7,719.70
				Hourly	\$ 56.7055	\$ 59.5408	\$ 62.5178	\$ 65.6437	\$ 68.9259
BC	6/21/2025	P23	Battalion Chief - 40 Hour	Annual	\$ 165,126.41	\$ 173,382.72	\$ 182,051.85	\$ 191,154.44	\$ 200,712.17
				Monthly	\$ 13,760.53	\$ 14,448.56	\$ 15,170.99	\$ 15,929.54	\$ 16,726.01
				Bi-weekly	\$ 6,351.02	\$ 6,668.57	\$ 7,001.99	\$ 7,352.09	\$ 7,719.70
				Hourly	\$ 79.3876	\$ 83.3570	\$ 87.5249	\$ 91.9011	\$ 96.4962
BC	6/21/2025	P56	Division Chief	Annual	\$ 179,987.78	\$ 188,987.17	\$ 198,436.52	\$ 208,358.35	\$ 218,776.27
				Monthly	\$ 14,998.98	\$ 15,748.93	\$ 16,536.38	\$ 17,363.20	\$ 18,231.36
				Bi-weekly	\$ 6,922.61	\$ 7,268.74	\$ 7,632.17	\$ 8,013.78	\$ 8,414.47
				Hourly	\$ 61.8090	\$ 64.8995	\$ 68.1444	\$ 71.5516	\$ 75.1292
BC	2/3/2026	P56A	Division Chief - 40 Hour	Annual	\$ 185,767.21	\$ 195,055.56	\$ 204,808.33	\$ 215,048.75	\$ 225,801.19
				Monthly	\$ 15,480.60	\$ 16,254.63	\$ 17,067.36	\$ 17,920.73	\$ 18,816.77
				Bi-weekly	\$ 7,144.89	\$ 7,502.14	\$ 7,877.24	\$ 8,271.11	\$ 8,684.66
				Hourly	\$ 89.3112	\$ 93.7767	\$ 98.4655	\$ 103.3888	\$ 108.5583

Bargaining Unit	Effective Date	Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
P&T	6/21/2025	P67	Associate Planner	Annual	\$ 92,294.86	\$ 96,909.61	\$ 101,755.09	\$ 106,842.85	\$ 112,184.99
				Monthly	\$ 7,691.24	\$ 8,075.80	\$ 8,479.59	\$ 8,903.58	\$ 9,348.75
				Bi-weekly	\$ 3,549.80	\$ 3,727.29	\$ 3,913.66	\$ 4,109.34	\$ 4,314.81
				Hourly	\$ 44.3725	\$ 46.5911	\$ 48.9208	\$ 51.3668	\$ 53.9351
P&T	6/21/2025	P57	Building Official	Annual	\$ 150,419.82	\$ 157,940.82	\$ 165,837.86	\$ 174,129.75	\$ 182,836.24
				Monthly	\$ 12,534.98	\$ 13,161.73	\$ 13,819.82	\$ 14,510.81	\$ 15,236.35
				Bi-weekly	\$ 5,785.38	\$ 6,074.65	\$ 6,378.38	\$ 6,697.30	\$ 7,032.16
				Hourly	\$ 72.3173	\$ 75.9331	\$ 79.7298	\$ 83.7163	\$ 87.9020
P&T	6/21/2025	P09	Community Services Supervisor	Annual	\$ 94,604.82	\$ 99,335.05	\$ 104,301.81	\$ 109,516.89	\$ 114,992.74
				Monthly	\$ 7,883.73	\$ 8,277.92	\$ 8,691.82	\$ 9,126.41	\$ 9,582.73
				Bi-weekly	\$ 3,638.65	\$ 3,820.58	\$ 4,011.61	\$ 4,212.19	\$ 4,422.80
				Hourly	\$ 45.4831	\$ 47.7573	\$ 50.1451	\$ 52.6524	\$ 55.2850
P&T	6/21/2025	P46	Crime Analyst	Annual	\$ 96,414.83	\$ 101,235.58	\$ 106,297.36	\$ 111,612.22	\$ 117,192.83
				Monthly	\$ 8,034.57	\$ 8,436.29	\$ 8,858.12	\$ 9,301.02	\$ 9,766.07
				Bi-weekly	\$ 3,708.26	\$ 3,893.68	\$ 4,088.36	\$ 4,292.78	\$ 4,507.42
				Hourly	\$ 46.3533	\$ 48.6710	\$ 51.1045	\$ 53.6598	\$ 56.3428

Bargaining Unit	Effective Date	Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
P&T	6/21/2025	P72	Deputy Fire Marshal	Annual	\$ 111,160.90	\$ 116,718.95	\$ 122,554.90	\$ 128,682.63	\$ 135,116.77
				Monthly	\$ 9,263.40	\$ 9,726.58	\$ 10,212.90	\$ 10,723.55	\$ 11,259.73
				Bi-weekly	\$ 4,275.42	\$ 4,489.19	\$ 4,713.65	\$ 4,949.33	\$ 5,196.80
				Hourly	\$ 53.4428	\$ 56.1149	\$ 58.9206	\$ 61.8666	\$ 64.9600
P&T	6/21/2025	P50	Deputy Public Works Director/City Engineer	Annual	\$ 175,127.26	\$ 183,883.63	\$ 193,077.81	\$ 202,731.69	\$ 212,868.28
				Monthly	\$ 14,593.94	\$ 15,323.64	\$ 16,089.82	\$ 16,894.31	\$ 17,739.02
				Bi-weekly	\$ 6,735.66	\$ 7,072.45	\$ 7,426.07	\$ 7,797.37	\$ 8,187.24
				Hourly	\$ 84.1958	\$ 88.4056	\$ 92.8259	\$ 97.4671	\$ 102.3405
P&T	6/21/2025	P55	Emergency Medical Services Manager	Annual	\$ 129,623.27	\$ 136,104.44	\$ 142,909.66	\$ 150,055.14	\$ 157,557.90
				Monthly	\$ 10,801.94	\$ 11,342.03	\$ 11,909.13	\$ 12,504.60	\$ 13,129.82
				Bi-weekly	\$ 4,985.51	\$ 5,234.79	\$ 5,496.53	\$ 5,771.35	\$ 6,059.92
				Hourly	\$ 62.3189	\$ 65.4349	\$ 68.7066	\$ 72.1419	\$ 75.7490
P&T	6/21/2025	P20	Engineering Associate	Annual	\$ 123,309.95	\$ 129,475.44	\$ 135,949.23	\$ 142,746.69	\$ 149,884.03
				Monthly	\$ 10,275.82	\$ 10,789.63	\$ 11,329.10	\$ 11,895.56	\$ 12,490.34
				Bi-weekly	\$ 4,742.69	\$ 4,979.82	\$ 5,228.82	\$ 5,490.26	\$ 5,764.77
				Hourly	\$ 59.2836	\$ 62.2478	\$ 65.3603	\$ 68.6283	\$ 72.0596
P&T	6/21/2025	P31	Environmental Services Administrator	Annual	\$ 114,032.63	\$ 119,734.26	\$ 125,720.97	\$ 132,007.03	\$ 138,607.38
				Monthly	\$ 9,502.72	\$ 9,977.85	\$ 10,476.75	\$ 11,000.59	\$ 11,550.61
				Bi-weekly	\$ 4,385.87	\$ 4,605.16	\$ 4,835.42	\$ 5,077.19	\$ 5,331.05
				Hourly	\$ 54.8234	\$ 57.5645	\$ 60.4428	\$ 63.4649	\$ 66.6381
P&T	6/21/2025	P25	Field Services Manager	Annual	\$ 158,710.25	\$ 166,645.77	\$ 174,978.06	\$ 183,726.96	\$ 192,913.31
				Monthly	\$ 13,225.86	\$ 13,887.15	\$ 14,581.51	\$ 15,310.58	\$ 16,076.11
				Bi-weekly	\$ 6,104.24	\$ 6,409.45	\$ 6,729.93	\$ 7,066.42	\$ 7,419.74
				Hourly	\$ 76.3030	\$ 80.1181	\$ 84.1241	\$ 88.3303	\$ 92.7468
P&T	6/21/2025	P48	Fire Marshal	Annual	\$ 144,741.50	\$ 151,978.57	\$ 159,577.50	\$ 167,556.38	\$ 175,934.19
				Monthly	\$ 12,061.80	\$ 12,664.88	\$ 13,298.13	\$ 13,963.03	\$ 14,661.18
				Bi-weekly	\$ 5,566.98	\$ 5,845.33	\$ 6,137.60	\$ 6,444.48	\$ 6,766.70
				Hourly	\$ 69.5873	\$ 73.0666	\$ 76.7200	\$ 80.5560	\$ 84.5838
P&T	6/21/2025	P05	Housing Coordinator	Annual	\$ 119,112.75	\$ 125,068.38	\$ 131,321.81	\$ 137,887.89	\$ 144,782.29
				Monthly	\$ 9,926.06	\$ 10,422.37	\$ 10,943.48	\$ 11,490.66	\$ 12,065.20
				Bi-weekly	\$ 4,581.26	\$ 4,810.32	\$ 5,050.84	\$ 5,303.38	\$ 5,568.55
				Hourly	\$ 57.2658	\$ 60.1290	\$ 63.1355	\$ 66.2923	\$ 69.6069
P&T	6/21/2025	P10	Information Technology Manager	Annual	\$ 154,943.31	\$ 162,690.48	\$ 170,824.99	\$ 179,366.25	\$ 188,334.57
				Monthly	\$ 12,911.94	\$ 13,557.54	\$ 14,235.42	\$ 14,947.19	\$ 15,694.55
				Bi-weekly	\$ 5,959.36	\$ 6,257.33	\$ 6,570.19	\$ 6,898.70	\$ 7,243.64
				Hourly	\$ 74.4920	\$ 78.2166	\$ 82.1274	\$ 86.2338	\$ 90.5455
P&T	6/21/2025	P41	Internal Services Supervisor	Annual	\$ 103,223.55	\$ 108,384.72	\$ 113,803.97	\$ 119,494.16	\$ 125,468.87
				Monthly	\$ 8,601.96	\$ 9,032.06	\$ 9,483.67	\$ 9,957.84	\$ 10,455.74
				Bi-weekly	\$ 3,970.14	\$ 4,168.64	\$ 4,377.08	\$ 4,595.93	\$ 4,825.73
				Hourly	\$ 49.6268	\$ 52.1080	\$ 54.7135	\$ 57.4491	\$ 60.3215
P&T	6/21/2025	P64	Management Analyst	Annual	\$ 96,414.83	\$ 101,235.58	\$ 106,297.36	\$ 111,612.22	\$ 117,192.83
				Monthly	\$ 8,034.57	\$ 8,436.29	\$ 8,858.12	\$ 9,301.02	\$ 9,766.07
				Bi-weekly	\$ 3,708.26	\$ 3,893.68	\$ 4,088.36	\$ 4,292.78	\$ 4,507.42
				Hourly	\$ 46.3533	\$ 48.6710	\$ 51.1045	\$ 53.6598	\$ 56.3428
P&T	6/21/2025	P65	Management Specialist	Annual	\$ 86,773.34	\$ 91,112.01	\$ 95,667.60	\$ 100,450.98	\$ 105,473.53
				Monthly	\$ 7,231.11	\$ 7,592.67	\$ 7,972.30	\$ 8,370.92	\$ 8,789.46
				Bi-weekly	\$ 3,337.43	\$ 3,504.31	\$ 3,679.52	\$ 3,863.50	\$ 4,056.68
				Hourly	\$ 41.7179	\$ 43.8038	\$ 45.9940	\$ 48.2937	\$ 50.7084
P&T	6/21/2025	P69	Neighborhood Improvement Manager	Annual	\$ 124,387.46	\$ 130,606.83	\$ 137,137.18	\$ 143,994.03	\$ 151,193.73
				Monthly	\$ 10,365.62	\$ 10,883.90	\$ 11,428.10	\$ 11,999.50	\$ 12,599.48
				Bi-weekly	\$ 4,784.14	\$ 5,023.34	\$ 5,274.51	\$ 5,538.23	\$ 5,815.14
				Hourly	\$ 59.8016	\$ 62.7917	\$ 65.9313	\$ 69.2279	\$ 72.6892
P&T	6/21/2025	P07	Principal Planner	Annual	\$ 137,852.54	\$ 144,745.16	\$ 151,982.42	\$ 159,581.53	\$ 167,560.62
				Monthly	\$ 11,487.72	\$ 12,062.10	\$ 12,665.20	\$ 13,298.46	\$ 13,963.38
				Bi-weekly	\$ 5,302.02	\$ 5,567.12	\$ 5,845.48	\$ 6,137.75	\$ 6,444.64
				Hourly	\$ 66.2752	\$ 69.5890	\$ 73.0684	\$ 76.7218	\$ 80.5579
P&T	6/21/2025	P07A	Principal Planner (new hire)	Annual	\$ 135,849.06	\$ 142,641.52	\$ 149,773.60	\$ 157,262.29	\$ 165,125.41
				Monthly	\$ 11,320.75	\$ 11,886.79	\$ 12,481.13	\$ 13,105.20	\$ 13,760.45
				Bi-weekly	\$ 5,224.96	\$ 5,486.21	\$ 5,760.52	\$ 6,048.55	\$ 6,350.98
				Hourly	\$ 65.3120	\$ 68.5776	\$ 72.0065	\$ 75.6068	\$ 79.3872
P&T	6/21/2025	P35	Principal Civil Engineer	Annual	\$ 147,969.01	\$ 155,367.45	\$ 163,135.82	\$ 171,292.62	\$ 179,857.25
				Monthly	\$ 12,330.75	\$ 12,947.28	\$ 13,594.65	\$ 14,274.38	\$ 14,988.11
				Bi-weekly	\$ 5,691.12	\$ 5,975.67	\$ 6,274.46	\$ 6,588.18	\$ 6,917.59
				Hourly	\$ 71.1389	\$ 74.6958	\$ 78.4306	\$ 82.3522	\$ 86.4698
P&T	6/21/2025	P42	Public Services Supervisor	Annual	\$ 103,223.55	\$ 108,384.72	\$ 113,803.97	\$ 119,494.16	\$ 125,468.87
				Monthly	\$ 8,601.96	\$ 9,032.06	\$ 9,483.67	\$ 9,957.84	\$ 10,455.74
				Bi-weekly	\$ 3,970.14	\$ 4,168.64	\$ 4,377.08	\$ 4,595.93	\$ 4,825.73
				Hourly	\$ 49.6268	\$ 52.1080	\$ 54.7135	\$ 57.4491	\$ 60.3215
P&T	6/21/2025	P03	Purchasing Manager	Annual	\$ 119,379.66	\$ 125,348.63	\$ 131,616.07	\$ 138,196.86	\$ 145,106.71
				Monthly	\$ 9,948.31	\$ 10,445.72	\$ 10,968.01	\$ 11,516.41	\$ 12,092.23
				Bi-weekly	\$ 4,591.53	\$ 4,821.10	\$ 5,062.16	\$ 5,315.26	\$ 5,581.02
				Hourly	\$ 57.3940	\$ 60.2637	\$ 63.2769	\$ 66.4408	\$ 69.7628
P&T	6/21/2025	P08	Recreation and Community Services Manager	Annual	\$ 134,059.67	\$ 140,762.66	\$ 147,800.80	\$ 155,190.84	\$ 162,950.37
				Monthly	\$ 11,171.64	\$ 11,730.22	\$ 12,316.73	\$ 12,932.57	\$ 13,579.20
				Bi-weekly	\$ 5,156.14	\$ 5,413.95	\$ 5,684.65	\$ 5,968.88	\$ 6,267.32
				Hourly	\$ 64.4517	\$ 67.6743	\$ 71.0580	\$ 74.6109	\$ 78.3415
P&T	6/21/2025	P70	Revenue Supervisor	Annual	\$ 82,947.47	\$ 87,094.84	\$ 91,449.58	\$ 96,022.06	\$ 100,823.16
				Monthly	\$ 6,912.29	\$ 7,257.90	\$ 7,620.80	\$ 8,001.84	\$ 8,401.93
				Bi-weekly	\$ 3,190.28	\$ 3,349.80	\$ 3,517.29	\$ 3,693.15	\$ 3,877.82
				Hourly	\$ 39.8785	\$ 41.8725	\$ 43.9661	\$ 46.1644	\$ 48.4726
P&T	6/21/2025	P34	Senior Civil Engineer	Annual	\$ 135,646.85	\$ 142,429.19	\$ 149,550.65	\$ 157,028.19	\$ 164,879.59
				Monthly	\$ 11,303.91	\$ 11,869.10	\$ 12,462.55	\$ 13,085.69	\$ 13,739.97
				Bi-weekly	\$ 5,217.19	\$ 5,478.04	\$ 5,751.95	\$ 6,039.55	\$ 6,341.52
				Hourly	\$ 65.2148	\$ 68.4755	\$ 71.8993	\$ 75.4943	\$ 79.2690
P&T	6/21/2025	P53	Senior Planner	Annual	\$ 120,094.06	\$ 127,043.76	\$ 133,395.95	\$ 140,065.75	\$ 147,069.03
				Monthly	\$ 10,082.84	\$ 10,586.98	\$ 11,116.33	\$ 11,672.15	\$ 12,255.76
				Bi-weekly	\$ 4,653.62	\$ 4,886.29	\$ 5,130.61	\$ 5,387.15	\$ 5,656.50
				Hourly	\$ 58.1702	\$ 61.0787	\$ 64.1326	\$ 67.3393	\$ 70.7062
P&T	6/21/2025	P68	Senior Public Works Inspector	Annual	\$ 93,592.51	\$ 98,272.13	\$ 103,185.74	\$ 108,345.03	\$ 113,762.27
				Monthly	\$ 7,799.38	\$ 8,189.34	\$ 8,598.81	\$ 9,028.75	\$ 9,480.19
				Bi-weekly	\$ 3,599.71	\$ 3,779.69	\$ 3,968.68	\$ 4,167.11	\$ 4,375.47
				Hourly	\$ 44.9964	\$ 47.2462	\$ 49.6085	\$ 52.0889	\$ 54.6934
P&T	6/21/2025	P30	Sewer/Storm Drain Supervisor	Annual	\$ 111,481.42	\$ 117,055.49	\$ 122,908.26	\$ 129,053.68	\$ 135,506.36
				Monthly	\$ 9,290.12	\$ 9,754.63	\$ 10,242.36	\$ 10,754.47	\$ 11,292.20
				Bi-weekly	\$ 4,287.74	\$ 4,502.14	\$ 4,727.24	\$ 4,963.61	\$ 5,211.78
				Hourly	\$ 53.5968	\$ 56.2766	\$ 59.0905	\$ 62.0450	\$ 65.1472

Bargaining Unit	Effective Date	Class Code	Classification		Step 1	Step 2	Step 3	Step 4	Step 5
P&T	6/21/2025	P06	Support Services Manager	Annual	\$ 120,438.90	\$ 126,460.85	\$ 132,783.89	\$ 139,423.09	\$ 146,394.24
				Monthly	\$ 10,036.57	\$ 10,538.40	\$ 11,065.32	\$ 11,618.59	\$ 12,199.52
				Bi-weekly	\$ 4,632.26	\$ 4,863.88	\$ 5,107.08	\$ 5,362.43	\$ 5,630.55
				Hourly	\$ 57.9033	\$ 60.7984	\$ 63.8384	\$ 67.0303	\$ 70.3818
P&T	6/21/2025	P54	Support Services Supervisor	Annual	\$ 98,389.01	\$ 103,308.46	\$ 108,473.88	\$ 113,897.58	\$ 119,592.46
				Monthly	\$ 8,199.08	\$ 8,609.04	\$ 9,039.49	\$ 9,491.47	\$ 9,966.04
				Bi-weekly	\$ 3,784.20	\$ 3,973.40	\$ 4,172.07	\$ 4,380.68	\$ 4,599.71
				Hourly	\$ 47.3024	\$ 49.6675	\$ 52.1509	\$ 54.7584	\$ 57.4963
P&T	6/21/2025	P21	Water Supervisor	Annual	\$ 113,711.05	\$ 119,396.60	\$ 125,366.43	\$ 131,634.76	\$ 138,216.50
				Monthly	\$ 9,475.92	\$ 9,949.72	\$ 10,447.21	\$ 10,969.57	\$ 11,518.04
				Bi-weekly	\$ 4,373.50	\$ 4,592.17	\$ 4,821.78	\$ 5,062.88	\$ 5,316.02
				Hourly	\$ 54.6687	\$ 57.4022	\$ 60.2723	\$ 63.2859	\$ 66.4502
Bargaining Unit	Effective Date	Class Code	Classification		Step 1	Step 2	Step 3	Step 4	Step 5
IRP&T	6/21/2025	P12	Accounting Manager	Annual	\$ 135,967.48	\$ 142,765.86	\$ 149,904.15	\$ 157,399.35	\$ 165,269.32
				Monthly	\$ 11,330.62	\$ 11,897.15	\$ 12,492.01	\$ 13,116.61	\$ 13,772.44
				Bi-weekly	\$ 5,229.52	\$ 5,490.99	\$ 5,765.54	\$ 6,053.82	\$ 6,356.51
				Hourly	\$ 65.3689	\$ 68.6374	\$ 72.0693	\$ 75.6727	\$ 79.4564
IRP&T	6/21/2025	P58	Finance Manager	Annual	\$ 135,967.48	\$ 142,765.86	\$ 149,904.15	\$ 157,399.35	\$ 165,269.32
				Monthly	\$ 11,330.62	\$ 11,897.15	\$ 12,492.01	\$ 13,116.61	\$ 13,772.44
				Bi-weekly	\$ 5,229.52	\$ 5,490.99	\$ 5,765.54	\$ 6,053.82	\$ 6,356.51
				Hourly	\$ 65.3689	\$ 68.6374	\$ 72.0693	\$ 75.6727	\$ 79.4564
IRP&T	6/21/2025	P14	City Clerk Administrator	Annual	\$ 135,975.17	\$ 142,773.93	\$ 149,912.63	\$ 157,408.25	\$ 165,278.67
				Monthly	\$ 11,331.26	\$ 11,897.83	\$ 12,492.72	\$ 13,117.35	\$ 13,773.22
				Bi-weekly	\$ 5,229.81	\$ 5,491.30	\$ 5,765.87	\$ 6,054.16	\$ 6,356.87
				Hourly	\$ 65.3726	\$ 68.6413	\$ 72.0733	\$ 75.6770	\$ 79.4608
IRP&T	6/21/2025	P49	Human Resources Analyst	Annual	\$ 96,181.37	\$ 100,990.43	\$ 106,039.96	\$ 111,341.96	\$ 116,909.06
				Monthly	\$ 8,015.11	\$ 8,415.87	\$ 8,836.66	\$ 9,278.50	\$ 9,742.42
				Bi-weekly	\$ 3,699.28	\$ 3,884.25	\$ 4,078.46	\$ 4,282.38	\$ 4,496.50
				Hourly	\$ 46.2410	\$ 48.5530	\$ 50.9807	\$ 53.5297	\$ 56.2062
IRP&T	6/21/2025	P15	Human Resources Specialist	Annual	\$ 90,899.79	\$ 95,444.79	\$ 100,217.02	\$ 105,227.87	\$ 110,489.26
				Monthly	\$ 7,574.98	\$ 7,953.73	\$ 8,351.42	\$ 8,768.99	\$ 9,207.44
				Bi-weekly	\$ 3,496.15	\$ 3,670.95	\$ 3,854.50	\$ 4,047.23	\$ 4,249.59
				Hourly	\$ 43.7018	\$ 45.8869	\$ 48.1812	\$ 50.5903	\$ 53.1198
IRP&T	6/21/2025	P62	Human Resources Manager	Annual	\$ 144,230.06	\$ 151,441.57	\$ 159,013.64	\$ 166,964.32	\$ 175,312.54
				Monthly	\$ 12,019.17	\$ 12,620.13	\$ 13,251.14	\$ 13,913.69	\$ 14,609.38
				Bi-weekly	\$ 5,547.31	\$ 5,824.68	\$ 6,115.91	\$ 6,421.70	\$ 6,742.79
				Hourly	\$ 69.3413	\$ 72.8084	\$ 76.4488	\$ 80.2713	\$ 84.2848
IRP&T	6/21/2025	P63	Information Technology Analyst	Annual	\$ 90,672.37	\$ 95,205.99	\$ 99,966.29	\$ 104,964.60	\$ 110,212.82
				Monthly	\$ 7,556.03	\$ 7,933.83	\$ 8,330.52	\$ 8,747.05	\$ 9,184.40
				Bi-weekly	\$ 3,487.40	\$ 3,661.77	\$ 3,844.86	\$ 4,037.10	\$ 4,238.95
				Hourly	\$ 43.5924	\$ 45.7721	\$ 48.0607	\$ 50.4637	\$ 52.9869
IRP&T	6/21/2025	P01	Management Analyst (City Manager's Office Only)	Annual	\$ 96,414.83	\$ 101,235.58	\$ 106,297.36	\$ 111,612.22	\$ 117,192.83
				Monthly	\$ 8,034.57	\$ 8,436.30	\$ 8,858.11	\$ 9,301.02	\$ 9,766.07
				Bi-weekly	\$ 3,708.26	\$ 3,893.68	\$ 4,088.36	\$ 4,292.78	\$ 4,507.42
				Hourly	\$ 46.3532	\$ 48.6709	\$ 51.1044	\$ 53.6597	\$ 56.3427
IRP&T	6/21/2025	P02	Management Specialist (City Manager's Office Only)	Annual	\$ 86,773.34	\$ 91,112.00	\$ 95,667.61	\$ 100,450.98	\$ 105,473.53
				Monthly	\$ 7,231.11	\$ 7,592.67	\$ 7,972.30	\$ 8,370.92	\$ 8,789.46
				Bi-weekly	\$ 3,337.44	\$ 3,504.31	\$ 3,679.52	\$ 3,863.50	\$ 4,056.67
				Hourly	\$ 41.7179	\$ 43.8038	\$ 45.9940	\$ 48.2937	\$ 50.7084
IRP&T	6/21/2025	P61	Payroll Administrator	Annual	\$ 125,555.28	\$ 131,833.04	\$ 138,424.69	\$ 145,345.93	\$ 152,613.22
				Monthly	\$ 10,462.94	\$ 10,986.09	\$ 11,535.39	\$ 12,112.16	\$ 12,717.77
				Bi-weekly	\$ 4,829.05	\$ 5,070.50	\$ 5,324.03	\$ 5,590.23	\$ 5,869.74
				Hourly	\$ 60.3631	\$ 63.3812	\$ 66.5504	\$ 69.8779	\$ 73.3718
IRP&T	6/21/2025	P73	Payroll Specialist	Annual	\$ 71,764.16	\$ 75,352.37	\$ 79,119.99	\$ 83,075.99	\$ 87,229.78
				Monthly	\$ 5,980.34	\$ 6,279.37	\$ 6,593.34	\$ 6,923.02	\$ 7,269.14
				Bi-weekly	\$ 2,760.16	\$ 2,898.17	\$ 3,043.08	\$ 3,195.23	\$ 3,354.99
				Hourly	\$ 34.5020	\$ 36.2271	\$ 38.0384	\$ 39.9403	\$ 41.9373
IRP&T	6/21/2025	P40	Principal Management Analyst (City Manager's Office Only)	Annual	\$ 115,697.79	\$ 121,482.68	\$ 127,556.82	\$ 133,934.66	\$ 140,631.40
				Monthly	\$ 9,641.48	\$ 10,123.56	\$ 10,629.73	\$ 11,161.22	\$ 11,719.28
				Bi-weekly	\$ 4,449.91	\$ 4,672.41	\$ 4,906.03	\$ 5,151.33	\$ 5,408.90
				Hourly	\$ 55.6239	\$ 58.4051	\$ 61.3253	\$ 64.3916	\$ 67.6112
IRP&T	6/21/2025	P59	Principal Human Resources Analyst	Annual	\$ 127,720.02	\$ 134,106.03	\$ 140,811.33	\$ 147,851.90	\$ 155,244.49
				Monthly	\$ 10,643.34	\$ 11,175.50	\$ 11,734.28	\$ 12,320.99	\$ 12,937.04
				Bi-weekly	\$ 4,912.31	\$ 5,157.92	\$ 5,415.82	\$ 5,686.61	\$ 5,970.94
				Hourly	\$ 61.4038	\$ 64.4740	\$ 67.6977	\$ 71.0826	\$ 74.6367
IRP&T	6/21/2025	P60	Purchasing Administrator	Annual	\$ 125,555.28	\$ 131,833.04	\$ 138,424.69	\$ 145,345.93	\$ 152,613.22
				Monthly	\$ 10,462.94	\$ 10,986.09	\$ 11,535.39	\$ 12,112.16	\$ 12,717.77
				Bi-weekly	\$ 4,829.05	\$ 5,070.50	\$ 5,324.03	\$ 5,590.23	\$ 5,869.74
				Hourly	\$ 60.3631	\$ 63.3812	\$ 66.5503	\$ 69.8778	\$ 73.3717
IRP&T	6/21/2025	P71	Risk Manager	Annual	\$ 135,975.17	\$ 142,773.92	\$ 149,912.63	\$ 157,408.25	\$ 165,278.67
				Monthly	\$ 11,331.26	\$ 11,897.83	\$ 12,492.72	\$ 13,117.35	\$ 13,773.22
				Bi-weekly	\$ 5,229.81	\$ 5,491.30	\$ 5,765.87	\$ 6,054.16	\$ 6,356.87
				Hourly	\$ 65.3726	\$ 68.6413	\$ 72.0733	\$ 75.6770	\$ 79.4609
IRP&T	6/21/2025	P51	Senior Budget Analyst	Annual	\$ 104,244.74	\$ 109,456.98	\$ 114,929.83	\$ 120,676.32	\$ 126,710.13
				Monthly	\$ 8,687.06	\$ 9,121.41	\$ 9,577.49	\$ 10,056.36	\$ 10,559.18
				Bi-weekly	\$ 4,009.41	\$ 4,209.88	\$ 4,420.38	\$ 4,641.40	\$ 4,873.47
				Hourly	\$ 50.1176	\$ 52.6235	\$ 55.2547	\$ 58.0174	\$ 60.9183
IRP&T	6/21/2025	P52	Senior Human Resources Analyst	Annual	\$ 111,084.84	\$ 116,639.08	\$ 122,471.02	\$ 128,594.59	\$ 135,024.33
				Monthly	\$ 9,257.07	\$ 9,719.92	\$ 10,205.92	\$ 10,716.22	\$ 11,252.03
				Bi-weekly	\$ 4,272.49	\$ 4,486.12	\$ 4,710.42	\$ 4,945.95	\$ 5,193.24
				Hourly	\$ 53.4061	\$ 56.0764	\$ 58.8803	\$ 61.8243	\$ 64.9155
IRP&T	6/21/2025	P66	Senior Information Technology Analyst	Annual	\$ 111,084.83	\$ 116,639.07	\$ 122,471.03	\$ 128,594.58	\$ 135,024.32
				Monthly	\$ 9,257.07	\$ 9,719.92	\$ 10,205.92	\$ 10,716.22	\$ 11,252.03
				Bi-weekly	\$ 4,272.49	\$ 4,486.12	\$ 4,710.42	\$ 4,945.95	\$ 5,193.24
				Hourly	\$ 53.4061	\$ 56.0764	\$ 58.8803	\$ 61.8243	\$ 64.9155
IRP&T	6/21/2025	P39	Senior Management Analyst	Annual	\$ 106,042.06	\$ 111,344.17	\$ 116,911.38	\$ 122,756.95	\$ 128,894.80
				Monthly	\$ 8,836.84	\$ 9,278.68	\$ 9,742.61	\$ 10,229.75	\$ 10,741.23
				Bi-weekly	\$ 4,078.54	\$ 4,282.47	\$ 4,496.59	\$ 4,721.42	\$ 4,957.49
				Hourly	\$ 50.9817	\$ 53.5308	\$ 56.2073	\$ 59.0177	\$ 61.9686

Bargaining Unit	Effective Date	Class Code	Classification		Step 1	Step 2	Step 3	Step 4	Step 5
FVGEA	6/21/2025	G02	Accountant	Annual	\$ 91,714.65	\$ 96,300.38	\$ 101,115.41	\$ 106,171.18	\$ 111,479.73
				Monthly	\$ 7,642.89	\$ 8,025.04	\$ 8,426.29	\$ 8,847.60	\$ 9,289.98
				Bi-weekly	\$ 3,527.48	\$ 3,703.86	\$ 3,889.06	\$ 4,083.51	\$ 4,287.68
				Hourly	\$ 44.0935	\$ 46.2982	\$ 48.6131	\$ 51.0438	\$ 53.5960
FVGEA	6/21/2025	G03	Accounting Technician I	Annual	\$ 61,600.44	\$ 64,680.46	\$ 67,914.49	\$ 71,310.21	\$ 74,875.73
				Monthly	\$ 5,133.37	\$ 5,390.04	\$ 5,659.54	\$ 5,942.52	\$ 6,239.65
				Bi-weekly	\$ 2,369.24	\$ 2,487.71	\$ 2,612.10	\$ 2,742.70	\$ 2,879.83
				Hourly	\$ 29.6155	\$ 31.0963	\$ 32.6511	\$ 34.2837	\$ 35.9979
FVGEA	6/21/2025	G03	Accounting Technician I / Storekeeper	Annual	\$ 61,600.44	\$ 64,680.46	\$ 67,914.49	\$ 71,310.21	\$ 74,875.73
				Monthly	\$ 5,133.37	\$ 5,390.04	\$ 5,659.54	\$ 5,942.52	\$ 6,239.65
				Bi-weekly	\$ 2,369.24	\$ 2,487.71	\$ 2,612.10	\$ 2,742.70	\$ 2,879.83
				Hourly	\$ 29.6155	\$ 31.0963	\$ 32.6511	\$ 34.2837	\$ 35.9979
FVGEA	6/21/2025	G04	Accounting Technician II	Annual	\$ 64,680.46	\$ 67,914.49	\$ 71,310.21	\$ 74,875.73	\$ 78,619.52
				Monthly	\$ 5,390.04	\$ 5,659.54	\$ 5,942.52	\$ 6,239.65	\$ 6,551.63
				Bi-weekly	\$ 2,487.71	\$ 2,612.10	\$ 2,742.70	\$ 2,879.83	\$ 3,023.83
				Hourly	\$ 31.0963	\$ 32.6511	\$ 34.2837	\$ 35.9979	\$ 37.7978
FVGEA	6/21/2025	G79	Administrative Assistant	Annual	\$ 69,157.73	\$ 72,615.62	\$ 76,246.39	\$ 80,058.71	\$ 84,061.65
				Monthly	\$ 5,763.14	\$ 6,051.30	\$ 6,353.87	\$ 6,671.56	\$ 7,005.14
				Bi-weekly	\$ 2,659.91	\$ 2,792.91	\$ 2,932.55	\$ 3,079.18	\$ 3,233.14
				Hourly	\$ 33.2489	\$ 34.9113	\$ 36.6569	\$ 38.4897	\$ 40.4142
FVGEA	6/21/2025	G77	Administrative Specialist	Annual	\$ 47,971.89	\$ 50,370.49	\$ 52,889.01	\$ 55,533.46	\$ 58,310.14
				Monthly	\$ 3,997.66	\$ 4,197.54	\$ 4,407.42	\$ 4,627.79	\$ 4,859.18
				Bi-weekly	\$ 1,845.07	\$ 1,937.32	\$ 2,034.19	\$ 2,135.90	\$ 2,242.70
				Hourly	\$ 23.0634	\$ 24.2165	\$ 25.4274	\$ 26.6987	\$ 28.0337
FVGEA	6/21/2025	G73	Assistant Engineer	Annual	\$ 97,824.43	\$ 102,715.65	\$ 107,851.43	\$ 113,244.01	\$ 118,906.21
				Monthly	\$ 8,152.04	\$ 8,559.64	\$ 8,987.62	\$ 9,437.00	\$ 9,908.85
				Bi-weekly	\$ 3,762.48	\$ 3,950.61	\$ 4,148.13	\$ 4,355.54	\$ 4,573.32
				Hourly	\$ 47.0309	\$ 49.3825	\$ 51.8516	\$ 54.4442	\$ 57.1664
FVGEA	6/21/2025	G55	Assistant Planner	Annual	\$ 84,660.60	\$ 88,893.63	\$ 93,338.30	\$ 98,005.22	\$ 102,905.49
				Monthly	\$ 7,055.05	\$ 7,407.81	\$ 7,778.19	\$ 8,167.10	\$ 8,575.46
				Bi-weekly	\$ 3,256.18	\$ 3,418.99	\$ 3,589.93	\$ 3,769.43	\$ 3,957.91
				Hourly	\$ 40.7022	\$ 42.7373	\$ 44.8741	\$ 47.1178	\$ 49.4737
FVGEA	6/21/2025	G61	Building Inspector	Annual	\$ 88,361.56	\$ 92,779.64	\$ 97,418.62	\$ 102,289.55	\$ 107,404.02
				Monthly	\$ 7,363.46	\$ 7,731.64	\$ 8,118.22	\$ 8,524.13	\$ 8,950.33
				Bi-weekly	\$ 3,398.52	\$ 3,568.45	\$ 3,746.87	\$ 3,934.22	\$ 4,130.92
				Hourly	\$ 42.4815	\$ 44.6055	\$ 46.8358	\$ 49.1776	\$ 51.6365
FVGEA	6/21/2025	G49	Code Enforcement Officer	Annual	\$ 78,975.56	\$ 82,924.35	\$ 87,070.57	\$ 91,424.09	\$ 95,995.30
				Monthly	\$ 6,581.30	\$ 6,910.36	\$ 7,255.88	\$ 7,618.68	\$ 7,999.61
				Bi-weekly	\$ 3,037.52	\$ 3,189.40	\$ 3,348.87	\$ 3,516.31	\$ 3,692.12
				Hourly	\$ 37.9690	\$ 39.8674	\$ 41.8608	\$ 43.9538	\$ 46.1515
FVGEA	6/21/2025	G12	Community Services Officer	Annual	\$ 68,743.95	\$ 72,181.14	\$ 75,790.20	\$ 79,579.72	\$ 83,558.71
				Monthly	\$ 5,728.66	\$ 6,015.10	\$ 6,315.85	\$ 6,631.64	\$ 6,963.23
				Bi-weekly	\$ 2,644.00	\$ 2,776.20	\$ 2,915.01	\$ 3,060.76	\$ 3,213.80
				Hourly	\$ 33.0499	\$ 34.7024	\$ 36.4375	\$ 38.2594	\$ 40.1724
FVGEA	6/21/2025	G24	Dispatcher	Annual	\$ 80,292.58	\$ 84,307.20	\$ 88,522.56	\$ 92,948.69	\$ 97,596.12
				Monthly	\$ 6,691.05	\$ 7,025.61	\$ 7,376.88	\$ 7,745.72	\$ 8,133.01
				Bi-weekly	\$ 3,088.18	\$ 3,242.58	\$ 3,404.71	\$ 3,574.95	\$ 3,753.69
				Hourly	\$ 38.6022	\$ 40.5323	\$ 42.5589	\$ 44.6868	\$ 46.9212
FVGEA	6/21/2025	G30	Engineering Technician I	Annual	\$ 69,219.21	\$ 72,680.17	\$ 76,314.18	\$ 80,129.89	\$ 84,136.38
				Monthly	\$ 5,768.27	\$ 6,056.68	\$ 6,359.52	\$ 6,677.49	\$ 7,011.37
				Bi-weekly	\$ 2,662.28	\$ 2,795.40	\$ 2,935.16	\$ 3,081.92	\$ 3,236.01
				Hourly	\$ 33.2784	\$ 34.9423	\$ 36.6895	\$ 38.5239	\$ 40.4501
FVGEA	6/21/2025	G29	Engineering Technician II	Annual	\$ 76,917.96	\$ 80,763.86	\$ 84,802.06	\$ 89,042.16	\$ 93,494.26
				Monthly	\$ 6,409.83	\$ 6,730.32	\$ 7,066.84	\$ 7,420.18	\$ 7,791.19
				Bi-weekly	\$ 2,958.38	\$ 3,106.30	\$ 3,261.62	\$ 3,424.70	\$ 3,595.94
				Hourly	\$ 36.9797	\$ 38.8287	\$ 40.7702	\$ 42.8087	\$ 44.9491
FVGEA	6/21/2025	G31	Engineering Technician III	Annual	\$ 85,381.02	\$ 89,650.07	\$ 94,132.57	\$ 98,839.21	\$ 103,781.16
				Monthly	\$ 7,115.09	\$ 7,470.84	\$ 7,844.38	\$ 8,236.60	\$ 8,648.43
				Bi-weekly	\$ 3,283.88	\$ 3,448.08	\$ 3,620.48	\$ 3,801.51	\$ 3,991.58
				Hourly	\$ 41.0485	\$ 43.1009	\$ 45.2560	\$ 47.5188	\$ 49.8947
FVGEA	6/21/2025	G50	Fire Prevention Specialist	Annual	\$ 97,195.51	\$ 102,055.28	\$ 107,158.05	\$ 112,515.95	\$ 118,141.75
				Monthly	\$ 8,099.62	\$ 8,504.61	\$ 8,929.84	\$ 9,376.33	\$ 9,845.15
				Bi-weekly	\$ 3,738.29	\$ 3,925.20	\$ 4,121.47	\$ 4,327.53	\$ 4,543.92
				Hourly	\$ 46.7286	\$ 49.0650	\$ 51.5182	\$ 54.0942	\$ 56.7989
FVGEA	6/21/2025	G72	Fire Prevention Analyst	Annual	\$ 102,059.00	\$ 107,161.94	\$ 112,520.03	\$ 118,146.05	\$ 124,053.34
				Monthly	\$ 8,504.91	\$ 8,930.16	\$ 9,376.67	\$ 9,845.50	\$ 10,337.78
				Bi-weekly	\$ 3,925.34	\$ 4,121.61	\$ 4,327.69	\$ 4,544.08	\$ 4,771.28
				Hourly	\$ 49.0668	\$ 51.5201	\$ 54.0961	\$ 56.8009	\$ 59.6410
FVGEA	6/21/2025	G80	Housing Analyst	Annual	\$ 96,419.51	\$ 101,240.50	\$ 106,302.53	\$ 111,617.65	\$ 117,198.54
				Monthly	\$ 8,034.96	\$ 8,436.71	\$ 8,858.54	\$ 9,301.47	\$ 9,766.55
				Bi-weekly	\$ 3,708.44	\$ 3,893.86	\$ 4,088.56	\$ 4,292.98	\$ 4,507.64
				Hourly	\$ 46.3555	\$ 48.6733	\$ 51.1069	\$ 53.6623	\$ 56.3454
FVGEA	6/21/2025	G52	Housing Technician	Annual	\$ 82,257.49	\$ 86,370.36	\$ 90,688.87	\$ 95,223.32	\$ 99,984.49
				Monthly	\$ 6,854.79	\$ 7,197.53	\$ 7,557.41	\$ 7,935.27	\$ 8,332.04
				Bi-weekly	\$ 3,163.75	\$ 3,321.94	\$ 3,488.04	\$ 3,662.43	\$ 3,845.56
				Hourly	\$ 39.5468	\$ 41.5242	\$ 43.6004	\$ 45.7804	\$ 48.0694
FVGEA	6/21/2025	G84	Human Resources Technician	Annual	\$ 73,877.53	\$ 77,571.42	\$ 81,449.98	\$ 85,522.48	\$ 89,798.60
				Monthly	\$ 6,156.46	\$ 6,464.29	\$ 6,787.50	\$ 7,126.87	\$ 7,483.22
				Bi-weekly	\$ 2,841.45	\$ 2,983.52	\$ 3,132.69	\$ 3,289.32	\$ 3,453.79
				Hourly	\$ 35.5180	\$ 37.2939	\$ 39.1586	\$ 41.1165	\$ 43.1724
FVGEA	6/21/2025	G10	Identification Technician	Annual	\$ 84,776.38	\$ 89,015.20	\$ 93,465.96	\$ 98,139.27	\$ 103,046.23
				Monthly	\$ 7,064.70	\$ 7,417.94	\$ 7,788.83	\$ 8,178.27	\$ 8,587.19
				Bi-weekly	\$ 3,260.63	\$ 3,423.66	\$ 3,594.84	\$ 3,774.59	\$ 3,963.32
				Hourly	\$ 40.7578	\$ 42.7957	\$ 44.9355	\$ 47.1823	\$ 49.5414
FVGEA	6/21/2025	G57	Information Technology Technician	Annual	\$ 77,555.10	\$ 81,432.85	\$ 85,504.49	\$ 89,779.73	\$ 94,268.71
				Monthly	\$ 6,462.92	\$ 6,786.07	\$ 7,125.37	\$ 7,481.65	\$ 7,855.72
				Bi-weekly	\$ 2,982.89	\$ 3,132.03	\$ 3,288.64	\$ 3,453.07	\$ 3,625.72
				Hourly	\$ 37.2861	\$ 39.1504	\$ 41.1079	\$ 43.1633	\$ 45.3214
FVGEA	6/21/2025	G83	Sr. Accounting Technician	Annual	\$ 67,914.37	\$ 71,310.09	\$ 74,875.59	\$ 78,619.36	\$ 82,550.33
				Monthly	\$ 5,659.53	\$ 5,942.51	\$ 6,239.64	\$ 6,551.62	\$ 6,879.19
				Bi-weekly	\$ 2,612.10	\$ 2,742.70	\$ 2,879.83	\$ 3,023.82	\$ 3,175.02
				Hourly	\$ 32.6511	\$ 34.2836	\$ 35.9978	\$ 37.7977	\$ 39.6876
FVGEA	6/21/2025	G81	Lead Code Enforcement Officer	Annual	\$ 82,924.41	\$ 87,070.63	\$ 91,424.15	\$ 95,995.36	\$ 100,795.14
				Monthly	\$ 6,910.36	\$ 7,255.88	\$ 7,618.68	\$ 7,999.62	\$ 8,399.59
				Bi-weekly	\$ 3,189.40	\$ 3,348.87	\$ 3,516.31	\$ 3,692.12	\$ 3,876.74
				Hourly	\$ 39.8675	\$ 41.8608	\$ 43.9539	\$ 46.1516	\$ 48.4592

Bargaining Unit	Effective Date	Class Code	Classification		Step 1	Step 2	Step 3	Step 4	Step 5
FVGEA	6/21/2025	G25	Lead Dispatcher	Annual	\$ 84,305.74	\$ 88,521.02	\$ 92,947.07	\$ 97,594.42	\$ 102,474.14
				Monthly	\$ 7,025.48	\$ 7,376.75	\$ 7,745.59	\$ 8,132.87	\$ 8,539.51
				Bi-weekly	\$ 3,242.53	\$ 3,404.66	\$ 3,574.89	\$ 3,753.63	\$ 3,941.31
FVGEA	6/21/2025	G86	Lead Information Technology Technician	Hourly	\$ 40,531.6	\$ 42,558.1	\$ 44,686.0	\$ 46,920.3	\$ 49,266.4
				Annual	\$ 85,310.61	\$ 89,576.14	\$ 94,054.94	\$ 98,757.68	\$ 103,695.57
				Monthly	\$ 7,109.22	\$ 7,464.67	\$ 7,837.91	\$ 8,229.81	\$ 8,641.30
FVGEA	6/21/2025	G90	Lead Public Works Inspector	Bi-weekly	\$ 3,281.18	\$ 3,445.24	\$ 3,617.49	\$ 3,798.37	\$ 3,988.30
				Hourly	\$ 41,014.7	\$ 43,065.4	\$ 45,218.7	\$ 47,479.6	\$ 49,853.6
				Annual	\$ 89,143.45	\$ 93,600.61	\$ 98,280.64	\$ 103,194.68	\$ 108,354.41
FVGEA	6/21/2025	G08	Lead Records Clerk	Monthly	\$ 7,428.62	\$ 7,800.05	\$ 8,190.05	\$ 8,599.56	\$ 9,029.54
				Bi-weekly	\$ 3,428.60	\$ 3,600.02	\$ 3,780.03	\$ 3,969.02	\$ 4,167.48
				Hourly	\$ 42,857.4	\$ 45,000.2	\$ 47,250.3	\$ 49,612.8	\$ 52,093.4
FVGEA	6/21/2025	G74	Management Aide	Annual	\$ 64,769.12	\$ 68,007.57	\$ 71,407.95	\$ 74,978.34	\$ 78,727.25
				Monthly	\$ 5,397.42	\$ 5,667.29	\$ 5,950.66	\$ 6,248.20	\$ 6,560.60
				Bi-weekly	\$ 2,491.12	\$ 2,615.67	\$ 2,746.46	\$ 2,883.78	\$ 3,027.97
FVGEA	6/21/2025	G87	Permit Technician	Hourly	\$ 31,139.0	\$ 32,695.9	\$ 34,330.7	\$ 36,047.2	\$ 37,849.6
				Annual	\$ 81,945.49	\$ 86,042.76	\$ 90,344.90	\$ 94,862.15	\$ 99,605.26
				Monthly	\$ 6,828.79	\$ 7,170.23	\$ 7,528.74	\$ 7,905.18	\$ 8,300.44
FVGEA	6/21/2025	G87	Permit Technician	Bi-weekly	\$ 3,151.75	\$ 3,309.33	\$ 3,474.81	\$ 3,648.55	\$ 3,830.98
				Hourly	\$ 39,396.8	\$ 41,366.7	\$ 43,435.0	\$ 45,606.8	\$ 47,887.1
				Annual	\$ 68,100.78	\$ 71,505.82	\$ 75,081.12	\$ 78,835.17	\$ 82,776.94
FVGEA	6/21/2025	G56	Plan Check Engineer	Monthly	\$ 5,675.06	\$ 5,958.82	\$ 6,256.75	\$ 6,569.60	\$ 6,898.08
				Bi-weekly	\$ 2,619.26	\$ 2,750.23	\$ 2,887.74	\$ 3,032.12	\$ 3,183.73
				Hourly	\$ 32,740.7	\$ 34,377.8	\$ 36,096.6	\$ 37,901.5	\$ 39,796.6
FVGEA	6/21/2025	G54	Public Works Inspector	Annual	\$ 110,398.58	\$ 115,918.50	\$ 121,714.42	\$ 127,800.15	\$ 134,190.15
				Monthly	\$ 9,199.88	\$ 9,659.87	\$ 10,142.87	\$ 10,650.02	\$ 11,182.52
				Bi-weekly	\$ 4,246.10	\$ 4,458.41	\$ 4,681.32	\$ 4,915.39	\$ 5,161.16
FVGEA	6/21/2025	G54	Public Works Inspector	Hourly	\$ 53,076.2	\$ 55,730.0	\$ 58,516.5	\$ 61,442.3	\$ 64,514.4
				Annual	\$ 84,897.16	\$ 89,142.01	\$ 93,599.12	\$ 98,279.06	\$ 103,193.02
				Monthly	\$ 7,074.77	\$ 7,428.50	\$ 7,799.93	\$ 8,189.93	\$ 8,599.42
FVGEA	6/21/2025	G89	Records Clerk I	Bi-weekly	\$ 3,265.28	\$ 3,428.54	\$ 3,599.97	\$ 3,779.96	\$ 3,968.96
				Hourly	\$ 40,815.9	\$ 42,856.7	\$ 44,999.5	\$ 47,249.5	\$ 49,612.0
				Annual	\$ 55,526.96	\$ 58,303.32	\$ 61,218.48	\$ 64,279.40	\$ 67,493.38
FVGEA	6/21/2025	G09	Records Clerk II	Monthly	\$ 4,627.25	\$ 4,858.61	\$ 5,101.54	\$ 5,356.61	\$ 5,624.44
				Bi-weekly	\$ 2,135.65	\$ 2,242.44	\$ 2,354.56	\$ 2,472.29	\$ 2,595.90
				Hourly	\$ 26,695.6	\$ 28,030.4	\$ 29,431.9	\$ 30,903.5	\$ 32,448.7
FVGEA	6/21/2025	G09	Records Clerk II	Annual	\$ 61,688.40	\$ 64,772.81	\$ 68,011.47	\$ 71,412.04	\$ 74,982.64
				Monthly	\$ 5,140.70	\$ 5,397.74	\$ 5,667.63	\$ 5,951.00	\$ 6,248.55
				Bi-weekly	\$ 2,372.64	\$ 2,491.26	\$ 2,615.83	\$ 2,746.62	\$ 2,883.95
FVGEA	6/21/2025	G76	Recreation Coordinator	Hourly	\$ 29,657.8	\$ 31,140.7	\$ 32,697.8	\$ 34,332.7	\$ 36,049.3
				Annual	\$ 68,923.48	\$ 72,369.65	\$ 75,988.13	\$ 79,787.54	\$ 83,776.92
				Monthly	\$ 5,743.62	\$ 6,030.80	\$ 6,332.34	\$ 6,648.96	\$ 6,981.41
FVGEA	6/21/2025	G14	Secretary	Bi-weekly	\$ 2,650.91	\$ 2,783.45	\$ 2,922.62	\$ 3,068.75	\$ 3,222.19
				Hourly	\$ 33,136.2	\$ 34,793.1	\$ 36,532.7	\$ 38,359.3	\$ 40,277.3
				Annual	\$ 69,157.73	\$ 72,615.62	\$ 76,246.39	\$ 80,058.71	\$ 84,061.65
FVGEA	6/21/2025	G85	Supervising Records Clerk	Monthly	\$ 5,763.14	\$ 6,051.30	\$ 6,353.87	\$ 6,671.56	\$ 7,005.14
				Bi-weekly	\$ 2,659.91	\$ 2,792.91	\$ 2,932.55	\$ 3,079.18	\$ 3,233.14
				Hourly	\$ 33,248.9	\$ 34,911.3	\$ 36,656.9	\$ 38,489.7	\$ 40,414.2
FVGEA	6/21/2025	G85	Supervising Records Clerk	Annual	\$ 77,121.60	\$ 80,977.68	\$ 85,026.55	\$ 89,277.88	\$ 93,741.77
				Monthly	\$ 6,426.80	\$ 6,748.14	\$ 7,085.55	\$ 7,439.83	\$ 7,811.81
				Bi-weekly	\$ 2,966.22	\$ 3,114.53	\$ 3,270.25	\$ 3,433.77	\$ 3,605.45
FVGEA	6/21/2025	G85	Supervising Records Clerk	Hourly	\$ 37,077.6	\$ 38,931.5	\$ 40,878.1	\$ 42,922.0	\$ 45,068.1

Bargaining Unit	Effective Date	Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
FVMEA (Field)	6/21/2025	G45	Equipment Operator I	Annual	\$ 67,611.66	\$ 70,992.24	\$ 74,541.86	\$ 78,268.95	\$ 82,182.40
				Monthly	\$ 5,634.30	\$ 5,916.02	\$ 6,211.83	\$ 6,522.41	\$ 6,848.54
				Bi-weekly	\$ 2,600.45	\$ 2,730.47	\$ 2,867.00	\$ 3,010.34	\$ 3,160.86
FVMEA (Field)	6/21/2025	G82	Equipment Operator I - Water	Hourly	\$ 32,505.6	\$ 34,130.8	\$ 35,837.4	\$ 37,629.3	\$ 39,510.7
				Annual	\$ 73,729.52	\$ 77,416.00	\$ 81,286.80	\$ 85,351.14	\$ 89,618.69
				Monthly	\$ 6,144.12	\$ 6,451.33	\$ 6,773.89	\$ 7,112.59	\$ 7,468.23
FVMEA (Field)	6/21/2025	G46	Equipment Operator II	Bi-weekly	\$ 2,835.75	\$ 2,977.54	\$ 3,126.42	\$ 3,282.74	\$ 3,446.87
				Hourly	\$ 35,446.8	\$ 37,219.2	\$ 39,080.1	\$ 41,034.2	\$ 43,085.9
				Annual	\$ 70,832.67	\$ 74,374.31	\$ 78,093.03	\$ 81,997.68	\$ 86,097.55
FVMEA (Field)	6/21/2025	G47	Equipment Operator II - Water	Monthly	\$ 5,902.73	\$ 6,197.86	\$ 6,507.75	\$ 6,833.14	\$ 7,174.79
				Bi-weekly	\$ 2,724.33	\$ 2,860.55	\$ 3,003.58	\$ 3,153.76	\$ 3,311.44
				Hourly	\$ 34,054.1	\$ 35,756.8	\$ 37,544.7	\$ 39,421.9	\$ 41,393.0
FVMEA (Field)	6/21/2025	G62	Foreman	Annual	\$ 75,414.18	\$ 79,184.87	\$ 83,144.12	\$ 87,301.32	\$ 91,666.39
				Monthly	\$ 6,284.51	\$ 6,598.74	\$ 6,928.68	\$ 7,275.11	\$ 7,638.86
				Bi-weekly	\$ 2,900.55	\$ 3,045.57	\$ 3,197.85	\$ 3,357.74	\$ 3,525.63
FVMEA (Field)	6/21/2025	G62	Foreman	Hourly	\$ 36,256.8	\$ 38,069.6	\$ 39,973.1	\$ 41,971.7	\$ 44,070.3
				Annual	\$ 77,910.05	\$ 81,805.55	\$ 85,895.83	\$ 90,190.62	\$ 94,700.15
				Monthly	\$ 6,492.50	\$ 6,817.13	\$ 7,157.99	\$ 7,515.88	\$ 7,891.68
FVMEA (Field)	6/21/2025	G63	Foreman Fleet	Bi-weekly	\$ 2,996.54	\$ 3,146.36	\$ 3,303.68	\$ 3,468.87	\$ 3,642.31
				Hourly	\$ 37,456.7	\$ 39,329.5	\$ 41,296.0	\$ 43,360.8	\$ 45,528.9
				Annual	\$ 77,910.05	\$ 81,805.55	\$ 85,895.83	\$ 90,190.62	\$ 94,700.15
FVMEA (Field)	6/21/2025	G63	Foreman Fleet	Monthly	\$ 6,492.50	\$ 6,817.13	\$ 7,157.99	\$ 7,515.88	\$ 7,891.68
				Bi-weekly	\$ 2,996.54	\$ 3,146.36	\$ 3,303.68	\$ 3,468.87	\$ 3,642.31
				Hourly	\$ 37,456.7	\$ 39,329.5	\$ 41,296.0	\$ 43,360.8	\$ 45,528.9
FVMEA (Field)	6/21/2025	G88	Foreman Sewer/Storm Drain	Annual	\$ 83,873.07	\$ 88,066.73	\$ 92,470.06	\$ 97,093.57	\$ 101,948.25
				Monthly	\$ 6,989.42	\$ 7,338.90	\$ 7,705.84	\$ 8,091.13	\$ 8,495.69
				Bi-weekly	\$ 3,225.88	\$ 3,387.19	\$ 3,556.54	\$ 3,734.37	\$ 3,921.09
FVMEA (Field)	6/21/2025	G75	Foreman Water	Hourly	\$ 40,323.5	\$ 42,339.7	\$ 44,456.7	\$ 46,679.6	\$ 49,013.5
				Annual	\$ 83,873.07	\$ 88,066.73	\$ 92,470.06	\$ 97,093.57	\$ 101,948.25
				Monthly	\$ 6,989.42	\$ 7,338.90	\$ 7,705.84	\$ 8,091.13	\$ 8,495.69
FVMEA (Field)	6/21/2025	G39	Irrigation Technician	Bi-weekly	\$ 3,225.88	\$ 3,387.19	\$ 3,556.54	\$ 3,734.37	\$ 3,921.09
				Hourly	\$ 40,323.5	\$ 42,339.7	\$ 44,456.7	\$ 46,679.6	\$ 49,013.5
				Annual	\$ 65,235.36	\$ 68,497.14	\$ 71,921.99	\$ 75,518.09	\$ 79,294.00
FVMEA (Field)	6/21/2025	G78	Landscape Inspector	Monthly	\$ 5,436.28	\$ 5,708.09	\$ 5,993.50	\$ 6,293.18	\$ 6,607.84
				Bi-weekly	\$ 2,509.05	\$ 2,634.51	\$ 2,766.23	\$ 2,904.54	\$ 3,049.77
				Hourly	\$ 31,363.1	\$ 32,931.3	\$ 34,577.8	\$ 36,306.7	\$ 38,122.1
FVMEA (Field)	6/21/2025	G78	Landscape Inspector	Annual	\$ 81,509.55	\$ 85,585.03	\$ 89,864.28	\$ 94,357.49	\$ 99,075.37
				Monthly	\$ 6,792.46	\$ 7,132.08	\$ 7,488.69	\$ 7,863.13	\$ 8,256.28
				Bi-weekly	\$ 3,134.99	\$ 3,291.74	\$ 3,456.32	\$ 3,629.13	\$ 3,810.59
FVMEA (Field)	6/21/2025	G78	Landscape Inspector	Hourly	\$ 39,187.2	\$ 41,146.6	\$ 43,203.9	\$ 45,364.1	\$ 47,632.3

Bargaining Unit	Effective Date	Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
FVMEA (Field)	6/21/2025	G36	Maintenance Worker II	Annual	\$ 59,966.28	\$ 62,964.58	\$ 66,112.82	\$ 69,418.46	\$ 72,889.38
				Monthly	\$ 4,997.19	\$ 5,247.05	\$ 5,509.40	\$ 5,784.88	\$ 6,074.12
				Bi-weekly	\$ 2,306.40	\$ 2,421.71	\$ 2,542.80	\$ 2,669.94	\$ 2,803.43
				Hourly	\$ 28.8299	\$ 30.2714	\$ 31.7850	\$ 33.3742	\$ 35.0429
FVMEA (Field)	6/21/2025	G35	Maintenance Worker II - Chemical Applicator	Annual	\$ 64,754.78	\$ 67,992.52	\$ 71,392.14	\$ 74,961.74	\$ 78,709.84
				Monthly	\$ 5,396.23	\$ 5,666.04	\$ 5,949.34	\$ 6,246.81	\$ 6,559.16
				Bi-weekly	\$ 2,490.57	\$ 2,615.10	\$ 2,745.85	\$ 2,883.14	\$ 3,027.30
				Hourly	\$ 31.1321	\$ 32.6887	\$ 34.3231	\$ 36.0393	\$ 37.8412
FVMEA (Field)	6/21/2025	G64	Maintenance Worker II - Water	Annual	\$ 66,858.13	\$ 70,201.04	\$ 73,711.09	\$ 77,396.64	\$ 81,266.48
				Monthly	\$ 5,571.51	\$ 5,850.08	\$ 6,142.59	\$ 6,449.72	\$ 6,772.21
				Bi-weekly	\$ 2,571.46	\$ 2,700.04	\$ 2,835.04	\$ 2,976.79	\$ 3,125.64
				Hourly	\$ 32.1433	\$ 33.7505	\$ 35.4380	\$ 37.2099	\$ 39.0704
FVMEA (Field)	6/21/2025	G33	Mechanic	Annual	\$ 69,158.35	\$ 72,616.26	\$ 76,247.08	\$ 80,059.44	\$ 84,062.41
				Monthly	\$ 5,763.19	\$ 6,051.35	\$ 6,353.92	\$ 6,671.62	\$ 7,005.20
				Bi-weekly	\$ 2,659.94	\$ 2,792.93	\$ 2,932.58	\$ 3,079.21	\$ 3,233.17
				Hourly	\$ 33.2492	\$ 34.9116	\$ 36.6572	\$ 38.4901	\$ 40.4146
FVMEA (Field)	6/21/2025	G65	Water Quality Technician	Annual	\$ 87,766.88	\$ 92,155.22	\$ 96,762.97	\$ 101,601.13	\$ 106,681.18
				Monthly	\$ 7,313.90	\$ 7,679.60	\$ 8,063.58	\$ 8,466.76	\$ 8,890.10
				Bi-weekly	\$ 3,375.65	\$ 3,544.43	\$ 3,721.65	\$ 3,907.74	\$ 4,103.12
				Hourly	\$ 42.1956	\$ 44.3053	\$ 46.5206	\$ 48.8466	\$ 51.2890
FVMEA (Field)	6/21/2025	G66	Water System Operator	Annual	\$ 80,193.17	\$ 84,202.84	\$ 88,412.98	\$ 92,833.63	\$ 97,475.32
				Monthly	\$ 6,682.77	\$ 7,016.90	\$ 7,367.74	\$ 7,736.13	\$ 8,122.94
				Bi-weekly	\$ 3,084.35	\$ 3,238.57	\$ 3,400.50	\$ 3,570.53	\$ 3,749.05
				Hourly	\$ 38.5544	\$ 40.4821	\$ 42.5062	\$ 44.6315	\$ 46.8631
<b>Bargaining Unit</b>	<b>Effective Date</b>	<b>Class Code</b>	<b>Classification</b>	<b>Type</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
City Manager	6/21/2025	CMG	City Manager	Annual					\$ 294,778.17
				Monthly					\$ 24,564.85
				Bi-weekly					\$ 11,337.62
				Hourly					\$ 141.7202
<b>Bargaining Unit</b>	<b>Effective Date</b>	<b>Class Code</b>	<b>Classification</b>	<b>Type</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
Admin Officers	6/21/2025	D12	City Clerk/Risk Administrator	Annual	\$ 157,408.25	\$ 165,278.67	\$ 173,542.61	\$ 182,219.74	\$ 191,330.72
				Monthly	\$ 13,117.35	\$ 13,773.22	\$ 14,461.88	\$ 15,184.98	\$ 15,944.23
				Bi-weekly	\$ 6,054.16	\$ 6,356.87	\$ 6,674.72	\$ 7,008.45	\$ 7,358.87
				Hourly	\$ 75.6770	\$ 79.4609	\$ 83.4339	\$ 87.6056	\$ 91.9859
Admin Officers	6/21/2025	D01	Chief of Police	Annual	\$ 226,949.72	\$ 238,297.21	\$ 250,212.06	\$ 262,722.68	\$ 275,858.80
				Monthly	\$ 18,912.48	\$ 19,858.10	\$ 20,851.01	\$ 21,893.56	\$ 22,988.23
				Bi-weekly	\$ 8,728.84	\$ 9,165.28	\$ 9,623.54	\$ 10,104.72	\$ 10,609.95
				Hourly	\$ 109.1104	\$ 114.5659	\$ 120.2942	\$ 126.3089	\$ 132.6244
Admin Officers	6/21/2025	D08	Community Services Director	Annual	\$ 187,274.76	\$ 196,638.49	\$ 206,470.42	\$ 216,793.95	\$ 227,633.64
				Monthly	\$ 15,606.23	\$ 16,386.54	\$ 17,205.87	\$ 18,066.16	\$ 18,969.47
				Bi-weekly	\$ 7,202.88	\$ 7,563.02	\$ 7,941.17	\$ 8,338.23	\$ 8,755.14
				Hourly	\$ 90.0359	\$ 94.5377	\$ 99.2646	\$ 104.2278	\$ 109.4392
Admin Officers	6/21/2025	D13	Community Services Director/ Deputy City Manager	Annual	\$ 196,638.49	\$ 206,470.42	\$ 216,793.94	\$ 227,633.64	\$ 239,015.33
				Monthly	\$ 16,386.54	\$ 17,205.87	\$ 18,066.16	\$ 18,969.47	\$ 19,917.94
				Bi-weekly	\$ 7,563.02	\$ 7,941.17	\$ 8,338.23	\$ 8,755.14	\$ 9,192.90
				Hourly	\$ 94.5377	\$ 99.2646	\$ 104.2278	\$ 109.4392	\$ 114.9112
Admin Officers	6/21/2025	D09	Deputy City Manager	Annual	\$ 184,123.50	\$ 193,329.69	\$ 202,996.16	\$ 213,145.98	\$ 223,803.28
				Monthly	\$ 15,343.63	\$ 16,110.81	\$ 16,916.35	\$ 17,762.17	\$ 18,650.27
				Bi-weekly	\$ 7,081.67	\$ 7,435.76	\$ 7,807.54	\$ 8,197.92	\$ 8,607.82
				Hourly	\$ 88.5209	\$ 92.9469	\$ 97.5943	\$ 102.4740	\$ 107.5977
Admin Officers	6/21/2025	D03	Director of Public Works	Annual	\$ 206,629.24	\$ 216,960.70	\$ 227,808.74	\$ 239,199.18	\$ 251,159.14
				Monthly	\$ 17,219.10	\$ 18,080.06	\$ 18,984.06	\$ 19,933.26	\$ 20,929.93
				Bi-weekly	\$ 7,947.28	\$ 8,344.64	\$ 8,761.87	\$ 9,199.97	\$ 9,659.97
				Hourly	\$ 99.3409	\$ 104.3080	\$ 109.5234	\$ 114.9996	\$ 120.7495
Admin Officers	6/21/2025	D06	Finance Director	Annual	\$ 200,881.37	\$ 210,925.45	\$ 221,471.71	\$ 232,545.30	\$ 244,172.56
				Monthly	\$ 16,740.11	\$ 17,577.12	\$ 18,455.98	\$ 19,378.78	\$ 20,347.71
				Bi-weekly	\$ 7,726.21	\$ 8,112.52	\$ 8,518.14	\$ 8,944.05	\$ 9,391.25
				Hourly	\$ 96.5775	\$ 101.4064	\$ 106.4767	\$ 111.8006	\$ 117.3906
Admin Officers	6/21/2025	D02	Fire Chief	Annual	\$ 221,170.64	\$ 232,229.17	\$ 243,840.63	\$ 256,032.66	\$ 268,834.30
				Monthly	\$ 18,430.89	\$ 19,352.43	\$ 20,320.05	\$ 21,336.06	\$ 22,402.86
				Bi-weekly	\$ 8,506.56	\$ 8,931.89	\$ 9,378.49	\$ 9,847.41	\$ 10,339.78
				Hourly	\$ 106.3320	\$ 111.6486	\$ 117.2310	\$ 123.0926	\$ 129.2472
Admin Officers	6/21/2025	D07	Human Resources Director	Annual	\$ 187,274.76	\$ 196,638.49	\$ 206,470.42	\$ 216,793.95	\$ 227,633.64
				Monthly	\$ 15,606.23	\$ 16,386.54	\$ 17,205.87	\$ 18,066.16	\$ 18,969.47
				Bi-weekly	\$ 7,202.88	\$ 7,563.02	\$ 7,941.17	\$ 8,338.23	\$ 8,755.14
				Hourly	\$ 90.0359	\$ 94.5377	\$ 99.2646	\$ 104.2278	\$ 109.4392
Admin Officers	6/21/2025	D11	Information Technology Director	Annual	\$ 187,274.00	\$ 196,637.70	\$ 206,469.59	\$ 216,793.08	\$ 227,632.72
				Monthly	\$ 15,606.17	\$ 16,386.47	\$ 17,205.80	\$ 18,066.09	\$ 18,969.39
				Bi-weekly	\$ 7,202.85	\$ 7,562.99	\$ 7,941.14	\$ 8,338.20	\$ 8,755.10
				Hourly	\$ 90.0355	\$ 94.5373	\$ 99.2642	\$ 104.2274	\$ 109.4388
Admin Officers	6/21/2025	D04	Community Development Director	Annual	\$ 200,160.83	\$ 210,168.88	\$ 220,677.32	\$ 231,711.19	\$ 243,296.75
				Monthly	\$ 16,680.07	\$ 17,514.07	\$ 18,389.78	\$ 19,309.27	\$ 20,274.73
				Bi-weekly	\$ 7,698.49	\$ 8,083.42	\$ 8,487.59	\$ 8,911.97	\$ 9,357.57
				Hourly	\$ 96.2311	\$ 101.0427	\$ 106.0948	\$ 111.3996	\$ 116.9695
Admin Officers	6/21/2025	D10	Community Development Director/ Deputy City Manager	Annual	\$ 210,168.87	\$ 220,677.31	\$ 231,711.18	\$ 243,296.74	\$ 255,461.58
				Monthly	\$ 17,514.07	\$ 18,389.78	\$ 19,309.26	\$ 20,274.73	\$ 21,288.46
				Bi-weekly	\$ 8,083.42	\$ 8,487.59	\$ 8,911.97	\$ 9,357.57	\$ 9,825.45
				Hourly	\$ 101.0427	\$ 106.0948	\$ 111.3996	\$ 116.9695	\$ 122.8180

Bargaining Unit	Effective Date	Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
PT	2/3/2026	T44	Ambulance Operator*	Hourly	\$ 18.50	\$ 19.43	\$ 20.40	\$ 21.42	\$ 22.49
PT	1/1/2024	T14	Customer Service Representative	Hourly	\$ 23.50	\$ 24.68	\$ 25.91	\$ 27.20	\$ 28.56
PT	6/21/2025	T15	Dispatcher *	Hourly	\$ 38.60	\$ 40.53	\$ 42.56	\$ 44.69	\$ 46.92
PT	6/21/2025	T32	Emergency Medical Services Manager *	Hourly	\$ 62.32	\$ 65.43	\$ 68.71	\$ 72.14	\$ 75.75
PT	1/1/2024	T22	Emergency Preparedness Assistant	Hourly	\$ 18.20	\$ 19.11	\$ 20.07	\$ 21.07	\$ 22.12
	1/1/2024	T42	Engineering Intern	Hourly	\$ 19.50	\$ 20.48	\$ 21.50	\$ 22.57	\$ 23.70
PT	6/21/2025	T05	Engineering Technician I *	Hourly	\$ 33.28	\$ 34.94	\$ 36.69	\$ 38.52	\$ 40.45
PT	6/21/2025	T40	Engineering Technician II *	Hourly	\$ 36.98	\$ 38.83	\$ 40.77	\$ 42.81	\$ 44.95
PT	6/21/2025	T41	Engineering Technician III *	Hourly	\$ 41.05	\$ 43.10	\$ 45.26	\$ 47.52	\$ 49.89
PT	6/21/2025	T37	Firefighter/Paramedic Trainee (non-suppression)	Hourly	\$ 42.39				
PT	6/21/2025	T36	Firefighter Trainee (non-suppression)	Hourly	\$ 38.54				
PT	1/1/2024	T31	Graduate Intern	Hourly	\$ 19.50	\$ 20.48	\$ 21.50	\$ 22.57	\$ 23.70
PT	1/1/2024	T18	Human Resources Coordinator	Hourly	\$ 25.00	\$ 26.25	\$ 27.56	\$ 28.94	\$ 30.39
PT	6/21/2025	T25	Information Technology Technician *	Hourly	\$ 37.29	\$ 39.15	\$ 41.11	\$ 43.16	\$ 45.32
PT	1/1/2024	T07	Maintenance Worker I	Hourly	\$ 23.75	\$ 24.94	\$ 26.18	\$ 27.49	\$ 28.87
PT	6/21/2025	T33	Management Aide *	Hourly	\$ 39.40	\$ 41.37	\$ 43.44	\$ 45.61	\$ 47.89
PT	1/1/2024	T23	Management Intern	Hourly	\$ 19.50	\$ 20.48	\$ 21.50	\$ 22.57	\$ 23.70
PT	1/1/2024	T17	Office Specialist I	Hourly	\$ 18.50	\$ 19.43	\$ 20.40	\$ 21.42	\$ 22.49
PT	1/1/2024	T13	Office Specialist II	Hourly	\$ 23.50	\$ 24.68	\$ 25.91	\$ 27.20	\$ 28.56
	1/1/2024	T43	Planning Intern	Hourly	\$ 19.50	\$ 20.48	\$ 21.50	\$ 22.57	\$ 23.70
PT	1/1/2024	T20	Police Cadet	Hourly	\$ 18.50	\$ 19.43	\$ 20.40	\$ 21.42	\$ 22.49
PT	6/21/2025	T01	Police Recruit	Hourly	\$ 41.93				
PT	1/1/2024	T30	Police Services Officer	Hourly	\$ 25.00	\$ 26.25	\$ 27.56	\$ 28.94	\$ 30.39
PT	1/1/2024	T34	Public Information Officer	Hourly	\$ 52.00				
PT	6/21/2025	T26	Recreation Coordinator *	Hourly	\$ 33.14	\$ 34.79	\$ 36.53	\$ 38.36	\$ 40.28
PT	1/1/2024	T03	Recreation Leader	Hourly	\$ 18.50	\$ 19.43	\$ 20.40	\$ 21.42	\$ 22.49
PT	1/1/2024	T04	Recreation Specialist	Hourly	\$ 23.50	\$ 24.68	\$ 25.91	\$ 27.20	\$ 28.56

Bargaining Unit	Effective Date	Class Code	Classification	Type	Step 1	Step 2	Step 3	Step 4	Step 5
Non Represented	2/23/2026	A01	Ambulance Operator	Annual	\$ 38,480.00	\$ 40,404.00	\$ 42,424.30	\$ 44,545.49	\$ 46,772.75
Limited-Service				Monthly	\$ 3,206.67	\$ 3,367.00	\$ 3,535.36	\$ 3,712.12	\$ 3,897.73
				Bi-weekly	\$ 1,480.00	\$ 1,554.00	\$ 1,631.70	\$ 1,713.29	\$ 1,798.95
				Hourly	\$ 18.50	\$ 19.43	\$ 20.40	\$ 21.42	\$ 22.49

**Notes:**  
\*Classifications are considered full-time equivalents- they receive same increases as FTE  
PT Firefighter Trainee is 10% below Step 1 FF (40 hr rate)  
PT Paramedic Trainee is equivalent to Step 1 FF (40 hr rate)  
Police Recruit is 10% below Step 1 Police Officer  
FT FF/PM is 14.5% above FF  
FT Fire Engineer is 1% above FF/PM  
Suppression Division Chief is 9% above a Suppression Battalion Chief  
7/1/2023 Part-time added Steps 4 and 5 to classifications indicated



# CITY OF FOUNTAIN VALLEY CITY COUNCIL COUNCIL ACTION REQUEST

To: Honorable Mayor and  
Members of the City Council

Agenda Date: February 3, 2026

SUBJECT: Mid-Year Budget Review for Fiscal Year 2025-26

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## **Three-Year Strategic Goals**

- Enhance the culture and environment of “A Nice Place to Live.”
- Achieve fiscal stability by evaluating processes, and attract and retain revenue producing businesses/opportunities
- Attract and retain quality staff through best practices and trends
- Maintain, build, and modernize infrastructure to support growth and future needs of the City
- Not applicable

## **EXECUTIVE SUMMARY**

The City of Fountain Valley Finance Department conducts a Mid-Year Budget Review of all estimated revenues and expenditures annually at the end of the first six (6) months of the fiscal year. This report provides the City Council with updated financial activity through the end of December 2025. Based on information available at the end of the second quarter, positive revenue adjustments are expected along with modest expenditure adjustments needed for departmental operations.

## **DISCUSSION**

### **Fiscal Year 2025-26 General Fund Operating Budget Overview**

The General Fund is the primary operating fund of the City and supports fundamental services including Police, Fire, Community Development, Community Services, and general administration. Revenue for this fund comes from general taxes such as property tax, sales tax, Measure HH, and Transient Occupancy tax, as well as a variety of user and permit fees.

The current fiscal year’s budget was developed in spring 2025, with conservative projections for most revenues. The General Fund revenue budget begins in FY 2025-26 at \$83.8 million and expenditure budget at \$82.2 million. At the halfway point of the fiscal year, staff identified several General Fund revenues that have exceeded projections, as well as a few that are underperforming compared to initial expectations.

**General Fund Revenues**

Table 1 below shows the FY 2025-26 mid-year adjustments for General Fund operating revenue totaling \$85.4 million, \$1.6 million higher than the current revised budget of \$83.8 million.

Table 1 <b>General Fund Revenues</b> <b>Fiscal Year 2025-26</b> <b>Mid-Year Budget Adjustments</b>			
Operating Revenue	Revised Budget	Mid-Year Budget	Budget Adjustments
General Fund Revenue			
Property Taxes	26,190,000	26,210,000	20,000
Sales & Use Tax	15,270,000	15,770,000	500,000
Measure HH Transaction Tax	16,940,000	16,940,000	-
Public Safety Sales Tax	545,000	545,000	-
Franchise Fees	2,780,000	2,780,000	-
Transient Occupancy Tax	1,515,000	1,515,000	-
Use of Money & Property	3,245,050	3,305,650	60,600
Impact Fees	100,000	100,000	-
Other Revenue	170,000	844,485	674,485
Intergovernmental	2,749,150	2,768,150	19,000
Transfers In	862,177	862,177	-
Community Development	2,792,480	2,602,480	(190,000)
Business Licenses	519,000	514,000	(5,000)
Engineering and Public Works	1,157,600	1,422,600	265,000
Fire	6,953,074	7,183,074	230,000
Police	933,000	940,000	7,000
Community Services	1,079,700	1,095,200	15,500
<b>Total Operating Revenue</b>	<b>83,801,231</b>	<b>85,397,816</b>	<b>1,596,585</b>

Revenue adjustments from the revised budget are as follows:

**Property Tax**

Based on revenues received year-to-date, property tax receipts are estimated to come in a bit higher than the adopted budget. Staff recommends an increase of \$20,000.

**Sales & Use Tax**

Based on revenues received year-to-date and projections by the City’s sales tax consultant, HDL Companies, sales tax receipts are expected to exceed the current budget. Staff recommends an increase of \$500,000.

### **Use of Money & Property**

Staff recommends an increase of \$60,600 to this revenue category based on Building Rent revenues received to date.

### **Other Revenue**

Staff recommends a total increase of \$674,485 to adjust for higher than anticipated activity. Of this amount, \$323,000 is for unbudgeted grant revenue, including the Police department's VESTA 911 system, which was approved by Council on June 3, 2025; \$211,000 for OCTA reimbursements related to the I-405 project; and the remainder for recovery of expenses.

### **Intergovernmental**

Staff recommends increasing this revenue category by \$19,000 based on actual revenues received for the Waste Disposal Agreement (WDA) Grant.

### **Community Development**

Staff recommends a net decrease of \$190,000 due to lower-than-expected Planning and Building permit activity through December 2025. A total of \$59,000 is being increased for recovery of expenses and various permits, and is offset by a \$249,000 decrease to review, filing, and plan check fees.

### **Business Licenses**

Staff recommends a \$5,000 decrease to Business License Penalty revenue based on activity to date.

### **Engineering & Public Works**

Based on revenues received year-to-date, staff recommends a budget increase of \$265,000 for Improvement Plan Checks (\$250k) and Tree Removal/Replacement Fees (\$15k).

### **Fire Department**

Staff recommends a \$230,000 increase in EMS revenue to offset the ambulance services cost increase discussed later in this report.

### **Police Department**

Based on activity through December 2025, staff recommends an increase of \$7,000 for Vehicle Code Fines.

**Community Services**

Based on year-to-date activity, staff recommends a modest \$15,500 revenue increase for Gym rentals, Ball Field rentals, and Recreation and Senior Center fees.

**General Fund Expenditures**

Table 2 below shows the revised Fiscal Year 2025-26 General Fund operating budget at \$83.8 million, inclusive of the proposed mid-year expenditure adjustments. Including contributions to Capital Improvement Projects, total revised General Fund expenditures are \$93.3 million, which is \$1.6 million above the current revised budget.

Table 2			
<b>General Fund Expenditures Fiscal Year 2025-26 Mid-Year Budget Adjustments</b>			
<b>Operating Expenditures</b>	<b>Revised Budget</b>	<b>Mid-Year Budget</b>	<b>Budget Adjustments</b>
Administration	2,533,301	2,603,301	70,000
Human Resources	2,040,601	2,140,601	100,000
Community Development	3,793,385	3,903,385	110,000
Finance	2,464,645	2,464,645	-
Public Works	9,418,386	9,594,386	176,000
Fire	18,373,571	18,871,571	498,000
Police	25,148,612	25,284,597	135,985
Recreation & Community Services	4,038,722	4,425,652	386,930
<b>Transfers Out</b>			
Additional Pension Contribution	3,000,000	3,000,000	-
Debt Service	2,537,810	2,537,810	-
CALPERS Required UAL	9,000,000	9,000,000	-
<b>Total Operating Expenditures</b>	<b>82,349,033</b>	<b>83,825,948</b>	<b>1,476,915</b>
<b>Non-Operating Expenditures</b>			
Additional OPEB Contribution	2,000,000	2,000,000	-
Capital Improvement Projects	7,377,588	7,477,588	100,000
<b>Total Non-Operating Expenditures</b>	<b>9,377,588</b>	<b>9,477,588</b>	<b>100,000</b>
<b>Total General Fund Expenditures</b>	<b>91,726,621</b>	<b>93,303,536</b>	<b>1,576,915</b>

Expenditure adjustments from the revised budget are as follows:

**Administration**

The City Clerk’s department is requesting an additional budget of \$70,000 for consultant fees related to charter city matters.

### **Human Resources**

The Human Resources department is requesting an additional \$100,000 budget for legal services related to various employee relations matters.

### **Community Development**

The Community Development department is requesting a \$110,000 budget increase in the Planning division for legal services related to Affordable Housing Agreements, consultant services for the Euclid-Heil project, and contracted advertising services.

### **Public Works & Engineering**

The Public Works department is requesting a \$176,000 increase to its operating budget. Of that amount, \$86,000 is for contracted I-405 project costs that are offset by the OCTA reimbursements discussed above, \$40,000 for underbudgeted fiber optic maintenance, and \$50,000 for a new pavement management tool to support infrastructure services.

### **Fire**

The Fire Department is requesting additional appropriations of \$374,000 related to the new Council-approved Ambulance Program. Of this amount, \$144,000 is needed to fill the Division Chief position for the remainder of the current fiscal year, and the remaining \$230,000 is offset by the previously discussed EMS revenue.

### **Police**

The Police Department is requesting a net increase of \$15,585 to its operating budget. Increases include \$63,485 for the VESTA 911 System that will be offset by state grant revenue, \$20,000 for internal investigation matters, \$19,000 for 800 Mhz radios, batteries, and chargers, and \$3,500 for additional recruitment supplies. To mitigate the effect of these increases, staff identified \$90,000 in savings in the Capital Equipment Fund, which will be used to offset the additional General Fund appropriations.

### **Recreation and Community Services**

The Recreation and Community Services department is requesting a budget increase of \$323,930. The majority of the increase is for the Parks Master Plan (\$278k), which will be funded from the current Park-Impact Reserve account balance of \$510,000. The remaining increases include \$19,000 for Senior Transportation that is reimbursed through Measure M funding, \$11,000 to accommodate band costs for concerts in the park, \$8,640 to continue producing the Fountain Valley Pen, \$3,300 for increased postage rates, \$1,800 for new hire training, and \$1,650 for athletic uniforms for the recreation center.

### **Transfers-Out**

Staff has identified \$150,000 in project savings for the Residential Road Rehab Project (#26001) due to final construction bids that came in below the original estimate. Staff recommends utilizing the General Fund savings to fund the continued design of four (4) traffic signals (#26022), and requests another \$100,000 for the new Fire Station No. 1

subgrade and concrete work project (#26021), resulting in a net increase of \$100,000 in transfers from the General Fund to the Capital Improvement Program (CIP).

**Internal Service Funds**

Table 3 below shows the Fiscal Year 2025-26 mid-year adjustments for the Internal Service Fund expenditures at \$21.7 million.

Table 3			
<b>Internal Service Fund Expenditures Fiscal Year 2025-26 Mid-Year Budget Adjustments</b>			
<b>Operating Expenditures</b>	<b>Revised Budget</b>	<b>Mid-Year Budget</b>	<b>Budget Adjustments</b>
Information Technology	4,359,049	4,349,049	(10,000)
Government Buildings	4,871,483	4,921,483	50,000
Fleet Management	6,165,510	6,415,510	250,000
Equipment Management	1,383,009	1,470,009	87,000
City Self Insurance	4,066,230	4,556,230	490,000
<b>Total Operating Expenditures</b>	<b>20,845,281</b>	<b>21,712,281</b>	<b>867,000</b>

**Government Buildings**

Staff is requesting an increase of \$50,000 in the Government Building internal service fund. A budget is needed to install oven ventilation related to the Police Department Breakroom project (\$40k) and to replace furniture in the Information Technology (IT) department that sustained water damage in storage (\$10k). The increase for IT’s furniture will be offset by a decrease in General Fund transfers to the Information Technology Fund.

**Fleet Management**

Staff is requesting an increase of \$250,000 to the Fleet internal service fund for new Enterprise leases. Of that amount, \$180,000 will be funded through General Fund transfers, and the remaining \$70,000 will come from Fleet Fund Balance. This budget request includes one (1) SUV for the new ambulance program’s Fire Division Chief (\$100k), two (2) undercover police vehicles with upfitting (\$120k), and upfitting for two (2) existing police vehicles (\$30k).

**Capital Equipment**

Staff is requesting additional appropriations of \$87,000 in the Capital Equipment internal service fund. The request includes \$24,000 for x-naut iPad cases for the fire apparatus, \$10,000 for a new sound system for the recreation center, \$75,000 for the Sports Park scoreboard replacement, and \$5,000 for gym scoreboard consoles for the Recreation

Center. To offset these additions, staff is deferring budgets of \$19,000 for the Sports Park outdoor basketball hoops and portable backboards and \$8,000 for the Recreation Center portable stage, snow cone, and popcorn machines to FY 2026-27.

### **Self-Insurance**

Staff requests additional appropriations of \$490,000 in the Self-Insurance internal service fund to cover death benefit payouts. Budget will be increased from fund balance and will not require additional General Fund contributions.

### **Other Funds**

#### **Water Fund**

- Staff requests a total increase of \$463,000 in water revenue based on year-to-date activity. This amount is accounted for in Metered Water, Reclaimed Water, Application Fees, Service Fees, and Recovery of Expense for Utility Billing.
- Staff is seeking additional appropriations of \$932,300 for operations within the Water Fund. The increases are mostly attributed to the Garden Grove pavement restoration project (\$50k), the OCWD well replenishment and basin equity assessment (\$600k), metering devices that were delayed in production and not received prior to the previous year-end close (\$67.3k), and new project budget for the design of the Bushard & Slater Waterline Rehabilitation project (\$200k).
- The result is a net decrease of \$469,300 to the Water Fund's fund balance.

#### **Sewer Fund**

- Based on actuals through December 2025, staff is requesting a \$5,000 increase to the revenue budget for sewer late charges and penalties.
- Staff is requesting additional appropriations totaling \$1,004,000 in the Sewer Fund. This includes \$1,000,000 for updated construction estimates for the Sewer Structural Improvements Project (#24042), and a small increase of \$4,000 for Bad Debt Expense based on activity to date.
- The result is a net decrease of \$999,000 to the Sewer Fund's fund balance.

#### **Solid Waste**

- Staff is requesting activity-based revenue increases totaling \$758,000 for Refuse Service Fees and late charges.
- Staff is requesting additional appropriations totaling \$584,815 for the Solid Waste Fund operating budget. Of this total, \$522,815 is requested for rubbish hauling services, \$22,000 for account collection and bad debt expenses, and \$40,000 for Trash Amendment services.

- The result is a net increase of \$173,185 to the Solid Waste Fund's fund balance.

### **Criminal Diversion Fund**

Staff is requesting offsetting budget increases, resulting in no impact to the Criminal Diversion fund balance. An appropriation of \$5,095 is needed to purchase inverter generators and lights for DUI checkpoints that will be funded with revenue from an existing OTS grant. Staff also requests \$20,000 for training, which will be funded from the current State Asset Seizure Reserve account balance of \$441,000.

### **CDBG/HUD**

The CDBG program is wholly funded by the HUD grant, and staff is requesting offsetting appropriations of \$315,000 in revenue and expense to cover the increased number of home improvement projects. Budget will be used to fund Home Improvement Program grants and loans that are in the pipeline to be provided through the end of FY 2025-26.

### ***Capital Improvement Fund***

The City's Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure during the current fiscal year. Projects scheduled in the Capital Improvement Fund in FY 2025-26 are funded by the General Fund, Measure HH, Building Maintenance Fund, Gas Tax, RMRA, Measure M2, Water, Sewer, and Solid Waste Funds. The adopted CIP for FY 2025-26 included 24 projects for a combined total of \$17.1 million.

### ***Mid-Year CIP Adjustments***

Staff requests additional appropriations totaling \$215,000 in the Capital Improvement Fund. The requested project amendments are summarized below by funding source.

#### **General Fund – Net Increase of \$100,000**

- Residential Road Rehab (#26001) – The adopted budget for this project is \$3.1 million, with \$800,000 budgeted out of the General Fund. Due to final construction bids that came in below the original estimate, staff is expecting project savings of \$150,000, resulting in a reduction to the General Fund transfer to CIP.
- Fire Station No. 1 Subgrade & Concrete Work (#26021) – This is a new project to stabilize subgrade and flatwork improvements at the new Fire Station No. 1. Staff is requesting a new project budget of \$100,000.
- Design for Four (4) Traffic Signals (#26022) – This is a new project for the design of four (4) traffic signals at existing uncontrolled mid-block arterial school crosswalks in the City. The scope of work for the project includes the installation of three (3) traffic signals at Bushard St and Honeysuckle Ave, Ellis Ave at Santa Alberta Circle, and Talbert Ave at Santa Cecilia Circle, and one (1) flashing yellow

beacon with overhead signal indications at Newhope St and Primrose Ave. Staff is requesting a budget of \$150,000 for this work.

**Gas Tax Fund – Net Increase of \$35,000**

- Citywide Re-striping (#26009) – The FY 2025-26 adopted budget included \$20,000 for this project. The project provides restriping in various areas throughout the City where roadway lane striping shows wear, tear, and fading. Staff is requesting additional funds of \$35,000 to facilitate consultant services for the design of the project.

**Traffic Improvement Fund – Net Increase of \$80,000**

- Euclid Southbound Lane Striping (#26023) – This is a new project for design and supporting documents related to lane striping on Euclid. Staff is requesting \$80,000 for this project.

***Staffing Modifications***

- **Fire**

- Administrative Division Chief – To assist in administering a city-operated ambulance program, the Fire Department is requesting authorization to add an Administrative Division Chief Position beginning in the current fiscal year. Previously, this position was approved to begin with the FY2026-27 fiscal year. The position would provide increased managerial oversight by assuming responsibility for fire suppression, EMS, and ambulance operations. Staff is requesting appropriations of \$144,000 in the current fiscal year budget for this position.

***Fiscal Year 2026-27 Budget***

City staff will commence the mid-cycle review of the biennial budget for FY 2026-27 in April/May 2026. This review, which will typically take place halfway through the two-year cycle, aims to adapt to economic changes, evaluate first-year expenditures, and address any unforeseen needs or adjustments. Staff will return to the Council in July to present proposed mid-cycle budget adjustments for the FY 2026-27 budget and the 20-Year Financial Plan.

**FISCAL IMPACT**

The proposed Mid-Year Budget adjustments for General Fund revenues, expenditures, and transfers result in a net reduction of \$19,670 to the existing General Fund deficit. Table 4 displays the adopted General Fund Budget plus changes that have been adopted by the City Council during the first half of the 2025-26 fiscal year. The FY 2025-26 budget was adopted on June 3, 2025, and began with a net deficit of \$7,798,760, including transfers for capital projects. With revisions during the fiscal year and potential adoption of the Mid-Year Budget adjustments, the net deficit would be \$7,905,720 as of February 3, 2026.

Table 4

**GENERAL FUND - ADOPTED BUDGET PLUS CHANGES**  
**As of February 3, 2026**

Council Meeting Date	Description	Operating Revenues	Operating Expenditures	Transfers to/from GF	Net Surplus (Deficit)
6/3/2025	Adopted Budget for FY 25-26	83,801,231	(82,222,403)	(9,377,588)	(7,798,760)
9/25/2025	HR - Add'l HR Technician		(36,370)		(7,835,130)
12/16/2025	PD - Budget for Baker Tilly Contract		(90,260)		(7,925,390)
2/3/2026	Mid-Year Budget Adjustments FY 25-26	1,596,585	(1,476,915)	(100,000)	(7,905,720)
		<b>85,397,816</b>	<b>(83,825,948)</b>	<b>(9,477,588)</b>	

The Internal Service Funds have a net combined increase in budgeted expenditures of \$867,000, bringing the total Internal Service Funds combined budget to \$21.7 million in FY 2025-26. The increased appropriations in Government Buildings, Fleet, and Equipment will be funded through General Fund transfers, while the Self-Insurance increases will be supported by existing fund balance.

In the proprietary funds, the mid-year adjustments resulted in a net decrease of \$469,300 to the Water Fund’s projected fund balance, a net decrease of \$999,000 in the Sewer Fund’s projected fund balance, and a net increase of \$173,185 to the projected fund balance in the Solid Waste Fund.

**ALTERNATIVES**

**Alternative No. 1:** Approve the Mid-Year budget adjustments for Fiscal Year 2025-26 as recommended in this report.

**Alternative No. 2:** Do not approve Alternative No. 1 and provide direction to staff.

**RECOMMENDATION**

Staff recommends Alternative No. 1.

Prepared by: Jenny Chau, Management Analyst

Reviewed by: Robin Harnish, Finance Manager

Reviewed by: Colin Burns, City Attorney

Fiscal Review by: Ryan Smith, Finance Director

Approved by: Maggie Le, City Manager

Attachment 1: Mid-Year Budget Amendments  
Attachment 2: CIP Project Matrix

**Mid Year Budget Amendments  
FY 2025-26**

**General Fund**

<b>Revenues</b>		<b>Increase (Decrease)</b>	<b>Reason</b>
Non Dept	PROPERTY TAXES	20,000	Activity based adjustment
Non Dept	SALES & USE TAX	500,000	Activity based adjustment
Non Dept	BUILDING RENTS	60,600	Activity based adjustment
Non Dept	OCTA AGREEMENT	211,000	OCTA reimbursement for I-405 Project
Non Dept	STATE GRANTS	323,485	Activity based adjustment/VESTA 911 system (CC 6/3/25)
Non Dept	RECOVERY OF EXPENSE	80,000	Activity based adjustment
Non Dept	DAMAGE CITY PROP-REC OF EXP.	50,000	Activity based adjustment
Non Dept	MISC OTHER INCOME	10,000	Activity based adjustment
Non Dept	COUNTY NET IMPORT REVENUES	19,000	Activity based adjustment
Community Dev	OUTDOOR SALE EVENT PRMT FEE	1,000	Activity based adjustment
Community Dev	USE PERMITS	20,000	Activity based adjustment
Community Dev	HOME OCCUPATION PERMIT	1,000	Activity based adjustment
Community Dev	SOILS REVIEW FEE	(20,000)	Activity based adjustment
Community Dev	DEVELOPMENT REVIEW FEE	7,000	Activity based adjustment
Community Dev	ADMINISTRATIVE CITATION FEE	(14,000)	Activity based adjustment
Community Dev	PRECISE PLAN FILING FEE	(15,000)	Activity based adjustment
Community Dev	RECOVERY OF EXPENSE	30,000	Activity based adjustment
Community Dev	PLAN CHECK FEES	(200,000)	Activity based adjustment
Finance	BUSINESS LICENSES	(5,000)	Activity based adjustment
Public Works	IMPROVEMENT PLAN CHECK	250,000	Activity based adjustment
Public Works	TREE REMOVAL/REPLACE. FEE	15,000	Activity based adjustment
Fire	EMS REVENUE	230,000	Activity based adjustment
Police	VEHICLE CODE FINES	7,000	Activity based adjustment
Community Srvc	GYM RENTS	5,000	Activity based adjustment
Community Srvc	DROP IN FEE - RC	500	Activity based adjustment
Community Srvc	BALL FIELD RENTS	5,000	Activity based adjustment
Community Srvc	EVENT FEES-SENIORS	5,000	Activity based adjustment
<b>Total General Fund Revenues</b>		<b>1,596,585</b>	Total GF Revenue Increase/(Decrease)

<b>Expenditures</b>		<b>Increase (Decrease)</b>	<b>Reason</b>
Administration	PROFESSIONAL SERVICES	70,000	Consultant for charter matters
Human Resources	LEGAL SERVICES	100,000	LCW Legal Fees
Community Dev	PROFESSIONAL SERVICES-OTHER	100,000	Activity based adjustment
Community Dev	ADVERTISEMENTS	10,000	Activity based adjustment
Public Works	TRAFFIC SIGNAL MAINTENANCE	86,000	I-405 Project Costs
Public Works	TELEPHONE	40,000	Fiber Optic Integration & Repair
Public Works	PROFESSIONAL SERVICES	50,000	Infrastructure services/pavement mgmt tool (microsoft BI)
Fire	PERSONNEL	144,000	New Ambulance Program Division Chief (5 months)
Fire	PP-GEMT-IGT PROGRAM	200,000	Activity based adjustment
Fire	PROFESSIONAL SERVICES	30,000	Activity based adjustment
Police	RECRUITING SUPPLIES	3,500	Typo in CBE; budget should have been \$16,500
Police	COMMUNICATION EQUIPMENT	63,485	VESTA 911 system on PO 250336 (CC 6/3/25)
Police	PROFESSIONAL SERVICES	20,000	Internal investigation
Police	COMMUNICATION EQUIPMENT	10,000	800 Mhz radio contract
Police	SAFETY APPAREL & SUPPLIES	9,000	Batteries for 800 Mhz radios and portable chargers
Police	EQUIPMENT	(90,000)	Reduce transfer to Fund 113 to offset budget increase for Org Assessment
Community Srvc	PROFESSIONAL SERVICES	278,540	Parks master plan budget - funded from Reserve (100.00.00000.31012)
Community Srvc	EDUCATIONAL MEETINGS-EMP	1,800	New hire training
Community Srvc	UNIFORM ITEMS & IDENTITY	1,650	Uniforms
Community Srvc	PROFESSIONAL SERVICES	19,000	Senior transportation
Community Srvc	PUBLIC INFORMATION	8,640	FV Pen
Community Srvc	POSTAGE	3,300	Postage increase
Community Srvc	PUBLIC RELATIONS	11,000	Bands for concerts
<b>Total General Fund Expenditures</b>		<b>1,169,915</b>	Total GF Expenditures Increase/(Decrease)

**Net General Fund Impact** **426,670**

**Mid Year Budget Amendments  
FY 2025-26**

<b>Internal Service Funds</b>		<b>Increase (Decrease)</b>	<b>Reason</b>
Information Technology	INFORMATION PROCESSING	(10,000)	Reduce transfer to Fund 110 to offset budget increase for IT furniture
Government Buildings	FURNITURE & FIXTURES	10,000	Furniture for IT Office
Government Buildings	OTHER CAPITAL IMPROVEMENTS	40,000	PD Breakroom Project - Oven Ventilation
Fleet Management	PASSENGER CARS	30,000	PD upfitting for two (2) vehicles
Fleet Management	PASSENGER CARS	120,000	PD undercover vehicles & upfitting (enterprise)
Fleet Management	PASSENGER CARS	100,000	SUV for Fire Division Chief (ambulance program) \$100k
Equipment Fund	COMMUNICATION EQUIPMENT	24,000	X-Naut iPad cases for fire apparatus
Equipment Fund	MISC. EQUIPMENT	10,000	Sound system
Equipment Fund	MISC. EQUIPMENT	75,000	Sports Park scoreboard replacement - originally budgeted in FY26/27
Equipment Fund	MISC. EQUIPMENT	(19,000)	Defer Sports Park outdoor basketball hoops and portable backboards to FY26/27
Equipment Fund	MISC. EQUIPMENT	(8,000)	Defer Rec Ctr portable stage, snow cone and popcorn machines to FY26/27
Equipment Fund	MISC. EQUIPMENT	5,000	Rec Center gym score board consoles - originally budgeted in FY26/27
Self Insurance Fund	COMPENSATION/DISABILITY	300,000	Death benefit payouts
Self Insurance Fund	W.C. LEGAL FEES	190,000	Death benefit payouts
<b>Total Internal Service Funds</b>		<b>867,000</b>	Total ISF

<b>Other Funds</b>	<b>Type</b>	<b>Increase (Decrease)</b>	<b>Reason</b>
CDBG/HUD	Exp	315,000	Home Improvement Program grants and loans
CDBG/HUD	Rev	315,000	Home Improvement Program grants and loans
CRIMINAL DIVERSION	Exp	5,095	OTS grant supplies - Inverter generator & DUI checkpoints lights
CRIMINAL DIVERSION	Exp	20,000	PD training
WATER	Exp	5,000	Activity based adjustment
WATER	Exp	10,000	Activity based adjustment
WATER	Exp	50,000	Garden Grove pavement restoration
WATER	Exp	600,000	OCWD well replenishment and basin equity assessment
WATER	Exp	67,300	PO 250104 to be rolled; product on back order/not received by June 30
WATER	Exp	200,000	Design for Bushard & Slater waterline rehab - NEW Project #26024
WATER	Rev	50,000	Activity based adjustment
WATER	Rev	5,000	Activity based adjustment
WATER	Rev	500,000	Activity based adjustment
WATER	Rev	(100,000)	Activity based adjustment
WATER	Rev	8,000	Activity based adjustment
SEWER	Exp	4,000	Activity based adjustment
SEWER	Exp	1,000,000	Updated construction estimates for Structural Improvements (Project #24042)
SEWER	Rev	5,000	Activity based adjustment
SOLID WASTE	Exp	75,000	Activity based adjustment
SOLID WASTE	Exp	447,815	Activity based adjustment
SOLID WASTE	Exp	16,000	Activity based adjustment
SOLID WASTE	Exp	6,000	Activity based adjustment
SOLID WASTE	Exp	40,000	Trash Amendment services for WSP
SOLID WASTE	Rev	8,000	Activity based adjustment
SOLID WASTE	Rev	750,000	Activity based adjustment
<b>Net Other Funds</b>		<b>(1,320,210)</b>	Total Other Funds Increase/(Decrease)

<b>Capital Improvement Program (CIP)</b>	<b>Funding Source</b>	<b>Increase (Decrease)</b>	<b>Reason</b>
	GENERAL FUND	100,000	FS1 subgrade & concrete - NEW Project #26021
	GENERAL FUND	150,000	Design for 4 traffic signals - NEW Project #26022
	GENERAL FUND	(150,000)	Project savings for Residential Road Rehab - Project #26001
	GAS TAX	35,000	Design for pavement restriping - Project #26009
	TRAFFIC IMPROVEMENTS	80,000	Design and supporting docs for Euclid SB Lane Striping - NEW Project #26023
<b>Total CIP Fund</b>		<b>215,000</b>	Total CIP Fund Increase/(Decrease)



**City of Fountain Valley**  
 Capital Improvement Plan - CIP Fund  
**FY 2025-26 Adopted Budget**  
 Mid-Year Adjustments - Updated 2/3/2026

Project Description	Est. Completion	Proj #	Total Budget	Funding Source											
				General Fund	Measure HH	Bldg Maint	Gas Tax	RMRA (SB1)	Traffic Improvement		Measure M	AQMD	Water	Sewer	Solid Waste
				100	100	111	240	241	242	243	244	500	501	502	
<b>FUND 300 - CAPITAL IMPROVEMENT FUNDS</b>															
<b>Facilities Improvements</b>															
City Hall Security & Accessibility Project	24/25	24004	615,000	615,000											
Fire Station No. 2 Fiber Optic	25/26	25016	250,000	250,000											
FVSP Digital Billboard		26003	250,000	250,000											
Citywide Facilities Roofing		26004	2,275,000	275,000		2,000,000									
Police Facility Standby Generator		26005	300,000	300,000											
Fire Station Modifications (Ambulance Program-CC 9/25/25)		26020	100,000	100,000											
Fire Station No. 1 Subgrade and Concrete	NEW	26021	100,000	100,000											
<b>Residential Roadway Rehabilitation</b>															
Residential Roadway Rehabilitation (E7) (Construction)	NEW	26001	2,800,000	650,000	1,300,000		548,000					50,000	40,000	362,000	
Residential Roadway Rehabilitation (B4) (Design)	NEW	26002	105,000				105,000								
<b>Pavement Rehabilitation</b>															
Talbert & Euclid Road Rehab (Construction)	25/26	24011	3,500,000		1,200,000			937,553		1,307,447		25,000	30,000		
Newhope/Ward/Ellis/Slater Road Rehab	NEW	25005	4,200,000	1,500,000				1,200,000		1,445,000		25,000	30,000		
Edinger - Magnolia to Bushard (Westminster Lead) (Design)	NEW	26007	40,000							40,000					
Talbert - East City Limit to Ward Road Rehab (Design)	NEW	26008	150,000							150,000					
Restriping - Various locations	RECURRING	26009	55,000				55,000								
Pavement Management System	RECURRING	26010	85,000				85,000								
Design for 4 Traffic Signals (Mid-Block Arterial School Crossing Locations)	NEW	26022	150,000	150,000											
Euclid Southbound Lane Striping	NEW	26023	80,000							80,000					
<b>Signal, Signage, Other</b>															
Citywide Traffic Signal Equipment	RECURRING	24015	775,000							775,000					
Citywide Signal Retiming		24018	145,000							20,000	125,000				
Edinger Signal Synchronization		24019	39,700							39,700					
Talbert Signal Synchronization		24021	65,500							65,500					
Euclid Signal Synchronization (La Habra Lead)		24022	220,000							220,000					
Slater Signal Synchronization (Irvine Lead)		24023	200,000							200,000					
School Signage (Construction)		24043	150,000				150,000								
OCTA Project X - Storm Drain Screens	25/26	25009	491,170							392,935				98,235	
Audible Pedestrian Signals		26011	12,500				12,500								
Citywide Traffic Signal Timing Monitoring	ANNUAL	26012	50,000							50,000					
Citywide Signal Communication & Fiber Optic Maintenance	ANNUAL	26013	50,000							50,000					
<b>CIP FUND TOTAL</b>			<b>17,403,870</b>	<b>4,190,000</b>	<b>2,500,000</b>	<b>2,000,000</b>	<b>955,500</b>	<b>2,137,553</b>	<b>80,000</b>	<b>4,755,582</b>	<b>125,000</b>	<b>100,000</b>	<b>100,000</b>	<b>460,235</b>	



**City of Fountain Valley**  
 Capital Improvement Plan - Enterprise Funds  
**FY 2025-26 Adopted Budget**  
 Mid-Year Adjustments - Updated 2/3/2026

Project Description	Est. Completion	Proj #	Total Budget	Funding Source												
				General Fund	Measure HH	Bldg Maint	Gas Tax	RMRA (SB1)	Traffic			Water	Sewer	Solid Waste		
				100	100	111	240	241	242	243	244	500	501	502		
<b>FUND 500 - WATER UTILITY</b>																
<b>Rehabilitation Projects</b>																
Reservoir No. 1 VFD Replacement <i>Design</i>	NEW	26014	100,000													100,000
Well Site No. 6 <i>Design &amp; Construction</i>	24/25	26016	700,000													700,000
Reservoir No. 1 Exterior Painting <i>Design</i>	25/26	26017	200,000													200,000
Reservoir No. 2 <i>Design</i>	25/26	26018	100,000													100,000
Bushard & Slater Waterline Rehab <i>Design</i>	NEW	26024	200,000													200,000
<b>Other Programs/Projects</b>																
Water Delivery (SCADA UMC Server/PC/Video Wall Replacement)	25/26	24036	511,200													511,200
Well Facility Drought Tolerant Landscape Improvements	25/26	25015	300,000													300,000
MWD Connection (Design)	NEW	26015	300,000													300,000
<b>WATER UTILITY FUND TOTAL</b>			<b>2,411,200</b>	-	-	-	-	-	-	-	-	-	-	-	-	<b>2,411,200</b>

Project Description	Est. Completion	Proj #	Total Budget	Funding Source												
				General Fund	Measure HH	Bldg Maint	Gas Tax	RMRA (SB1)	Traffic			Water	Sewer	Solid Waste		
				100	100	111	240	241	242	243	244	500	501	502		
<b>FUND 501 - SEWER UTILITY</b>																
Structural Improvements (SF627) FY25 <i>Design</i>	25/26	24042	40,000													40,000
Structural Improvements (SF627) FY25 <i>Construction</i>	25/26	24042	3,500,000													3,500,000
<b>SEWER UTILITY FUND TOTAL</b>			<b>3,540,000</b>	-	-	-	-	-	-	-	-	-	-	-	-	<b>3,540,000</b>

<b>CAPITAL IMPROVEMENT PROGRAM TOTAL</b>			<b>23,355,070</b>	<b>4,190,000</b>	<b>2,500,000</b>	<b>2,000,000</b>	<b>955,500</b>	<b>2,137,553</b>	<b>80,000</b>	<b>4,755,582</b>	<b>125,000</b>	<b>2,511,200</b>	<b>3,640,000</b>	<b>460,235</b>
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